



**Fashion Institute  
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## NOTICE TO ALL FIRMS

Date: January 22, 2024

To: All Prospective Bidders

From: Candida Poinsette  
Purchasing Agent

Re: Addendum Number 1  
RFP C1612 – Executive Search Consulting Services Chief Brand Officer

**Due to the overwhelming response to the bid we will extend all dates on the bid as follows:**

Bid due: February 5, 2024 by 1pm

Interviews week of February 19, 2024

Selection Week of February 26, 2024

Completion by June 1, 2024

**THIS ADDENDUM IS PART OF THE QUOTE SUBMISSION AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS SHOULD THERE BE ANY.**

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Signature

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Print Name and Title of Authorized Representative

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Print Name of Company/Partnership/Individual

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Date