



# ORDER FORM

## 2 EASY STEPS

1. Enter Personal Info
2. Enter Job Info

Job Number: \_\_\_\_\_

GRAND TOTAL: \$ \_\_\_\_\_

Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time Received: \_\_\_\_:\_\_\_\_:\_\_\_\_ New Time: \_\_\_\_:\_\_\_\_:\_\_\_\_

Received by: \_\_\_\_\_ Worked by: \_\_\_\_\_ Qc'd by: \_\_\_\_\_

STAFF ONLY



# 3D PRINTING ORDER FORM

**1**

LAST: \_\_\_\_\_ FIRST: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAJOR: \_\_\_\_\_ INSTRUCTOR'S LAST NAME: \_\_\_\_\_

STUDENT  STAFF  FACULTY  
 DEPARTMENT HEAD

STL file format only and \$5 minimum charge for all 3D printing jobs

**2**

SUBMIT AN STL FILE. MAKE ONE YOURSELF ON TINKERCAD.COM

**MANDATORY** PLEASE FILL IN ALL THREE DIMENSIONS:

File Name	Print Size: <input type="radio"/> inches <input type="radio"/> mm	Copies
1. _____ .STL	<p><b>MANDATORY</b></p> <p>X X</p> <p>Width (X) Length (Y) Height (Z)</p>	
2. _____ .STL	<p><b>MANDATORY</b></p> <p>X X</p> <p>Width (X) Length (Y) Height (Z)</p>	
3. _____ .STL	<p><b>MANDATORY</b></p> <p>X X</p> <p>Width (X) Length (Y) Height (Z)</p>	
4. _____ .STL	<p><b>MANDATORY</b></p> <p>X X</p> <p>Width (X) Length (Y) Height (Z)</p>	
5. _____ .STL	<p><b>MANDATORY</b></p> <p>X X</p> <p>Width (X) Length (Y) Height (Z)</p>	

**Choose one!**  EMAIL FOR APPROVAL

**FormLabs Form 2 & 3:** ( 5.7"L x 5.7"W x 6.9"H ) & **Form3L:** (13.2"L x 7.9"W x 11.8"H)  
High Detail Resin \$0.50 per/ml  
Colors (choose one):  White  Black  Clear  Flexible(\$0.75 per/ml)  \*\*Wax(\$0.75 per/ml)  
 Grey Pro  Elastic(\$0.75 per/ml)  
Detail Level (choose one):  Normal  High

**Ultimaker 3 & 3S:** ( 8.5"L x 8.5"W x 7.9"H ) - PLA Plastic \$0.50 per/g  
Colors (choose one):  Magenta  Silver Metallic  Yellow  Blue  Ultimate Blue  Orange  Pearl White  
 Green  Red  Transparent  \*White TPU 95A

**Stratasys F120:** (10"L x 10"W x 10"H) - ABS Plastic \$7 per/cubic inch  
Colors (choose one):  ABS Black  ABS Ivory

**Bambu Carbon X1:** ( 11.6"L x 11.6"W x 6.5"H ) - PLA Plastic \$0.35 per/g  
Colors (choose one):  White  Black  Red  Orange  Purple  Translucent blue  Blue  
 Yellow Green  Army Green  Green  Cool Gray  Warm Gray

**\*\*Please check with your casting facility to be sure they can cast our resin and that your model meets their requirements before placing an order.**

Material \_\_\_\_\_ Cost \_\_\_\_\_

**STAFF ONLY**

By submitting this order form to PrintFX and Fablab, I agree that this form is filled out to the best of my knowledge, and that Fablab accepts my media with no responsibility for any damages or loss incurred. Fablab will provide size consistency to the best of their ability. Fabalb is not responsible for exact size matching. FIT is not responsible for the policies of the Fablab. Policies and services subject to change without notice. I have read and understand these disclaimers.

Customer Notified: Initials \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_ Problem:  File corrupt  Artwork is too small to print | Solution:  Reprint with new instructions  Wait for new file  Print anyway

Spoke to customer  Voice Mail  Email  Unreachable |  Artwork too large for printer  Other \_\_\_\_\_ |  Cancel Job  New file on USB  New file send to: fablab@fitnyc.edu