

FIT Residential Life Residence Contract Addendum

In light of the COVID-19 pandemic and to support the reopening of the residence halls, FIT is instituting the following expectations, policies, and procedures. You are required to comply with these as a condition of remaining in on-campus housing at FIT for the 2020-2021 academic year.

Due to the ongoing variability of circumstances, students are expected to check their FIT email account daily for communication from Residential Life and the College as it pertains to campus operations. Students will be expected to respond to general communications from Residential Life within 48 hours if information or action is required. Students are encouraged to visit <http://fitnyc.edu/coronavirus> frequently to find updates related to campus announcements and important notices.

In addition to the [Residence Contract](#), the policies and expectations outlined in the [Resident Handbook](#), and the [FIT Code of Conduct](#), the following additional standards shall be in place:

I. Rates, Fees, and Refunds

- a. Room rates for the fall semester are as follows:
 - i. Shared Occupancy Apartment: \$7,768.50 per resident
 - ii. Single Occupancy Apartment: \$11,292.00 per resident
 - iii. Single Occupancy Traditional Style: \$5,137.00 per resident
- b. Meal plan requirements are as follows:
 - i. All students living on campus are required to have a meal plan.
 - ii. In apartment style accommodations,
 - i. Students designated in fall 2020 or spring 2021 as New/Entering students must have a minimum of the 150 block plan, and will be automatically enrolled in the 150 block plan, which also includes \$850 in declining balance.
 - ii. Students designated in fall 2020 as Current/Returning students must have a minimum of the 75 block plan, and will be automatically enrolled in the 75 block plan, which also includes \$500 in declining balance.
 - iii. In traditional style accommodations,
 - i. All students must have a minimum of the 150 block plan, and will be automatically enrolled in the 150 block plan, which also includes \$850 in declining balance.
- c. Meal plan rates (per semester) are as follows:
 - i. 75 Block- \$1,161.00
 - ii. 150 Block- \$2,026.50
 - iii. 220 Block- \$2,238.00
 - iv. Students wishing to increase their meal plan may make changes during the first two weeks of classes.
 - v. Meal plan fees are not refundable.
- d. In the event that the College requires registered students to vacate housing due to COVID-19 related health and safety concerns prior to the end of the housing license period, students will receive a partial credit of the room rate, to be applied to the student's billing statement for the spring semester, provided they fully vacate their residence hall room and remove all belongings. Students who are graduating and not returning to FIT will be eligible for a partial refund.
- e. Students who are approved to remain on campus despite the closure of residential housing because of an extenuating circumstance will be responsible for the room fees for the duration of their stay.

II. Move In and Room Occupancy

- a. Students must comply with move-in schedules and procedures established to provide minimal contact with others and ensure social distancing.
- b. Students may be required to complete COVID-19 testing prior to or at the time of arrival and must comply with these testing requirements

- c. Only the student and one other person are allowed into the assigned residence hall at move-in. Move in volunteers will not be present to assist students with the move in process
- d. Students should only bring a limited amount of belongings at move-in. Students are encouraged to think critically about what they bring when moving into residence halls to make any and all moving easier during or at the end of the semester.
- e. Upon arrival to campus, students may be required to self-quarantine prior to attending any in-person activities and must make adequate preparation to stay within their residence hall room for the entire duration of the quarantine period. Additionally, they are prohibited from having contact with other individuals during their quarantine.
- f. Students must comply with room/building de-densification as follows:
 - i. All rooms will have new designations for reduced occupancy. Students may not store or spread out their belongings and occupy or use any vacant spaces or furniture in their assigned domicile area.
 - ii. Additional de-densification efforts will be implemented as needed, including, but not limited to, relocation/reassignment to alternative housing should conditions change. Please keep your belongings prepared for relocation should that become necessary. The College reserves the right, in an emergency or other exigent circumstances, to remove/relocate your belongings as necessary and assumes no liability for loss or damages to personal property.
 - iii. Room changes will not be possible except for emergency situations.

III. Health Monitoring and Testing

- a. Students will be required to observe all **daily** self-assessment and reporting of symptoms and diagnostic testing requirements, as required by FIT in coordination with the NYC Department of Health.
- b. If a student tests positively to COVID-19, regardless of whether or not they are symptomatic, they must **immediately** notify FIT Health Services and Residential Life.
- c. Students must participate in routine testing and contact tracing as designated by FIT.
- d. Students must adhere to related quarantine procedures.
- e. Students must submit full immunization records to FIT Health Services prior to arriving on campus. Students not in compliance will not be permitted to move in.
- f. Failure to abide by these critical safety measures may result in loss of campus housing and may subject you to other disciplinary action in accordance with FIT policy.

IV. Face Coverings and Personal Hygiene

- a. Face coverings will be required at all times throughout the residence hall and on campus when not in a student's own room. Wear a face covering or mask when you leave your room, suite, or apartment. This includes walking to the restroom.
- b. Face coverings must cover the mouth and nose.
- c. Students must abide by frequent hand washing and maintenance of hygiene in personal spaces.
 - i. Wash hands regularly for a minimum of 20 seconds.
 - ii. Students will be responsible for the regular cleaning and sanitizing of their residential suite/apartment. Disinfect surfaces that are regularly touched (desks, electronic devices, countertops, doorknobs) that you may have touched after you have left.
 - iii. Avoid public spaces.
 - iv. Utilize hand sanitizing stations (or carry your own hand sanitizer) frequently when away from your room and travelling about the campus.

V. Social Distancing

- a. Social distancing is a practice established to help mitigate the spread of COVID19 (<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>).
- b. In accordance with CDC Guidelines, Maintaining 6 feet of distance from others must be maintained both within the residence hall and any location on campus whenever possible.
- c. The following strategies must be followed for the duration of your stay:
 - i. Isolate yourself from other people and remain in your room as much as possible.

- ii. Utilize remote communication methods when interacting with others. Remote communications may include the utilization of your phone, webcam, or other forms of electronic communication.
- d. If there is a College directive to remain in your room for an extended period of time, you must comply.
- e. On elevators, students must abide by reduced occupancy, as posted.
- f. Lobbies are not to be used as gathering spaces and social distancing must be maintained when scanning in or waiting for an elevator.
- g. In stairwells, students must abide by marked up or down use signage, except in case of emergency when all stairwells become emergency exit paths. Stairwells should be used when able, especially on lower floors.
- h. Use of communal bathrooms will be reconfigured to reduce density. Students must abide by posted restrictions.
- i. Lounge spaces and work rooms: All communal kitchens in lounges are off limits to students. Students must abide by posted occupancy and social distancing requirements when using the work rooms and lounges.
- j. Laundry rooms: students must abide by posted occupancy social distancing requirements.
- k. Fitness Centers: In accordance with NYC phased reopening plans, all FIT Fitness Centers are closed until further notice.

VI. Events, Visitation and Guests

- a. All guest privileges are suspended until further notice. Students will only have access to their assigned residence hall.
- b. Any guests found in the residence halls will be asked to leave and may be banned from the FIT campus; in addition the student sponsoring the guest may be subject to discipline.
- c. Students are permitted to have only up to 2 additional resident students (per occupant) visit their room at a time. Students must still practice social distancing and wear a face covering in such instances.
- d. In-person gatherings and events are subject to both state and campus restrictions, which may change as conditions of the pandemic change. Social distancing and mask guidelines remain in effect until further notice. Outside of official class sessions and authorized gatherings among residents of the same residence hall floors, additional campus restrictions for gatherings or events apply. For current guidelines, contact Residence Life. Remote gatherings, events and one-on-one interactions are greatly encouraged.

VII. Limits to Travel Off Campus

- a. Students are encouraged to stay on campus in class or in room whenever possible observing only necessary trips to the grocery store, pharmacy, and the like.
- b. Students are discouraged from planning or taking trips to other locations for the duration of the semester, including but not limited to trips home for the weekend. This also includes gathering with more than 10 others while maintaining face covering and social distancing.
- c. Travel during FIT's spring break may be restricted for residents living on campus and details will be communicated as the break period approaches.
- d. In order to protect our campus community, you are strongly discouraged from traveling to any area experiencing a COVID outbreak.
- e. You may be required, in accordance with State law, to provide your personal travel information to FIT prior to, or subsequent from, out-of-state travel. Please see <https://coronavirus.health.ny.gov/covid-19travel-advisor> for further and updated information

VIII. Shelter in Place/Quarantine

- a. Students arriving to campus may be required to move in early and quarantine for a period of up to 14 days, depending on their place of origin and current regulations
- b. If a student becomes ill/tests positive for COVID 19, they must comply with a transfer to a quarantine space on campus if necessary or may be required to relinquish campus housing and return to their primary off-campus residence until such time as it is determined they are no longer infectious.

- c. All students who are identified by contact tracing must comply with 14-day self-isolation in place where required.
- d. All students must agree, and be prepared for at all times, full campus shelter-in-place restrictions when and if it is determined that the prevalence of confirmed cases reach a certain level or it should otherwise be required by State or campus authorities.
- e. Students will be responsible for additional costs of meal services during shelter in place or quarantine. Students on a meal plan will have meals deducted from their meal allowance. If the student does not have sufficient remaining meal allowance, they will be billed for the additional cost.

IX. Emergency Relocation Plan

- a. It is understood that the residence halls may close on short notice either at the direction of state and local officials or by decision of the College.
- b. All students are required to have an emergency relocation plan including method of travel, location, and removal of all belongings should the residence halls close at any point.
- c. If the campus is instructed to move to remote learning due to a COVID-19 outbreak or otherwise, you will be required to move off campus as soon as possible and within no more than 48 hours, including the removal of all of your belongings. For this reason, you are encouraged to bring as few items with you as possible.

These have been designed to be in compliance with current state and local guidelines and are subject to change as conditions may change and guidance may evolve. They are designed to provide the safest living environment possible and are reliant on each member of the residence hall community to uphold them not only for their safety but the safety of others. Campus officials have the right to enforce the Residence Contract and this Addendum at any point to reduce the potential spread of COVID-19 on campus.

Failure to comply will result in disciplinary action as well as progressive sanctions as high as suspension or expulsion and/or removal from on-campus housing (and permanent denial of campus residency). Please be advised that Residential Life reserves the right to modify this document at any time. Updates will be communicated to all on-campus students by email.

By agreeing to this Addendum to the 2020-2021 Residence Contract, I am agreeing to practice social distancing and to comply with all policies above while on campus.

I understand that while the health and safety of the FIT community is of paramount concern to the College, my residing in campus housing could increase my risk of exposure to COVID-19, or increase my risk of severe complications from COVID-19, should I be in a high risk condition otherwise and fully acknowledge this potential risk.

To the extent there may be any conflict between this Addendum and the Residence Contract, the terms of this Addendum shall govern. My electronic signature indicates that I have read the addendum fully and understand the expectations of me set forth herein.