

Middle States PRR Steering Committee Timeline

v2. 01/25/16

Fall 2015	Invitation letters sent to potential Steering Committee members
	Replies received by December 18th 2015
	Steering Committee co-chairs communicate to committee members: 1) project timeline; 2) URL/link to project web resources found on the portal; 3) date/location for 1st Steering Committee meeting
Spring 2016	
Spring 2016	1st Steering Committee meeting: Friday, January 22, 2016, location: Board Room, 1-2:30 PM. Committee will: 1) be charged with reviewing and commenting on PRR sections
	Committee members provide feedback and comment on each of six (6) PRR report sections to be developed and posted on the Steering Committee URL/link throughout Spring 2016
	1st comprehensive PRR report working draft will be posted online for review and comment by the campus community
Summer 2016	
Summer 2016	Compilation of responses folded into 1st comprehensive PRR report
	2nd comprehensive PRR report working draft will be posted online for review and comment by the campus community during the Fall 2016 semester
Fall 2016	
Fall 2016	Campus community reviews 2nd draft and submits comments
	3rd comprehensive PRR report is compiled using second round of feedback from the campus community.
	3 - Town Hall meetings to be held: 1) morning session for campus community; 2) evening session for campus community; 3) session for students
	3rd comprehensive PRR report: 1) final link vetting; 2) typo check; 3) compiled into final FIT format
	DELIVER FINAL DRAFT TO COLLEGE AND EXTERNAL RELATIONS BY DECEMBER 2016
January 2017	4th comprehensive PRR report: 1) Printed for review by Board of Trustees

Spring 2017	Final PRR report is presented to the Board of Trustees
Before June 1st	FINAL DOCUMENT IS ELECTRONICALLY SUBMITTED TO MSCHE