



**Fashion Institute  
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## NOTICE TO ALL FIRMS

Date: February 1, 2024

To: All Prospective Bidders

From: Candida Poinsette  
Purchasing Agent

Re: Addendum Number 2  
RFP C1612 – Executive Search Consulting Services Chief Brand Officer

**Effective February 1, 2024 this RFP Project has been postponed until further notice. All updates will be posted in the form of an addendum which can be found on our website at [www.fitnyc.edu/purchasing](http://www.fitnyc.edu/purchasing). Select current bid opportunities, review specific documents related to this project.**

**THIS ADDENDUM IS PART OF THE QUOTE SUBMISSION AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS SHOULD THERE BE ANY.**

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Signature

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Print Name and Title of Authorized Representative

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Print Name of Company/Partnership/Individual

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Date