



## NOTICE TO ALL FIRMS

Date: April 11, 2024

To: All Prospective Bidders

From: Sam Li  
Interim Director of Procurement Services

Re: Addendum Number 1  
IFB # C1628 – Kaufman Residence Hall Corridor Carpet and Full Cove Base Replacement,  
Floors 12-15

### Notes

FIT is contracting a separate Contractor to paint the corridors and apartments on these same floors, 12-15, in the Kaufman Residence Hall. Coordination with the Painting Contractor is required. As indicated in the documents, the painting Contractor is to remove the existing vinyl base, sand, prep and paint the walls. As indicated in the documents, the new vinyl base is to be installed under this Contract.

The Project Schedule and Milestone Completion Dates are being updated to include the dates that the Painting Contractor will have two consecutive floors completed and the date when the Painting Contractor will have the remaining two floors completed.

### **Project Schedule and Milestone Completion Dates:**

- Friday, April 12 2024: Pre-Bid Site Inspection
- Friday, April 19, 2024: Carpeting Contractor Bid Questions due.
- Wednesday, May 1, 2024: Carpeting Contractor Bid Designation due.
- Tuesday, May 7, 2024: FIT to award contract to Carpeting Contractor.
- Tuesday, May 28, 2024: Carpeting Contractor may begin all work on site.
- Tuesday, June 25, 2024: Painting Contractor completes painting on two consecutive floors
- Friday, July 26, 2024: Painting Contractor completes remaining two floors
- Wednesday July 31, 2024: Final Completion & Demobilization

Updated Bid Analysis Form is attached.

**THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.**

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Signature

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Print Name and Title of Authorized Representative

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Print Name of Company/Partnership/Individual

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Date

**ATTACHMENT C – BID ANALYSIS FORM**

**FASHION INSTITUTE OF TECHNOLOGY  
ALUMNI HALL REROOF  
INVITATION FOR BID NUMBER C1595  
NYS PREVAILING WAGE SCHEDULE PRC #2024002529**

**BID BREAKDOWN**

Line	Description	Total Labor Cost	Total Materials, Tools & Equipment	Line Total
1	DEMOLITION	\$	\$	\$
2	CARPET	\$	\$	\$
3	VINYL BASE	\$	\$	\$
4	GENERAL REQUIREMENTS	\$	\$	\$
5	GENERAL CONDITIONS	\$	\$	\$

**TOTAL BID PRICE (1-5)** \$ \_\_\_\_\_

**As stated in Section IV of the front end documents:** Subcontracting shall be permitted **not to exceed 30%** of the work of the project. Please provide the ratio of the contractors and subcontractors work that will be used on this project.

**Contractor** \_\_\_\_\_%, **Subcontractor(s)** \_\_\_\_\_%

**For Bidding Purposes:** the following sections pricing should cover the following items:

**General Requirements:** permits & licenses; project meetings; administrative overhead for submissions and shop drawings; progress photos; temporary facilities & controls; storage & protection of materials; project closeout; and project record documents.

**General Conditions:** supervision of work; all testing; coordination drawings; safety programs; insurance and performance & payment bonds.

The undersigned, having carefully examined all Contract Documents, including Notice to Bidders, Bid Terms and Conditions, Contract Terms and Conditions, General Requirements, General Conditions, Labor & Material Payment Bond, Performance Bond, Form of Bid, Non-Collusive Bidding Certification, Substitution Form Request, Contract, Affirmative Action Form, Change Order, Form, Contractor's Trade Payment Breakdown, Safety EHS Plan, Prevailing Wage Schedule, Specifications, and Drawings and having examined the existing conditions by on-site visit(s), hereby submits this Bid Analysis, covering all labor, materials, equipment, tools, machinery, licensing, insurance, taxes, and fees required to perform the specified work at the above-referenced site, in accordance with the Contract Documents. **No exclusions & no exceptions.**

**Company Name and Address of Bidder:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Signature of Bidder \_\_\_\_\_ Date \_\_\_\_\_

Printed Name and Title of Representative: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

EIN#: \_\_\_\_\_

**IMPORTANT:**

This bid analysis form is the **only** pricing format acceptable. Bidders **must** submit pricing using this form. **FIT will not accept bid responses on any other form.**

**NOTE:**

FIT will not sign any bidder generated contract, agreement or scope of work. FIT Bid and Terms and Conditions apply. Bidder requirement for FIT to sign any document will be grounds for rejection. Bidder inclusion of any conditions, clarifications, exceptions or changes which are not in compliance with FIT Bid and Terms and Conditions will be grounds for rejection.