



NOTICE TO ALL FIRMS

Date: March 13, 2024
To: All Prospective Bidders
From: Candida Poinsette
Purchasing Agent
Re: Addendum Number 2
RFP # C1603 – Chemical Inventory Management System

Notes:

You are reminded that the RFP must be received by 1:00pm on March 26, 2024

Questions

- Q1. Are the stated 2,300 units unique compounds or individual bottles?
A1. It is approximately 2,300 unique compounds that could be found in multiple locations throughout campus.
- Q2. Does FIT have a list of user groups with user needs by group?
A2. No, the Database system that the selected vendor will provide, is to be programmed for all SDSs to be accessible by all employees and students. They will be able to find the SDS for products (found during Chemical inventory) by location, sub-location, product name or chemical name.
- Q3. What types of integrations would FIT want?
A3. Selected vendor will work with FIT's IT Department to have the database accessible through FIT's portal from their smartphone, PC or Mac. Since the employee/student has to provide credentials to log into FIT's portal, no additional login to access the database will be expected from the selected vendor.
- Q4. What other systems would FIT want this software to be integrated into?
A4. Accessibility of software is to only be accessible by employees and students logging in through FIT's portal. Admin access of FIT's EHS Department does not have to be through FIT's portal.
- Q5. Will there be a FIT executive project sponsor?
A5. No

THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.

Signature

Print Name and Title of Authorized Representative

Print Name of Company/Partnership/Individual

Date