



NOTICE TO ALL FIRMS

Date: December 12, 2025

To: All Prospective Bidders

From: Sam Li
Director of Procurement Services

Re: Addendum No. 1
RFI # R0001 – Internal Communication Software Solutions

Questions

Q1. How are we looking to interact with Ellucian Banner (ERP) and other CRMs?

A1. We are looking to integrate with Banner, which holds our database of employees' and students' emails for the most up-to-date lists to send emails. Additionally, some departments have their own CRM systems, such as Slate and Blackbaud, to consider also integrating, for a holistic strategy in using the EMS system for content personalization.

THIS ADDENDUM IS PART OF THE REQUEST FOR INFORMATION DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR INFORMATION SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM.

Signature

Print Name and Title of Authorized Representative

Print Name of Company/Partnership/Individual

Date