



Emeritus Status

Policy AA002

Volume 1, Academic Affairs and Faculty

Responsible Administrator(s): Vice President for Academic Affairs and Vice President for Human Resource Management and Labor Relations

Responsible Office(s): Academic Affairs and Human Resource Management and Labor Relations

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Policy Statement

Members of the faculty and administrative personnel of the Fashion Institute of Technology (“FIT” or “college”) who retire in good standing shall be entitled to request the addition of the term “emeritus” to the title of their academic or administrative post after the time of retirement, providing they have met certain conditions. The rank of emeritus is an honorary title, non-salaried, non-official position and only full-time faculty or full-time administrative personnel are eligible. Emeritus honorary title shall remain through the life of the designee, unless removed by FIT for cause.

Reason for the Policy

The policy for granting emeritus status to members of the faculty and administrative personnel of FIT who retire in good standing is in accordance with the provisions of Title B, C, or D or Article XV of the policies of the State University of New York Board of Trustees. The bestowal of emeritus status is a distinctive honor, not a right.

Who is Responsible for this Policy

- Department chairpersons
- Deans
- Vice President for Academic Affairs
- All other vice presidents

Who is Affected by this Policy

- Faculty
- Administrative personnel

Definitions

N/A

Principles

Emeritus status is an honorary title awarded for distinguished service to the academic community. The following criteria need to be met in order to be considered for emeritus status:

- **Faculty**

Members of the faculty of FIT who retire in good standing shall be entitled to request the addition of the term “emeritus” to the title of their academic post after the time of retirement, providing they have met the following conditions:

- Must hold the rank of full professor at the time of retirement.
- Must be a member of the faculty of the college:
 - for a minimum of 25 years or
 - who has initiated the introduction, organization, and development of a department or an area of study within a department in the college, which has been continued for a minimum of ten years.
- Must have gained recognition in the college for the quality of service to the college above and beyond the requirements of the positions held.

- **Administrators**

Administrative personnel of FIT who retire in good standing shall be entitled to request the addition of the term “emeritus” to the title of their administrative post after the time of retirement, providing they have met the following conditions:

- Must have held an administrative position in the college for a minimum of 15 years.
- Must have shown outstanding qualities of service to the college and have gained recognition for such service.

Responsibilities

N/A

Procedures

- **Faculty**

- Each nomination of an eligible candidate for emeritus status shall be made by the department or divisional dean.
- The department or divisional dean shall forward the recommendation to the Vice President of Academic Affairs.
- The Vice President of Academic Affairs shall make his/her recommendation to the President.
- The President shall make his/her recommendation to the Board of Trustees.
- The Board of Trustees shall make a final determination about granting emeritus status based on their review of the President’s recommendation. The President shall also have the ability to nominate a faculty member directly to the Board of Trustees for their review.

- **Administrators**

- Each nomination of an eligible candidate for emeritus status shall be made by the divisional senior administrator.
- The senior administrator shall forward the recommendation to the Vice President for Human Resource Management and Labor Relations. The Vice President for Human

Resource Management and Labor Relations shall make his/her recommendation to the President.

- The President shall make his/her recommendation to the Board of Trustees. The Board of Trustees shall make a final determination about granting emeritus status based on their review of the President's recommendation. The President shall also have the ability to nominate an administrator directly to the Board of Trustees for their review.

Violations

N/A

Related Policies

No related policies.

Related Documents

No related documents.

Contacts

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