



Annual Report, 2009-10 (July 1, 2009- June 21, 2010)

**Faculty Development, including the Center for Excellence in
Teaching and the Teaching Institute**

**Submitted by Elaine Maldonado,
Director of Faculty Development and CET
June 21, 2010**

Attachments 2009-10: Goals and Targets, CET yearly survey, mini-retreat sample feedback, NSF Abstract, sample CET Reporter (newsletter), sample CET events flyers and summary of yearly events

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Introduction

FIT's faculty development program includes the Center for Excellence in Teaching and Teaching Institute. Elaine Maldonado is Director of Faculty Development and CET. She reports to Dr. Dymrna Bowles, Dean for Curriculum and Instruction. Delivered in the CET (B502) and at other locations throughout the campus, faculty development activities include: tech workshops such as *The Power of Social Networks*, incorporating online assessment in teaching and miscellaneous Angel training sessions; F to Fs such as *Tips for Teaching*, *It's Your First Day of Class*, *Managing Disruptive Students* and *Using Writing for Learning*; presentations of interest based on Teaching Institute-funded projects such as the SIGGRAPH report, IFFTI reports and the Voicethread pilot updates; special events such as Faculty Mini-retreats, New Faculty Receptions, the New Faculty Orientation/Mentoring Series and the Adjunct Summer Institute; and presentations by outside groups such as the New York Times and Creative Commons. The CET also partners with other college units, facilitating activities that target critical academic topics. For example, the CET partnered with the Grants Office for the Fulbright/faculty funding mini-retreat, Office of Online Learning for a mini-retreat on Blended Learning and the Faculty Senate for a presentation on sabbaticals.

The CET's Perkins-funded assessment module provided assistance to faculty learning to use Angel's online assessment tools and enabled the development of new Angel resources in the CET, as well as on the CET web site.

The Student/Faculty Corporation funded the CET's Student/Faculty Tech Roundtables, giving students and faculty the opportunity to discuss technology in teaching/learning. The information gathered at these events was included in the SUNY-CIT, 2010 presentation and will be presented at the Campus Technology Conference in July.

Personnel

Elaine Maldonado oversees Faculty Development initiatives, including the CET and the Teaching Institute. She is responsible for the planning and implementing of faculty training, events such as roundtables, workshops, seminars and conferences, as well as CET publications, materials and web sites. She meets with faculty to develop teaching/learning projects, explores projects with the potential for funding and assists faculty with teaching improvement plans. In addition, she manages the SUNY Chancellor's Awards and Distinguished Professorships program. Beginning June 1, she will also be the Co-principal Investigator, in-kind, for the new NSF project: *Advancing Design-related Technological Education: A Three-way Partnership*. In this role, she will design/manage the project's faculty development activities.

Celia Baez is the Administrative Coordinator for Faculty Development, which includes the CET and Teaching Institute. She provides support for a wide range of activities and also produces/maintains the monthly calendar, invitations, newsletters, advertising materials, attendance records and data summaries. She also coordinates with Facilities, Purchasing/Accounts Payable, Media and Work-study Programs As administrative coordinator to the Teaching Institute and SUNY Chancellor's Awards, and now SUNY Distinguished Professorships program, she provides the administrative and clerical activities necessary for the faculty funding program and SUNY awards processes.

CET Personnel

Jeffrey Riman, Coordinator and Instructional Designer of the CET, is the primary Angel trainer on campus. He produces Angel web resources, as well as hard copy materials for the CET and maintains the Angel Faculty Liaison Group. He provides the technical expertise for a broad range of CET initiatives and cross-curricular activities. Daily, he assists colleagues, individually and in groups, with the integration of diverse technologies into their teaching. CET faculty support is distinguished by technical know-how, as well as the educational expertise, needed to guide colleagues in the responsible and effective integration of technology in teaching. He is a member of the TDT and regularly interfaces with IT to ensure that CET resources are up to date and operating at full capacity.

DATA for special activities:

Advertisements and information on faculty development activities and CET services are disseminated via the CET web site, listservs, the FIT portal, paper advertisements, plasma displays, CET newsletter, through presentations at department and chairs' meetings, e-mail, at college-wide events such as Convocation, new faculty events and at the Faculty Senate.

- The CET produced 4 faculty mini-retreats during the 2009-10 academic year on the following topics: Information Literacy and Critical Thinking, The Future of Fashion, Business and Design Education, Fulbright and Faculty Funding and Blended Learning. A total of 196 faculty attended these events.
- The all-day Adjunct Summer Institute took place on June 2, 2009. The topic was *Learning in Two Worlds: Meeting the Needs of Students for Whom English is a Second Language*. The event attracted 66 participants. FIT presenters included Charlotte Brown and Brian Fallon, as well as ESL students and Writing Studio tutors. The speaker was Dan Shanahan, Director of the Bilingual/ESL Technical Assistance Center/Ulster Boces.
- A total of 5 New Faculty Orientation and Mentoring events were held throughout the year. A total of 63 new faculty attended.
- The Angel Faculty Liaisons group, managed by Jeffrey Riman, has 19 members and met 4 times throughout the academic year.
- Two Student/Faculty Tech Roundtables (funded by the Student/Faculty Corporation) were held with a total of 78 participants.

DATA for CET

The CET, located in room B502, is the anchor for FIT's faculty development program, providing 24/7 physical space and resources. On a daily basis, the CET faculty meet the needs of colleagues with individual and small group consultations, both impromptu and pre-arranged.

Clicker technology for 30 participants, a media cart with projector/laptop, headsets and one color printer were purchased during this academic year. The repair of the B502 carpet is expected shortly, and this will correct a safety issue.

- A total of 113 workshops, seminars, special events and F to Fs were scheduled and 916 faculty attended. This is an unexpectedly high attendance figure since last year's annual report included SUNY-wide Conference attendance. Angel training workshops, including the integration of tech tools such as podcasts, video and power point are included in this figure. Examined separately, 61 Angel workshops were held and 170 faculty attended. Sample flyers and full summary/breakdown of all events is attached.
- The director and coordinator conducted approximately 1,500 individual and small group faculty consultations on topics such as technology (hardware and/or software), teaching with technology, developing funding proposals, addressing pedagogical questions and faculty development improvement plans.
- Newsletter: Thanks to Celia Baez, the CET continues to produce its newsletter, *CET Reporter*. A sample document is attached.
- CET web averages 400 "hits" per month.
- Accurate computer log-in data for 2009-10 is unavailable due to breakdowns in the IT data collection system, CET Reporter. It is estimated that log-ins approximated those of 2008-09 with over 7,000 faculty log-ins.

Teaching Institute

The Teaching Institute is FIT's faculty development funding arm, supporting research and scholarly pursuits that include travel to professional conferences and seminars. In addition, the TI funds new initiatives and innovative educational projects that have the potential to enrich the greater FIT community. The Teaching Institute Committee for the 2009-10 year included Ann Denton (chair), Jean Jacullo, Amy Lemmon, Percuss Atteloney, Isabella Bertoletti, Greta Earnest, Sandra Markus and Melanie Reim. The Institute met 8 times. Faculty were given 83 awards for travel and conferences, totaling \$89,704.48. A total of 3 faculty were awarded a total of \$3,000 for activities such as a Voicethread project and research on assistive teaching software. Summer Adjunct Institute stipends totaled \$4,450.

SUNY Chancellor's Awards

The following SUNY Chancellor's Awards for Excellence were conferred: Excellence in Teaching, Isabella Bertoletti, George Simonton and Loretta Volpe; for Excellence in Faculty Service, Charlotte Brown; and for Excellence in Scholarship and Creative

Activities, Praveen Chaudhry. Awardees were recognized at the FIT Commencement at Radio City on May 25, 2010.

Dr. Arthur Kopelman was awarded the SUNY Distinguished Service Professorship. He is the first FIT winner of this award, and he was recognized at the FIT Commencement at Radio City Music Hall on May 25.

Special Director/Coordinator Activities:

Director:

- Director was awarded, with Karen Pearson, \$150,000 National Science Foundation grant: *Advancing Design-related Technological Education: A Three-way Partnership*. This project officially began June 1, 2010 and will continue through May 31, 2012. An August 25 “kick-off” breakfast is scheduled.
- Invited to review grants for the Department of Education (FIPSE), summer 2010.
- Elaine Maldonado is a member of the Faculty Senate Curriculum Committee, Middle States Workgroup (Faculty Standard) and the Diversity Council. She is also a member of the Angel Migration Team and a consultant to the Faculty Senate Instructional Technology Committee.
- Awarded Student/Faculty Corporation award for Student/Faculty Roundtables, 2010-11. These Roundtables will address advisement, grading and homework.
- Presented at the following conferences and events: Downstate Medical College Faculty Development Day (4/27), SUNY-CIT (5/25) and Campus Technology Conference (July, upcoming). Note: CIT presentation was videotaped and can be viewed on the SUNY web site.
- Art work currently on display in the Faculty Art Exhibit on the 9th floor, C Building.
- Tenure awarded April 16, 2010.

Coordinator

- Jeffrey Riman is a member of the Faculty Senate Instructional Technology Committee and has served as chair for this past year. He is a member of the Tech Development Team, the Angel Migration Team and coordinates with SUNY on matters relating to Angel. He also coordinates the Angel Liaisons group.
- Co-presenter at Downstate Medical College Faculty Development Day (4/27), SUNY-CIT (5/25) and Campus Technology Conference (July, upcoming). CIT presentation was videotaped for the SUNY web site.
- SUNY invitee for CMS evaluation sessions with Doug Cohen, Assistant Applications Director, SUNY (Albany, June 21).
- Co-chair of upcoming Edu-tech day with IT.
- Facilitated Voicethread pilot and follow-up roundtables.
- Provided strategies for visual storage in anticipation of NASAD evaluation.
- Conducted multiple departmental Angel presentations.

Issues and concerns:

- The electronic data collection, CET Recorder, needs to be monitored regularly by IT because it continues to periodically break down. As a result, the collection/reporting of accurate data for computer usage is impeded.
- It is not always clear whether certain kinds of tech training responsibilities belong to the CET or TDT.
- This lack of clarity also applies to routine Angel training for online and/or enhanced faculty. Faculty are sometimes unclear as to whether they should seek help from the Office of Online Learning or the CET.
- Space should be located outside of B502 for the Online Learning coordinator. This will alleviate the CET space crunch as well as the confusion over Angel training responsibilities.
- Front door electronic access system needs to be upgraded in order to accommodate all of the FIT faculty. This has not yet been resolved by Security.