

FASHION INSTITUTE OF TECHNOLOGY
Sewing machine maintenance and repairs
RFP# C1573R

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SECTION I: NOTICE TO BIDDERS

FASHION INSTITUTE OF TECHNOLOGY

BIDDING SPECIFICATIONS FOR Sewing machine/equipment maintenance and repairs RFP# C1573R

For the purposes of this project (the “Project”) the Fashion Institute of Technology and its auxiliary dormitory organization, the F.I.T. Student Housing Corporation, shall hereinafter be collectively referred to as “FIT” unless otherwise distinguished herein. Neither the Fashion Institute of Technology nor F.I.T. Student Housing Corporation will be responsible for receipt of any Bid which does not comply with the instructions as set forth further in this document.

FIT is **ONLY** accepting electronic scanned bids for the subject project. You must **email** your bid to purchasingbids@fitnyc.edu in PDF format and it should include **all** the requested documents. The Electronic Scanned Bid must be received by **December 14, 2023, on or before 1:00 P.M.** Bid results are not official until each package has been fully reviewed.

Proposals must include the entire package for the above work located on the FIT campus.

The Fashion Institute of Technology will not be responsible for improper delivery of proposals that do not comply with these instructions. Late proposals will be rejected.

Only those proposals received at FIT Purchasing Office, on or before 1:00pm on **December 14, 2023** will be considered.

All proposers shall meet the following requirement and furnish all necessary information with the proposal.

Failure to comply with these requirements shall be grounds for rejection of your proposal. FIT reserves the right to determine that a proposer has substantially met all the requirement of the RFP and/or ask for additional information. Those items for which proposers have or assert proprietary rights, or which must, under prior contract remain confidential, shall be clearly indicated. Submission of proposal shall be deemed to grant FIT the right to utilize submission in any way, with or without prior notice. Absent affirmative assertion, FIT reserves such right to use.

ATTACHMENT A - BID CHECKLIST

**FASHION INSTITUTE OF TECHNOLOGY
Sewing machine maintenance and repairs
RFP# C1573R**

Bidder shall meet the following requirements and submit necessary information with the Bid.

- ☐ Did you include all required documentation? (As per Bidder Requirements – i.e. proof of being in business, permits, licenses, certifications, etc.)

- ☐ Did you complete in full the Bid Analysis Form?

- ☐ Did you sign for each Addendum to this project, *if any were published*? (It is the contractor's responsibility to check FIT's "Current Bid Opportunities" webpage for addendums prior to submitting their bid.)
<http://www.fitnyc.edu/purchasing/current-bids.php>

- ☐ Did you complete the Contractor Reference Sheet? (See Exhibit B)

- ☐ Did you include documentation of financial viability, including balance sheets and profit and loss statement for the prior two (2) years?

ATTACHMENT B - CONTRACTOR REFERENCE SHEET
FASHION INSTITUTE OF TECHNOLOGY
Sewing machine maintenance and repairs
RFP# C1573R

FIT requests a minimum of three references for **completed** projects of similar size and scope. Please complete the following information for each reference: **(Do not list FIT as your projects of similar size and scope.)**

Contact Name/Title: _____
Company Name/Address: _____
Phone Number: _____
Project Name: _____
Project Cost: _____
Project Start/End Date: _____
For FIT Use Only – Reference Responses
Quality of Work: _____ Site Maintenance: _____
Scheduling: _____ Cooperation: _____ Safety Standards: _____
Permits: _____ Report Submittals: _____ Payments: _____
Other Relevant Factors: _____
Overall Performance Rating: Excellent ___ Satisfactory ___ Marginal ___ Unsatisfactory ___

Contact Name/Title: _____
Company Name/Address: _____
Phone Number: _____
Project Name: _____
Project Cost: _____
Project Start/End Date: _____
For FIT Use Only – Reference Responses
Quality of Work: _____ Site Maintenance: _____
Scheduling: _____ Cooperation: _____ Safety Standards: _____
Permits: _____ Report Submittals: _____ Payments: _____
Other Relevant Factors: _____
Overall Performance Rating: Excellent ___ Satisfactory ___ Marginal ___ Unsatisfactory ___

Contact Name/Title: _____
Company Name/Address: _____
Phone Number: _____
Project Name: _____
Project Cost: _____
Project Start/End Date: _____
For FIT Use Only – Reference Responses
Quality of Work: _____ Site Maintenance: _____
Scheduling: _____ Cooperation: _____ Safety Standards: _____
Permits: _____ Report Submittals: _____ Payments: _____
Other Relevant Factors: _____
Overall Performance Rating: Excellent ___ Satisfactory ___ Marginal ___ Unsatisfactory ___

FIT

Interviewer: _____ Signature: _____ Date: _____

**FASHION INSTITUTE OF TECHNOLOGY
REQUEST FOR PROPOSAL (RFP)
Sewing Machine Maintenance and Repairs
RFP# C1573R**

SCHEDULE

RFP Release Date November 21, 2023

Written questions may be submitted to the Purchasing Office via email:
Purchasingbids@fitnyc.edu. Answers will be provided to all firms in a timely manner.

Last day for receipt of written questions December 1, 2023 by 2:00 PM

Proposal Due Date December 14, 2023 on or before 1:00 PM

Commencement of Work Within 5 days of award

The Terms as contained in Section VII of this RFP together with the Terms and Conditions attached hereto shall be incorporated into a final agreement (the “Contract”) that shall be delivered by FIT Foundation to the successful event planner upon award.

I. INTRODUCTION

The Fashion Institute of Technology, a community college of art and design, business and technology of the State University of New York, currently has an enrollment of approximately 10,000 full and part-time students. Located in the Chelsea area of Manhattan, FIT’s facilities are composed of a twelve-building complex containing administrative/academic offices, classrooms, computer labs, and studios. There are three (3) residence halls located on West 27th Street that currently house approximately 1,250 students and one (1) residence hall located at 406 West 31st Street that houses approximately 1,100 students. F.I.T. Student Housing Corporation is a separate, not-for-profit corporation that was established pursuant to the laws of the State of New York to own and operate these residence halls for the benefit of the College and its students. For purposes of this project all references to FIT shall be recognized to refer to the Fashion Institute of Technology (hereafter, “FIT” or the “College”) and the F.I.T. Student Housing Corporation together, unless specifically designated otherwise. The successful responsive and responsible bidder (hereinafter “Contractor”) shall be required to enter into a Contract with FIT based on the terms and conditions specified herein, as well as the General Bid Terms and Conditions and Contract Terms and Conditions, and all Technical Specifications, attached hereto and incorporated herein.

II. SCOPE OF WORK

Work shall be defined as:

Contractor shall provide labor, tools and equipment to perform full coverage preventative maintenance, as needed, and upon FIT's request, including but not limited to routine work, non-routine repairs, routine and periodic tests, inspections and cleaning for our sewing and sewing-related machines, as well as any comparable equipment purchased in the future.

III. BIDDER REQUIREMENTS

Bidder shall meet the following requirements and submit necessary information with the Bid. Failure to comply with these requirements shall be grounds for rejection of your Bid. FIT reserves the right to reject bids with incomplete information or bid security, or contain conditions not specified in the Bid Terms and Condition herein, or which are presented on a different form other than that provided to bidders. FIT reserves the right to determine whether a Bidder has substantially met all the Bid requirements and to ask for additional information prior to making such a determination.

- A. **Bidder shall have been in the sewing machines maintenance business for a minimum of three (3) years as of the Bid Opening Date specified hereinabove. Proof shall be submitted with the Bid.**
- B. Bidder shall provide a minimum of three (3) references of contracts of similar scope and nature entered into within the past two (2) years. Bidder shall include for each reference: project location, dollar value of contract; initiation and completion date, name, title, address and telephone number of contact person.
- C. Bidder shall submit copies of current licenses and certifications applicable to the Work, including but not limited to licenses issued by the Commissioner of Buildings of the City of New York. Bidder shall also submit a list of brands/manufacturers they are authorized/certified to repair/service.
- D. Bidder shall submit documentation of financial viability, including balance sheets and profit and loss statement for the prior two (2) years.

IV. APPROVAL OF SUBCONTRACTORS

- A. Subcontracting shall be permitted for the following type of Services pursuant to Section X, Contract Terms and Conditions:
 - Services to develop, amend and/or upgrade EHS Plan, as defined and specified hereinafter.
- B. Subcontracting shall be permitted only with prior approval of the FIT Facilities Director.

V. BID SECURITY

Bid Security shall not be required for this bid.

VI. PRE-BID SITE INSPECTION AND QUESTIONS

Bidder shall examine the Bid documents carefully. Before bidding, Bidder shall make any requests for interpretation of Bid documents or clarification of any ambiguity therein that should have been detected by a reasonably prudent Bidder. Questions shall be submitted in writing to the attention of Purchasing Department via email: purchasingbids@fitnyc.edu, no later than **December 14, 2023 on or before 1:00 P.M.** Answers shall be provided in the form of an Addendum and be posted on the FIT purchasing department website. Reference Bid number **C1573R**.

VII. BID DESIGNATION

- A. FIT is **ONLY** accepting electronic scanned bids for the subject project. You must email your bid to purchasingbids@fitnyc.edu in PDF format and it should include all the requested documents. The Electronic Scanned Bid must be received by **December 14, 2023, on or before 1:00 P.M.** All bidders will be notified of the bid results within the hour. Bid results are not official until each package has been fully reviewed.
- B. Bids received late will not be considered.

VIII. AWARD OF BID

Award of this Contract shall be made on a total lump sum basis.

IX. M/WBE AND SDVOB

FIT encourages minority and women business enterprise participation in this project by contractors, subcontractors and suppliers, and all bidders are expected to cooperate with that commitment. Also, bidders are encouraged to use Service-Disabled Veteran-Owned Businesses (SDVOB). A directory of New York State Certified Minority and Women's Business Enterprises is available from: Empire State Development Corporation, Minority and Women's Business Development Division at: <http://www.esd.ny.gov/mwbe.html> to assist potential bidders in locating sources of M/WBE subcontractors and reaching these goals. SDVOBs can be readily identified on the directory of certified businesses at: <https://online.ogs.ny.gov/SDVOB/search>."

X. MISCELLANEOUS

- A. FIT reserves the right to request clarifications from bidders for purposes of assuring a full understanding of responsiveness and further reserves the right to permit revisions from all bidders who might be, in FIT's sole discretion determined to be viable bidders for contract award, prior to the award.
- B. FIT reserves the right to reject separable portions of any offer, to negotiate terms and conditions consistent with the bid, and to make an award for any or all remaining portions.

- C. FIT reserves the right to eliminate mandatory requirements unmet by all bidders.
- A. Any additional vendor terms which are attached or referenced with a submission shall not be considered part of the bid or proposal, but shall be deemed included for informational purposes only.
- B. Unless otherwise specifically stated in the Bid Terms and Conditions, all specifications and requirements constitute minimum requirements. All bids must meet or exceed stated specifications and requirements.
- C. FIT reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the Bid and whose bid is considered to best serve FIT's interest. In determining the responsiveness and responsibility of the bidder, FIT may consider the following factors, including but not limited to: the ability, capacity, and skill of the bidder to perform as required; whether the bidder can perform promptly, or within the time specified without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the bidder; the quality of past performance by the bidder; the previous and existing compliance by the bidder with relevant laws and regulations; the sufficiency of the bidder's financial resources; the availability, quality, and adaptability of the bidder's equipment, supplies and/or services to the required use; and the ability of the bidder to provide future maintenance, service, and parts.

XI. EXECUTIVE ORDERS/COVID-19

Contractors, Subcontractors, and their respective agents and employees, shall comply with Governor Cuomo's Executive Order 202 & 202.16 (Exhibit E) and the COVID-19 Contractor Guidance for Construction Jobsites (Exhibit F). In addition to the foregoing requirements, you are responsible for compliance with any additional safety directives that may be forthcoming by Executive Order or other authorized Federal, State, or local authority, or required by FIT between the date of issuance of this addendum the date of award.

In the event the Contractor's performance under this agreement is delayed or interfered with arising out of or connected to the COVID19 pandemic, including but not limited to worker availability, government-mandated suspension of work or any other emergency action associated with protecting the health and safety of the workforce, which leads to a site closure, delay or suspension of the work, Contractor or any subcontractors hereby acknowledge their only remedy under this agreement is to request an extension of time for the performance of the unfinished work as herein provided; under no circumstances will Contractor or any subcontractors or vendors be entitled to any increase in the subcontract price or additional compensation for any alleged costs, expenses or damages as a consequence of such delays or interference, including but not limited to: i) General Condition Costs (e.g.: site clean-up, home and field office expenses, telecommunications equipment or use , and/or supervisory costs including but not limited to Project Manager, Project Engineer, Superintendent and Foremen, etc.), ii) escalation (increases in material

costs, transportation charges or any alleged wage or salary increases) or iii) any alleged inefficiencies or loss of productivity. NOTE: The above examples are not intended to be an exhaustive list of all the alleged costs, expenses or damages excluded by this clause. It is offered only as an example of some costs within each category.

Owner shall review the Contractors request for delay and, if acceptable, shall extend the time of performance by Change Order for such reasonable time as the Owner, in its sole discretion, may determine.

TECHNICAL SPECIFICATIONS FOLLOWS

SECTION IA. TECHNICAL SPECIFICATIONS

I. FIT'S EHS PLAN

The EHS plan should be site specific and prepared in accordance with the attached guidelines. Contractor shall complete the attached Work-Specific Environment, Health and Safety Plan ("EHS Plan") The submitted EHS plan will be reviewed and approved by FIT's EHS Compliance Director prior to commencement of Work. Contractor shall include the costs of completing the EHS Plan in the Bid Price.

II. WORK HOURS

Contractor shall be accessible for work two (2) days per week.

For clarification purposes, regular hours are defined as the following:

A. Regular hours shall be two days weekly between the hours of 9:00 AM to 5:00 PM.

III. PARTS COVERAGE

Contractor shall repair or replace the following parts to maintain FIT's sewing and embroidery machines/equipment in optimum condition.

A. Repair/replacement for sewing machines shall include, but is not limited to:

1. Thread guide
2. Bobbin winder tension disc
3. Stitch selection panel
4. Stitch width selector
5. Stitch length dial
6. Spool pins
7. Bobbin winder pin
8. Hand/balance wheel
9. Power switch
10. Reverse stitch lever
11. Feed dogs
12. Needle plate
13. Presser foot
14. Presser foot lever

15. Needle clamp
16. Needle
17. Tension control
18. Take-up lever
19. Motor
20. Servo motor

B. Repair/replacement for bobbin machines shall include, but is not limited to:

1. Bobbin compartment
2. Button hole throat plates
3. Button hole loopers
4. Button hole knives

C. Repair/replacement for steam station machines shall include, but is not limited to:

1. Safety cap
2. Quick release connector
3. Adjustable steam volume dial
4. Iron rest
5. Low water light
6. Pressure gauge
7. Reset button
8. Blow down valve
9. Thermostat

IV. RESPONSIBILITIES, STANDARDS, CODES AND PERMITS

- A. Contractor shall be responsible in removing all their debris from the worksite and clean affected work areas. Contractor shall keep the site free of debris and unusable materials resulting from their work as work progresses. Contractor shall leave all affected areas as they were prior to beginning of work.
- B. Contractor shall provide Safety Data Sheets (SDS) if the Work requires the use of any product which contains any ingredient that could be hazardous or injurious to a person's health.

- C. Contractor shall provide temporary barricades and other forms of protection required to protect FIT property, personnel and the general public.
- D. Contractor shall comply with the National Electrical Code (NEC), National Fire Protection Association (N.F.P.A), Local Fire Department Regulations, Local Water Company Rules and Regulations, Occupational Safety and Health Act (OSHA), New York City Building Code and other State and Local Authorities having Jurisdiction.
- E. Contractor shall apply for, obtain and pay for all permits, certificates, inspections and approvals required in connection with Work.
- F. Contractor's personnel must report daily to the FIT Security area in the Lobby of Building "C" before entering FIT's site. All Contractor's personnel must obtain temporary FIT identification that shall be displayed at all times while on the FIT site. While on FIT property, all Contractor's personnel shall be subject to all FIT campus policies and procedures, including, but not limited to, prohibitions related to tobacco, drug, and alcohol use, and policies and procedures regarding appropriate and civil conduct. Contractor's personnel shall not fraternize with FIT students and employees beyond what is necessary to complete their work or any assigned Projects. FIT policies may be found at <https://www.fitnyc.edu/policies/>. FIT reserves the right, in its sole determination, to eject from the campus, any Contractor personnel violating such policies, in addition to any other rights and remedies.

V. CONTRACTOR'S RESPONSIBILITIES

- A. Contractor shall perform preventive maintenance inspections on a quarterly basis or as recommended by the manufacturer.
- B. Contractor shall follow the manufacturer's recommended maintenance schedule that is agreed upon and approved by FIT.
- C. Contractor shall provide qualified technicians to inspect the sewing and embroidery machines and sewing-related equipment for proper operation to ensure that it is operating in optimum condition.
- D. Contractor shall repair any deficiencies found during the Preventive Maintenance inspections.
- E. Contractor shall perform inspections and repair of sewing machines/equipment.
- F. Contractor shall conduct careful visual and aural observations during each visit. Contractor shall clearly identify any potential problem or malfunction.
- G. Contractor is responsible for the thorough cleaning of equipment. In between cleaning, Contractor is not responsible for equipment housekeeping.

- H. Contractor shall submit full reports, in clear legible form at each “Full Service” or “Emergency Service” call. Such reports should clearly identify the work performed, outdoor temperature, any potential problem or malfunction, etc. Contractor shall submit reports within one (1) week of “Full Service” or “Emergency Service” call.
- I. Contractor shall perform all Work in compliance with sewing machine manufacturer’s specifications, recommendations and sound field procedures.
- J. Contractor shall follow all manufacturers’ lubricating specifications and techniques.
- K. Contractor shall be available for work two (2) days per week.

VI. FIT HOLIDAYS

FIT shall provide Contractor with a list of holidays and breaks that FIT observes.

VII. TERMS AND RENEWALS

- A. The term of Contract shall be for one (1) year commencing upon award of Contract.
- B. FIT shall have the option to renew Contract in its best interest and sole discretion for four (4) additional one (1) year periods. If FIT elects to renew Contract, the Purchasing Office shall provide notice to Contractor a minimum of ninety (90) days prior to the expiration date of Contract or such renewal year. Failure to notify Contractor within this time period shall not operate as a waiver of FIT’s right to renew Contract. Within ten (10) days of receiving such notice, Contractor shall submit a sworn renewal to FIT.
- C. Each renewal shall be on the same terms and conditions as specified in the Contract, excepting any provisions the parties mutually agree in writing to modify.

VIII. EXTRA WORK

Contractor shall immediately notify FIT if the repair required or replacement part is not included in the preventive maintenance Contract. Contractor shall evaluate the scope of work; determine the equipment problem and the correct repair solution. Contractor shall email a price quote/proposal for the repair work and/or replacement part(s) to FIT for approval. Contractor shall not proceed with the work without prior approval of the extra work by FIT.

IX. EVALUATION CRITERIA

A duly selected committee will use the following criteria to evaluate those proposals, which meet the requirements of these specifications.

- (1) Proposer's experience in direct response to the scope. 30%
- (2) Evaluation of company's financial stability and reputation, and client references. 30%
- (3) Price, including value added 30%
- (4) Interview and presentation 10%

FIT reserves the right to select finalists based on the highest total scores from criteria one (1) through three (3). If an interview/presentation is required for finalists, FIT will then award the Contract to the Proposer(s) with the highest total scores from criteria one (1) through five (4).

X. PERFORMANCE AND PAYMENT BONDS

Performance and Payment Bonds shall **NOT** be required for the Work of this Contract.

XI. PAYMENT & CERTIFIED PAYROLLS

Contractor shall provide sufficient and appropriate documentation for all invoices to FIT Facilities Director including submittal of invoices for actual cost of materials, labor rates and certified payrolls. Filing of such payrolls shall comply with the Labor Law and is a condition precedent to payment. FIT reserves the right to request additional information at any time.

Contractor required to submit Monthly Contractor's Compliance Form with each Payment Requisition.

Contractor required to submit a Certificate of Monthly Payment signed by each Sub-contractor, if any, with each Payment Requisition.

CERTIFIED PAYROLLS

The Contractor must:

1. Collect payroll records every thirty (30) days after issuance of contractor's first payroll
2. Designate in writing one of their employees to collect certified payrolls and review for actuary and errors
3. Maintain payroll records for five years from date of completion of the work

4. Post name of employee collecting payroll records on the project site
5. Make filing of payrolls by the contractor(s) a condition of payment

BID ANALYSIS PAGE FOLLOWS

ATTACHMENT C - BID ANALYSIS FORM

**FASHION INSITUTE OF TECHNOLOGY
Sewing machine maintenance and repairs
RFP# C1573R**

Notes to Bidders:

- A. Bidders shall complete, sign and date in all spaces indicated.
1. Provide and furnish labor, tools and equipment to perform full coverage preventive maintenance service including but not limited to routine work, non-routine repairs, emergency service, routine and periodic tests, inspections and cleaning FIT's sewing and embroidery machines/equipment.

Bid Price :

Maintenance and Repairs (Options)					
	Service	Package Rate Mon – Fri (9am – 5pm)	Total Weeks	1 – Year Term	Cost (\$) Per visit
A	Weekly Service (3) Visits	\$	52	\$	\$
B	Weekly Service (2)Visit	\$	52	\$	\$
C	Bi-Weekly Service (3) Visits	\$	26	\$	\$
D	Bi-Weekly Service (2)Visit	\$	26	\$	\$

For information purposes only and not part of total bid price:

Description	Hourly Rate Mon – Fri (9am – 5 pm)	Hourly Rate Mon – Fri (Before 9am & After 5pm)	Hourly Rate Saturday (9am – 5pm)	Hourly Rate Saturday (Before 9am & After 5pm), Sunday (9am – 5pm)
Rates for hours worked outside of term agreement	\$	\$	\$	\$

Cost for in-person training: \$_____ per session

Equipment list and service history for each machine: \$_____ annual

Notes: Replacement parts to be charged a la carte.

Bidder: _____
(Print or Type Company/Partnership/Individual Name)

By: _____
(Signature of Authorized Representative)

Name: _____
(Print or Type Name of Representative)

Title: _____
(Print or Type Title of Representative)

Address: _____

Telephone: _____

Facsimile: _____

Federal ID # _____

E-mail: _____

Date: _____

IMPORTANT:

This bid analysis form is the **only** pricing format acceptable. Bidders **must** submit pricing using this form. **FIT will not accept bid responses on any other form.**

NOTE:

FIT will not sign any bidder generated contract, agreement or scope of work. FIT Bid and Terms and Conditions apply. Bidder requirement for FIT to sign any document will be grounds for rejection. Bidder inclusion of any conditions, clarifications, exceptions or changes which are not in compliance with FIT Bid and Terms and Conditions will be grounds for rejection.

SECTION II

FASHION INSTITUTE OF TECHNOLOGY GENERAL BID TERMS AND CONDITIONS

A. RFP REQUIREMENTS:

1. Contractors shall submit the complete RFP document, consisting of RFP Terms and Conditions, Contract Terms and Conditions and Specifications, as issued by FIT, including required signatures and attachments, in a sealed envelope before the time and at the location stated on the cover page of the RFP.
2. Once submitted Contractors are not permitted to change or modify RFP Terms and Conditions, Contract Terms and Conditions and Specifications. All Contractors bid on the same terms and conditions.
3. Contractors are responsible to make certain that sealed RFPs are received at the FIT Purchasing Department before the time of the RFP opening.
4. RFPs will be opened publicly.
5. RFPs received after the time of the RFP opening will be returned unopened.

B. SITE INSPECTION: N/A

1. Before submitting an RFP, Contractors were expected to examine the work site and its surroundings during the mandatory walk through. Contractors shall be presumed to have full knowledge of work site conditions relating to the work of the Contract and to assume the risk of variances between the actual conditions and those conditions shown or represented in the RFP document.
2. FIT reserves the right to require a pre-RFP site inspection or a pre-RFP meeting or both.

C. NO ORAL STATEMENTS:

1. FIT will not be bound by any oral statement or representation in connection with the RFP or resulting Contract(s).
2. Any changes to the RFP document required by FIT shall be in writing and shall be issued by the FIT Purchasing Department to every entity that requested a copy of the RFP.

D. APPROVED EQUIVALENTS: N/A

1. Unless otherwise specified, catalog, brand names or manufacturers references are descriptive only and indicate type and quality desired.
2. Contractors may submit proposed equivalents of like nature and quality unless the RFP expressly states otherwise.
3. When proposing equivalents, Contractor shall indicate manufacturer and brand or trade name and shall submit with the RFP technical specifications and other information sufficient to assist FIT in making the determination of equivalency.

E. **SAMPLES:**

1. Samples, if requested, shall be furnished free of expense to FIT and marked with Contractors name and address.
2. FIT will not be obligated to preserve or protect such samples.
3. Upon written request of Contractor, FIT will return samples to Contractor, at Contractors expense, that are not consumed during examination.

F. **RFP SECURITY: N/A**

1. Unless the Specifications state otherwise, Contractors shall provide RFP security in the form of either an RFP deposit or an RFP bond, at Contractors option.
2. The RFP deposit shall be in the form of a certified check made payable to the “Fashion Institute of Technology” in an amount of no less than two percent (2%) of the total RFP price.
3. The RFP bond shall be in an amount no less than ten percent (10%) of the total RFP price.

G. **CONTRACTOR AFFIRMATION:** By signing the RFP, Contractor certifies that:

1. Contractor is of lawful age and the only one interested in the RFP or transaction;
2. No person, firm or corporation other than Contractor has any interest in the RFP, the contract proposed to be let or the transaction involved;
3. No public officer or employee whose salary is payable in whole or in part by FIT, the City or the State is directly or indirectly interested in the RFP, or in the goods, services, supplies, equipment or labor which may be related to the RFP; and
4. Contractor is not in arrears to FIT, the City or the State upon a debt, contract or taxes, and is not in default as surety or otherwise upon any obligation to any of them.

H. **NON-COLLUSIVE RFP CERTIFICATION:**

1. By submission of its RFP, Contractor, and each person signing on behalf of Contractor, certifies, and in the case of a joint RFP each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:
 - a. The prices in the RFP have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Contractor or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in the RFP have not been knowingly disclosed by Contractor and will not knowingly be disclosed by Contractor prior to opening, directly or indirectly, to any other Contractor or to any competitor; and
 - c. No attempt has been made or will be made by Contractor to induce any other person, partnership or corporation to submit or not to submit a RFP for the purpose of restricting competition.
2. An RFP shall not be considered for award nor shall any award be made where (1)(a), (b) and (c) above have not been complied with; provided, however, that if in any case Contractor cannot make

the foregoing certification, Contractor shall so state and shall furnish with the RFP a signed statement which sets forth in detail the reasons therefore.

3. The fact that Contractor has performed any of the following:
 - a. Established public price lists, rates or tariffs covering items being procured;
 - b. Informed prospective customers of proposed or pending publication of new or revised price lists for such items; or
 - c. Sold the same items to other customers at the same price being RFP does not constitute, without more, a disclosure within the meaning of (1)(b) above.

I. CONFIDENTIALITY:

If Contractor believes that any information in its RFP or proposal constitutes a trade secret or should otherwise be treated as confidential and wishes such information not to be disclosed if requested pursuant to the New York State Freedom of Information Law (Article 6 of the Public Officers Law), Contractor shall submit with its RFP or proposal a separate letter specifically identifying page number(s), line(s) or other appropriate designation(s) containing such information; explain in detail why such information is a trade secret; and formally request that such information be kept confidential. Such information must be easily separable from the rest of the RFP or proposal. A request that an entire RFP or proposal be kept confidential will not be considered. Failure by Contractor to submit such a letter with its RFP or proposal identifying trade secrets shall constitute a waiver by Contractor of any rights it may have under FOIL.

J. PRICES:

1. Contractors shall price per unit shown. Unit prices shall govern in the event of extension errors.
2. Prices shall include transportation and delivery charges to FIT
3. RFP prices shall be held firm for ninety (90) days from the RFP due date.
4. The price for the goods shall be no higher than the lowest price charged to Contractors customers who take delivery on substantially similar amounts under similar conditions during the same period of time. If before delivery of the goods, Contractor offers to sell such goods to such customers at a price lower than specified on this RFP, Contractor shall reduce the price charged to FIT to reflect such lower price or, if FIT has paid for the goods, Contractor shall refund to FIT the difference between the higher price paid by FIT and the lower price charged to other customers.

K. NO SALES TAX:

FIT is exempt from the payment of State and City sales tax; therefore, all prices quoted shall not include such tax. Sales tax exemption forms may be obtained from the FIT Purchasing Department.

L. RFP WITHDRAWAL:

1. Contractors may withdraw RFPs at any time before the RFP opening.
2. After the RFP opening, Contractors may withdraw RFPs only after the expiration of ninety (90) days and before any actual award.
3. RFP withdrawals must be in writing.
4. In the event of an RFP mistake, a Contractor may withdraw its RFP before the award of the Contract or within three (3) days after the opening of the RFP, whichever period is shorter. Contractor shall furnish credible evidence that its RFP mistake was a clerical error as opposed to a judgment error. FIT will determine, upon objective evidence and pursuant to law, whether Contractor shall be permitted to withdraw its RFP.

M. TIE RFP'S:

Tie RFPs will be awarded in FIT's absolute discretion based on its determination of FIT's best interest.

N. CONTRACTOR RESPONSIBILITY:

In determining whether a Contractor is responsible, FIT may consider experience, business references, integrity of the organization and its management, past performance, business and/or financial capabilities and/or capacity and technical skills.

O. RFP REJECTION:

1. FIT may reject an RFP if:
 - a. The RFP is not responsive to the requirements of the RFP;
 - b. Contractor does not provide information or documents required;
 - c. Contractor does not submit the RFP security as required;
 - d. Contractor misstates or conceals any material fact in the RFP;
 - e. The RFP is conditional;
 - f. The RFP contains prices that are unbalanced; or
 - g. FIT determines that Contractor is not responsible in accordance with law and FIT regulations.
2. FIT reserves the right to reject all RFPs if it is in the best interest of FIT to do so.

P. AWARD OF CONTRACT:

1. Award shall be made to the highest score of Evaluation Criteria Contractor pursuant to law and FIT regulations and in accordance with section V "Evaluation Criteria" hereinabove.
2. FIT reserves the right to waive technicalities in an RFP if it is in the best interest of FIT to do so.
3. By submission of its RFP, Contractor represents that it is willing and able to enter into an agreement with FIT (the "Contract" upon the terms, conditions and specifications contained herein).
4. The Contract shall be signed by the successful Contractor after the award is made. The successful Contractor

shall execute the Contract within ten (10) business days of the award. FIT will retain the RFP security as liquidated damages in the event the successful Contractor fails to execute the Contract within this time period.

5. All contracts awarded by FIT shall be executory only to the extent of funds available.

Q. GOVERNING LAW:

1. This RFP shall be construed in accordance with the laws of the State of New York without regard to conflict of law provisions, except if the federal supremacy clause requires otherwise.
2. Any action arising from this RFP shall be brought in the federal or state courts located in the State of New York and in the County of New York.
3. Contractor consents to the exercise by the courts of the State of New York of personal jurisdiction over it concerning any matter arising out of or in connection with this RFP.

SECTION III

FASHION INSTITUTE OF TECHNOLOGY

CONTRACT TERMS AND CONDITIONS

A. PERFORMANCE:

1. Contractor shall deliver the goods or perform the work of the Contract subject to all relevant federal, state and local laws.
2. Contractor shall provide copies of all licenses and certificates required for performance of the work within ten (10) days of FIT's written request.
3. When Contractor, its employees, subcontractors and agents are on the FIT campus, they shall be subject to applicable FIT rules and regulations.
4. Contractor shall protect the work site from damage and shall repair at its own cost any damage to property caused by Contractor, its employees, subcontractors or agents.
5. Upon completion of the work of the Contract, Contractor shall leave the work site in a neat and clean condition.

B. WAGE AND HOUR PROVISIONS:

1. Although the work of the Contract is not "public work" as defined in the Labor Law of the State of New York, FIT intends that all applicable provisions of the Labor Law be carried out in the performance of the work.
2. Neither Contractor's employees nor the employees of its subcontractors shall be required or permitted to work more than the number of hours or days stated in the Labor Law.
3. Contractor and its subcontractors shall pay at least the prevailing wage rate and pay or provide the prevailing supplements in accordance with the Labor Law.

C. DELIVERY:

1. Contractor shall not be responsible for delays or failures of performance arising out of causes beyond the reasonable control of Contractor and without the fault or negligence of Contractor including, but not limited to, acts of God or of the public enemy, fires, strikes or freight embargoes. Contractor shall immediately notify FIT in writing of any cause that may delay delivery.

D. PACKAGING:

1. Goods shall be carefully packed in a commercially reasonable manner.
2. Contractor shall bear all risk of loss or damage in transit. In the event that any goods are damaged in transit, Contractor shall promptly replace such goods upon written notification from FIT.

E. TOXIC SUBSTANCES – MATERIAL SAFETY DATA SHEETS:

Pursuant to Article 28 of the Labor Law of the State of New York, any manufacturer, importer, producer or formulator of any toxic substance sold for use within the state must provide, upon request, specific information concerning the health hazards and proper handling of such substance. To meet its obligations under the law, FIT requires that Contractor submit prior to issuance of a PO or at the time of delivery a Material Safety Data Sheet for any toxic substance or product containing a toxic substance to be provided pursuant to the Contract.

F. CONTRACT QUANTITIES:

1. FIT will indicate in the Specifications whether this is a requirements contract. Estimates of goods or services for a requirements contract shall be used only for RFP analysis and evaluation and not as a guarantee and shall not be incorporated or otherwise read into this Contract other than for such limited purposes. The quantities actually required by FIT may be more or less than estimated.
2. If this is not a requirements contract, FIT reserves the right to increase or decrease the quantity of goods or services up to twenty percent (20%) from those set forth in the Specifications at the unit prices established by contract.

G. CHANGES IN SCOPE OF WORK:

1. FIT reserves the right to make reasonable changes within the general scope of the Contract and not materially affecting the substance thereof, including additions, deletions or other revisions to the work.
2. Any change in work shall be made in writing by FIT, and the Contract price shall be adjusted accordingly.
3. Increases or decreases in the Contract price required by a change in work shall be determined at FIT's option:
 - a. By applying the applicable unit prices established by the Contract or
 - b. By estimating the fair and reasonable cost of the change in work.

H. INSPECTION OF GOODS:

1. Acceptance of the goods is subject to FIT's inspection and approval.
2. At FIT's option and without prejudice to other remedies at law or in equity, goods failing to meet FIT's inspection and approval may be accepted subject to an equitable adjustment in price or returned at Contractor's risk and expense.
3. Contractor shall remove rejected goods within five (5) days of notification. Rejected goods left longer than five (5) days shall be deemed abandoned, and FIT shall have the right to dispose of them as its own property.
4. If Contractor fails to promptly replace rejected goods with goods conforming to the Specifications, upon notification, FIT may cancel the Contract and obtain the goods from other sources.
5. Contractor shall reimburse FIT promptly for replacement costs in excess of the price established by Contract. If the replacement cost is less than the Contract price, Contractor shall have no claim for the difference.

I. INSURANCE REQUIREMENTS:

1. Before commencing work on the FIT campus, Contractor shall procure at its own expense all of the insurance required under this section and shall maintain such insurance until the work of the Contract is completed or as specified.
2. Required insurance shall be procured from companies licensed to do business in the State of New York.
3. Contractor shall submit certificates of insurance required under this section to the FIT Purchasing Department before commencing work on the FIT campus.

4. Types and minimum limits of insurance:

- a. Workers' compensation insurance as required by New York State Law.
- b. Employer's liability insurance with a limit of not less than \$500,000.
- c. Comprehensive general liability with the following minimum limits:

\$2,000,000 general aggregate

\$1,000,000 per occurrence

\$1,000,000 personal injury/advertising injury

\$2,000,000 products/completed operations aggregate

\$10,000 per person medical payments

Evidence of completed operations coverage shall be provided for a minimum of two (2) years following completion of the work described in this Contract.

Coverage shall include Broad Form Property Damage and Contractual Liability.

The Certificate of Insurance shall evidence the following:

The Fashion Institute of Technology, its auxiliary corporations, the State University of New York, the New York City Department of Education and the City and State of New York shall be named as Additional Insured's for coverage pursuant to items (a) through (c) above.

- d. Comprehensive automobile liability insurance including non-owned and hired auto coverage – \$1,000,000 combined single limit

- e. Umbrella/excess liability insurance with limits of:

\$2,000,000 per occurrence

\$2,000,000 general aggregate

- f. Errors and omissions professional liability coverage with limits of:

\$1,000,000 per occurrence

\$3,000,000 general aggregate

- 5. Each insurance policy required by this section shall be endorsed to state that coverage shall not be suspended, voided or canceled by either party, nor shall coverage be reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to FIT.

- 6. This Contract shall be void and of no force and effect unless Contractor shall provide and maintain coverage during the life of this Contract for the benefit of its employees who are required to be covered by the provisions of the Workers' Compensation Law.

- 7. Contractor waives any right of recovery against FIT and additional insured for any loss or damage covered by any policy of insurance maintained by Contractor in connection with the work of the Contract. Contractor shall obtain from its insurer under any such policy a waiver of all right of recovery by way of subrogation against FIT and additional insured's in connection with any claim of loss or damage covered by such policy.

J. PERFORMANCE AND PAYMENT BONDS:

If required in the Specifications, Contractor shall furnish, at no additional cost to FIT, performance and/or payment bonds in the principal sum of the value of the work to be performed under the Contract and issued by a surety company licensed to do business in the State of New York. Such bonds shall be maintained in full force and effect during the term of the Contract and shall insure the full and faithful performance by Contractor of the terms and conditions of the Contract. **N/A**

K. CONTRACTOR'S WORKERS:

1. Contractor shall provide competent workers for the performance of the work of the Contract.
2. If, in FIT's reasonable opinion, any worker employed by Contractor is not competent or otherwise not acceptable, Contractor shall promptly replace such worker.
3. Contractor shall not permit any labor, materials or means whose employment or utilization may tend to or in any way cause or result in strikes, work stoppages, delays, suspensions of work or similar troubles by workers employed by Contractor, its subcontractors or agents, or by any of the trades working in or about the buildings and premises where work is being performed under the Contract, or by other contractors, their subcontractors or agents pursuant to other contracts. Any violation by Contractor of this requirement may be considered as proper and sufficient cause for declaring Contractor to be in default, and for FIT to action against Contractor as it deems proper, including cancellation of the Contract.

L. WORK FOR HIRE:

1. Any copyrightable works created by Contractor during the work of this Contract shall be deemed "work for hire", and FIT will hold all right, title and interest in this work for hire.
2. Contractor shall agree to give FIT all assistance reasonably required to protect any right, title or interest in the work created.

M. WARRANTIES:

1. Contractor warrants that any goods shall be new, unused and of current production; merchantable; free from defects in materials, construction and workmanship; in conformity with specifications or samples; delivered free of any security interest or other encumbrance; free of any claim of infringement; fit for their intended use; and conveyed with good and marketable title.
2. Contractor shall take all steps necessary to ensure that manufacturer's warranties shall run directly to FIT in addition to Contractor or its subcontractor. These warranties shall survive the expiration or termination of this Contract.

N. CONTRACTOR'S GUARANTEE:

1. Contractor shall guarantee all goods provided to FIT against defects in materials, construction and workmanship and shall repair or replace without cost to FIT any goods that become defective or inoperable within one (1) year from date of FIT's acceptance.
2. If Contractor fails to repair or replace defective goods within thirty (30) days from the date of notice, FIT will have the right to have the goods repaired or replaced by others and charge the cost of the repair or replacement to Contractor.
3. Contractor shall not be responsible for defects caused by FIT's improper or negligent use provided that Contractor has previously instructed FIT in the proper use of the goods.

O. RENEWAL OF CONTRACT:

1. Unless permitted by the Specifications, renewal of the Contract shall not be allowed.
2. Renewal, if permitted, shall be in the best interest of FIT and shall be subject to the same terms and conditions contained in the original Contract.
3. Upon termination of the Contract or any renewal thereof and pursuant to FIT's written request, Contractor shall provide services as specified in the Contract for a period not to exceed three (3) months at the same terms and conditions as during the term of the Contract.

P. CANCELLATION OF CONTRACT:

1. If Contractor fails to deliver the goods or perform the work pursuant to the Specifications or breaches any provision of the Contract, FIT may terminate this Contract upon written notice to Contractor. Said notice shall contain the reasons for FIT's intention to terminate the Contract upon a date specified by FIT and give Contractor a reasonable opportunity to cure. If Contractor fails to cure the failure or breach in a manner satisfactory to FIT within the time provided by FIT, the Contract shall terminate on the date specified by FIT. FIT will thereupon have the right to take over the work of the Contract and to charge Contractor for all expenses incurred relating to the completion of the Contract and liquidated damages, if any, as set forth in the Specifications. If these expenses, including liquidated damages, exceed the amount that would have been due to Contractor, Contractor shall pay FIT the excess. If these expenses, including liquidated damages, are less than the amount that would have been due to Contractor if the Contract had not been canceled, Contractor shall forfeit any claim to the difference.
2. FIT reserves the right to cancel a portion of the work of the Contract and to direct Contractor to continue to perform the remaining work pursuant to the terms of the Contract.
3. The foregoing rights are in addition to any other remedies provided herein or provided by law or in equity.

Q. ADDITIONAL GROUNDS FOR CANCELLATION OF CONTRACT:

1. In addition to the grounds set forth in the preceding paragraph, upon the refusal of a person to testify in an investigation concerning any transaction or contract had with the state, any political subdivision thereof, a public authority or with any public department, agency or official of the state or of any political subdivision thereof, or of a public authority; or to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant questions concerning such transaction or contract, when called before a grand jury, head of a state department, temporary state commission or other state agency, the organized crime task force in the department of law, head of a city department, or other city agency, which is empowered to compel the attendance of witnesses and examine them under oath; such person, and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling or submitting RFPs to or receiving awards from or entering into any contracts with FIT, for goods, work or services, for a period of five (5) years after such refusal.
2. Any and all contracts made with FIT by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by FIT without incurring any penalty or damages on account of such cancellation or termination but any monies owing by FIT for goods delivered or work done prior to the cancellation or termination shall be paid.

R. INSOLVENCY:

If Contractor becomes insolvent or its property or business is placed in the hands of a receiver or trustee, FIT will have the right, at its sole election, to treat such occurrence as a breach of the Contract and to terminate the Contract upon five (5) days' written notice to Contractor.

S. TERMINATION FOR CONVENIENCE:

FIT reserves the right to terminate this Contract for convenience upon thirty (30) days' written notice to Contractor. FIT will pay Contractor on a prorated basis for any goods delivered and accepted or work performed pursuant to the Contract up to the date of termination.

T. LIQUIDATED DAMAGES:

Contractor acknowledges that failure to complete performance within the time specified will cause damage and loss to FIT, the precise extent of which shall be difficult to calculate or ascertain; consequently, FIT reserves the right to assess liquidated damages as detailed in the Specifications against Contractor for each day's delay until completion of performance and acceptance by FIT.

U. PAYMENT AND RELEASE:

1. Contractor shall provide complete and accurate billing invoices which shall include the purchase order number assigned by FIT. FIT reserves the right to request reasonable additional supporting documentation.
2. FIT will affect prompt payment in accordance with FIT procedures and practices.
3. When partial or progress payments are permitted and subject to FIT's inspection and approval of the work, Contractor may submit requisitions for partial or progress payments for work performed and/or goods furnished as of the date of the requisition, less any amount previously paid to Contractor.
4. Contractor's submission of a requisition for partial or progress payments and FIT's payment thereof shall not release Contractor from any obligation arising under the Contract.
5. Contractor's acceptance of final payment under this Contract shall operate as and be a release of FIT from all claims by and any liability to Contractor for anything done or furnished under the provisions of this Contract.

V. INDEMNITY:

1. Contractor shall indemnify and hold harmless FIT, the State University of New York, the Board of Education of the City of New York, and the City and State of New York, their trustees, officers, employees, and agents (the "Indemnified Parties", from any and all claims, damages, liabilities, costs and expenses, including, without limitation, fees and disbursements of counsel incurred by the Indemnified Parties in any action or proceeding between any of the Indemnified Parties and Contractor or between any of the Indemnified Parties and any third party arising out of the delivery or goods or performance of work of this Contract, or by or on account of any act or omission of Contractor, its employees, subcontractors or agents, during the work of this Contract.
2. This provision shall survive the expiration or termination of the Contract.

W. INDEPENDENT CONTRACTOR:

1. Contractor's status shall be that of an independent contractor and not that of an employee or agent of FIT.
2. All persons furnished by Contractor for the work of this Contract shall at all times be deemed employees or agents of Contractor and not employees of FIT, and Contractor shall be solely responsible for their work, conduct, direction and compensation.

X. SUBCONTRACTING:

1. Subcontracting is not permitted except as provided in the Specifications.
2. Where subcontracting is permitted, Contractor shall not subcontract any portion of the Contract without the prior written consent of FIT.
3. Any subcontract of all or part of this Contract without the express written consent of FIT shall be null and void, and FIT will have the right to cancel the Contract.
4. Contractor's use of subcontractors shall in no way affect Contractor's responsibilities or liabilities under the Contract or its obligation to deliver the goods or complete the work of the Contract in accordance with its terms and conditions.
5. In any subcontracts relating to the work of this Contract, Contractor shall insert appropriate provisions binding subcontractors to applicable terms and conditions of the Contract.

Y. RECORDKEEPING:

Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this Contract (collectively, the "Records"). The Records shall be kept for the balance of the calendar year in which they were made and for six (6) additional years after the completion or cancellation of the Contract. FIT and any other entity authorized to conduct an examination shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying.

Z. ASSIGNMENT:

Contractor shall not assign, transfer, convey, sublet or otherwise dispose of the Contract, or of its right, title or interest therein without the prior written consent of FIT.

Failure to comply with this provision shall be grounds for revocation and annulment of the Contract, and FIT shall be relieved and discharged from any and all liability and obligations growing out of the Contract to Contractor and to any person or corporation to which the Contract has been assigned, transferred, conveyed, sublet or otherwise disposed of.

AA. PERIOD OF LIMITATION:

No action arising from this Contract shall be maintained against FIT unless such action is commenced within one (1) year from the date when the cause of action accrued or one (1) year from the date of termination of the Contract, whichever is earlier.

BB. NONWAIVER:

Waiver by FIT of any breach or right under this Contract shall not operate or be construed as a waiver of any other or subsequent breach or right of this Contract.

CC. GOVERNING LAW:

1. This Contract shall be construed in accordance with the laws of the State of New York without regard to conflict of law provisions, except if the federal supremacy clause requires otherwise.

2. Any action arising from this Contract shall be brought in the federal or state courts located in the State of New York and in the County of New York.
3. Contractor consents to the exercise by the courts of the State of New York of personal jurisdiction over it concerning any matter arising out of or in connection with this Contract.

DD. ENTIRE AGREEMENT:

This Contract constitutes the entire agreement between the parties. No statement, condition, understanding or representation, either oral or written, shall be deemed to exist or to bind the parties or to vary any of the terms and conditions herein.

This Contract shall not be changed, modified or altered in any manner except by written agreement between the parties executed in the same manner as this Contract.

EE. AFFIRMATIVE ACTION:

New York State Executive Order No. 6, regarding equal employment opportunities, states:

It is the policy of the State of New York that equal opportunity be assured in the State's personnel system and affirmative action provided in its administration, in accordance with the requirement of the State's Human Rights Law and the mandate of Title VII of the Federal Civil Rights Act, as amended. Accordingly, Executive Order 11246, Section 503 and 4212; Executive Order 13201, it is the responsibility of the State's Department of Civil Service to enforce the State's policy ensuring full and equal opportunity for minorities, women, disabled persons and Vietnam era veterans at all occupational levels of State government.

In keeping with this policy, FIT mandates compliance internally and for all organizations with which it conducts business. Contractor shall include its organization's affirmative action policy and agree that all presentations and materials will be free from racial, religious or sexual bias.

FF. MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES:

FIT encourages the submission of RFPs or proposals by certified minority and women-owned business enterprises.

GG. CENTURY COMPLIANCE WARRANTY:

New York State 2000 warranty compliance shall apply to all contracts as promulgated by the New York State Office of General Services. Contractor warrants that the products to be provided or systems to be developed are Century Compliant. "Century Compliant" means that the product: (a) is able to process date data accurately- including date data century recognition calculations that accommodate same-century and multi-century formulae and date values (including leap year factors) and date data interface values that reflect the century when used either in a standalone configuration or in combination with other century compliant products used by FIT; and (b) will not abnormally terminate its function or provide or cause invalid or incorrect results due to incompatibility with the calendar year. In addition to any other warranties applicable to this Contract or any remedies otherwise available to FIT, Contractor agrees to promptly repair or replace any products furnished that are not century compliant, provided FIT gives notice within a reasonable time following discovery of such failure.

HH. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970:

Contractor warrants that any and all equipment and material delivered for or to FIT and/or any and all work performed for FIT on its premises shall comply with all requirements of the Occupational Safety and Health Act of 1970, as the same may be amended from time to time, including all regulations adopted pursuant to such Act, and shall comply with all requirements of any applicable health or safety statute or regulation of any state or local

government agency having jurisdiction in the location to which such equipment is to be shipped, or such work is to be performed, pursuant to this Contract. The foregoing provision shall not be deemed to limit any other duty of Contractor to comply with statutes, orders, rules or regulations.

II. DATA SECURITY FOR STUDENT RECORDS

1. **Protection of Confidential Data:** Contractor agrees to abide by the limitations on re-disclosure of personally identifiable information from education records set forth in The Family Educational Rights and Privacy Act (34 CFR § 99.33 (a)(2) and with the terms set forth below. 34 CFR 99.33 (a)(2) states that the officers, employees and agents of a party that receives education record information from the College may use the information, but only for the purposes for which the disclosure was made.
2. **Definition: Covered data and information (CDI)** includes paper and electronic student education record information supplied by the College, as well as any data provided by College's students to the Contractor, if any.
3. **Acknowledgment of Access to CDI:** Contractor acknowledges that the Contract allows the Contractor access to CDI.
4. **Prohibition on Unauthorized Use or Disclosure of CDI:** Contractor agrees to hold CDI in strict confidence. Contractor shall not use or disclose CDI received from or on behalf of the College (or its students) except as permitted or required by the Contract, as required by law, or as otherwise authorized in writing by the College. Contractor agrees not to use CDI for any purpose other than the purpose for which the disclosure was made.
5. **Return or Destruction of CDI:** Upon termination, cancellation, expiration or other conclusion of the Contract, Contractor shall return all CDI to the College, or if return is not feasible, destroy any and all CDI. If the Contractor destroys the information, the Contractor shall provide the College with a certificate confirming the date of destruction of the data.
6. **Remedies:** If the College reasonably determines in good faith that the Contractor has materially breached any of its obligations under this Contract, the College, in its sole discretion, shall have the right to require the Contractor to submit to a plan of monitoring and reporting; provide the College with a fifteen (15) day period to cure the breach; or terminate the Contract immediately if cure is not possible. Before exercising any of these options, the College shall provide written notice to the Contractor describing the violation and the action it intends to take. If the Family Policy Compliance Office of the U.S. Department of Education determines that the Contractor improperly disclosed personally identifiable information obtained from the College's education records, the College may not allow the Contractor access to education records for at least five years.
7. **Maintenance of the Security of Electronic Information:** Contractor shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted CDI received from, or on behalf of the College or its students. These measures will be extended by contract to all subcontractors used by Contractor.
8. **Reporting of Unauthorized Disclosures or Misuse of Covered Data and Information:** Contractor shall, within one day of discovery, report to the College any use or disclosure of CDI not authorized by this Contract or in writing by the College. Contractor's report shall identify: (i) the nature of the unauthorized use or disclosure, (ii) the CDI used or disclosed, (iii) who made the unauthorized use or received the unauthorized disclosure, (iv) what the Contractor has done or shall do to mitigate any deleterious effect of the unauthorized use or disclosure, and (v) what corrective action the Contractor has taken or shall take to prevent future similar unauthorized use or disclosure. Contractor shall

provide such other information, including a written report, as reasonably requested by the College.

9. **Indemnity:** Contractor shall defend and hold the College harmless from all claims, liabilities, damages, or judgments involving a third party, including the College's costs and attorney fees, which arise as a result of Contractor's failure to meet any of its obligations under this Contract.

To Be Signed Only Upon Award of Contract

"Exhibit B"

RFP# C1573R

Sewing Machine Maintenance and Repair

CONTRACT

THIS CONTRACT (the "Agreement") is made and entered into as of the ___ day of _____ by _____ and between the Fashion Institute of Technology (hereinafter "FIT") and _____ (hereinafter "Consultant").

WHEREAS, it is the desire of FIT to retain the services of firm to Provide and furnish labor, tools and equipment to perform full coverage preventive maintenance service including but not limited to routine work, non-routine repairs, emergency service, routine and periodic tests, inspections and cleaning FIT's sewing and embroidery machines/equipment.

NOW, THEREFORE, in consideration of the mutual promises of the parties hereto, FIT hereby retains Consultant upon the terms and conditions contained herein, and Consultant hereby accepts said retention and agrees to undertake the search on behalf of FIT

1. **Term:** The term of this contract is for one year beginning _____ and ending on _____, unless terminated in accordance with the provisions of section III Cancellation of Contract. The Agreement may, however, be terminated at any time by either party giving thirty (30) days' notice in writing to the other party.
 - A. FIT shall have the option to renew Contract in its best interest and sole discretion for four (4) additional one (1) year periods. If FIT elects to renew Contract, the Purchasing Office shall provide notice to Contractor a minimum of ninety (90) days prior to the expiration date of Contract or such renewal year. Failure to notify Contractor within this time period shall not operate as a waiver of FIT's right to renew Contract. Within ten (10) days of receiving such notice, Contractor shall submit a sworn renewal to FIT.
 - B. Each renewal shall be on the same terms and conditions as specified in the Contract, excepting any provisions the parties mutually agree in writing to modify.
2. **Services by Consultant:** Specifically, the assignment includes three components ("Services") for the Proposer(s) to which the will provide:
 - A. FIT awards the RFP ("Consultant"). Proposers must provide a response to all Services but may do so either with fully in-house capabilities or they may work in collaboration with other companies and/or sub-contractors in order to address all areas of the scope. Consultant shall disclose the name of all outside partners and/or sub-contractors that it collaborates with for Services. FIT shall retain all ownership and possession of any reports or similar materials

created by Consultant, its partners, and/or its sub-contractors used in fulfilling its Services to FIT.

3. **Indemnification:** The Consultant shall indemnify FIT and its respective affiliates, officers, governing board members and employees, and hold them harmless against any and all liability, loss, damages, costs or expenses, including reasonable attorney's fees, which they may incur, suffer or be required to pay in connection with the defense and/or settlement of any action, suit or proceeding based upon general liability or any other claims brought by any person, entity or organization arising out of any negligent or other wrongful act or omission by the Consultant.
4. **Confidentiality:** All information, whether printed, written or oral, which is requested from or voluntarily furnished by FIT shall be held in strictest confidence and used only for the purpose of this Agreement. Consultant's submissions to FIT shall not be considered confidential.
5. **Arbitration:** Any unforeseen disputes arising under this agreement which cannot be settled between the two parties will be submitted to the American Arbitration Association (AAA) for arbitration at a location in New York, New York in front of a single arbitrator appointed by the AAA. The two parties agree that arbitration by the AAA will be the final and binding resolution and the prevailing party shall be entitled to recover reasonable attorney fees in such suit or action, including any appeal.
6. **Entire Agreement:** This Agreement is the entire agreement of the parties. It shall supersede any prior understandings or agreements of the parties, whether oral or written. Amendments to this agreement may be proposed in writing by either party hereto and shall be deemed rejected - unless the party to whom any amendment is proposed accepts said amendment in writing within ten days after receipt of the proposed amendment. No oral agreement shall be effective to alter the terms of this Agreement.
7. **Effect of Waivers:** The waiver by one party of a breach of any provision of this agreement by the other party shall not operate or be construed as a waiver of any subsequent breach. No waiver shall be valid unless in writing and signed by an authorized representative of the party agreeing to the waiver.
8. **Governing Law:** All issues and questions concerning the construction, validity, enforcement and interpretation of this Agreement shall be governed by, and construed in accordance with, the laws of the State of New York, without regard to its conflict of laws provisions.
9. **Non-Assignability:** Neither party shall assign, transfer, or subcontract this Agreement or any of its rights or obligations hereunder without the express, prior written consent of the other Party.

- 10. Severability:** If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement shall remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.
- 11. Execution:** This Agreement may be executed in multiple counterparts, any of which may be a facsimile or "pdf", each of which shall be deemed to be an original but all of which shall constitute one and the same instrument.

SECTION IV

TO BE SIGNED ONLY UPON AWARD OF CONTRACT

**RFP# C1573R
Sewing Machine Maintenance and Repair**

In witness whereof, the parties have executed this Contract: The amount of this Contract is
Dollars
(\$ _ _ _ _)

FOR CONSULTANT:

Signature

Print Name and Title

ACKNOWLEDGEMENT OF PERSON EXECUTING FOR CONSULTANT

State of New York

County of _ _ _ _ _) SS:

On this _ day of _ _ _ _ _ 202_, before me personally came _ _ _ _ _ to

me known, who being by me duly sworn did depose and say that s/he resides at _ _ _ _ _;

that s/he is the _ _ _ _ _

of _ _ _ _ _ , the corporation described in and which executed the above instrument;
and that s/he signed her/his name thereto by order of the Board of Directors of said corporation.

Notary Public

FASHION INSTITUTE OF TECHNOLOGY:

**Sherry F. Brabham,
Treasurer and Vice President for Finance and Administration**

Date

EXHIBIT A: SAFETY EHS PLAN

EXHIBIT A. SAFETY EHS PLAN

FASHION INSTITUTE OF TECHNOLOGY

OUTLINE FOR PREPARING WORK-SPECIFIC ENVIRONMENT, HEALTH AND SAFETY (EHS) PLAN

Before commencing work on site at FIT, Contractor shall prepare a work-specific EHS Plan and submit the EHS Plan to both the Facilities Management and EHS Departments for review and approval. Such approval shall be given in a timely manner.

I) A work-specific EHS Plan is required in the following instances:

- A) When proposed work will:
 - 1) use regulated hazardous chemicals;
 - 2) have the potential to generate fumes, vapors or dusts;
 - 3) involve cutting torches or other spark-generating equipment (“hot” work);
 - 4) generate any waste;
 - 5) involve high-energy systems or
 - 6) require any type of air monitoring.
- B) When work involves the removal of less than 25 linear feet, or 10 square feet, of asbestos-containing material (that is greater than 1% asbestos). For work involving more than these amounts of asbestos, Contractor must consult with the EHS Department for additional guidelines.
- C) When work involves the use of tools and equipment in areas where FIT employees or students are present.
- D) When work involves construction, other than minor repairs or alterations to on-campus facilities.
- E) When work involves dangerous environments, such as confined spaces, hazardous energy, use scaffolds greater than 10 feet high, or vehicle-mounted articulated booms.

II) Use the outline below to develop the work-specific EHS Plan. Contractor shall amend the work-specific EHS Plan as needed to accommodate work on-campus as it proceeds.

DESCRIPTION OF CONTENTS OF WORK-SPECIFIC EHS PLAN

III) GENERAL INFORMATION – PROJECT PLANNING

- A) List primary information about Contractor’s firm and that of sub-

contractors, if any, Project Name, FIT Bid Number and Contractor's safety-related performance measurements on Table 1.

- B) Describe the scope of work and list a breakdown of its specific tasks.
- C) Provide a project schedule that, at a minimum, shows the anticipated start date of the work, the duration of each phase of the work, the anticipated date of completion of each phase, and the project completion date.
- D) List name of Contractor's on-site EHS Coordinator and the names of all OSHA- competent persons needed to carry out the scope of work on Table 2. The EHS Coordinator shall serve as the primary contact with FIT's Director of EHS Compliance during all work.

IV) WORK-SPECIFIC HAZARD ANALYSIS/RISK ASSESSMENT

- A) Describe each task associated with the work of the project.
- B) List the potential hazards, if any, associated with each task.
- C) Provide copies of Contractor's EH&S program applicable to scope of work.
- D) List the types of protective work practices or personal protective equipment (PPE) Contractor will employ to carry-out each task.
- E) Describe the types of exposure assessments that are needed to address potential hazardous exposures related to the work of the project. These include:
 - 1) Work practices and engineering controls Contractor will use to prevent exposure of Contractor's employees to hazardous chemicals or hazardous energy;
 - 2) Work practices and engineering controls Contractor will use to prevent exposure of FIT students and staff to any detectable chemical exposure;
 - 3) Contractor's use of respiratory protection and other protective equipment (PPE) and
 - 4) Qualitative or quantitative monitoring protocols, personal and area monitoring equipment, and contaminant action levels.
- F) Attach copies of certified documentation of "Hazard Assessment and Equipment Selection" required by 29 CFR 1910.132 (d)(2) that complies with 1910 Subpart I Appendix B for all tasks in the work-specific EHS Plan.
- G) Attach a copy of Contractor's written Hazard Communication Program that OSHA requires for the work-specific EHS Plan.

V) WORK-SPECIFIC ENVIRONMENTAL, HEALTH AND SAFETY ELEMENTS

- A) To address health and safety issues, the work-specific EHS Plan shall:
- 1) Describe criteria for upgrading or downgrading personal protective equipment (PPE) or modifying work practices to control hazardous exposures during the work;
 - 2) Describe criteria Contractor will use to set up exclusion zones, including physical barriers and decontamination zones, as needed to prevent spread of debris and restrict access of unauthorized persons to work areas;
 - 3) List equipment Contractor will use for routine and emergency on-site communication;
 - 4) Describe utility clearance and marking procedures to prevent damage to buried utilities, or to lines, piping, or cables located inside of walls and ceilings, if applicable;
 - 5) Describe decontamination and cleaning procedures for Contractor's employees and equipment to prevent the spread of debris. This includes procedures during work, at the end of each work day, and at the completion of the project before FIT's final inspection of the work area;
 - 6) Identify measures to manage dangerous environments, such as confined spaces, scaffold work greater than 10 feet, or articulated booms;
 - 7) List "Hot Work" procedures involved in the work of the project. This may include, but not be limited to, work such as welding, burning, open flames, tar melting or other type of melting pots, grinding that throws sparks. (See Appendix 1 - "Daily Safety Management Work Permit");
 - 8) Identify the need for air monitoring or special testing to carry out the work. Include a listing of monitoring equipment or special tests and the Action Levels that Contractor will apply to project work;
 - 9) Describe safety procedures for excavations more than four 4 feet deep and sloping or shoring procedures where excavations will exceed 5 feet deep;
 - 10) Describe fire protection and explosive hazard review;
 - 11) List the name and address of Contractor's on-contract Confined Space rescue team;
 - 12) Describe spill control procedures for chemical products Contractor will have on-campus during work. Include a listing of spill control or containment supplies that Contractor will have on-hand in case of a spill;
 - 13) Describe the need for site coordination with FIT employees, other contractors on-site and other adjacent work groups. This includes identification of hazardous energy Lock Out and Tag Out

requirements to make to work area safe and

- 14) Provide a listing of other safety equipment that Contractor will have on site during the work of the project.
- B) To address oil, chemical and waste management issues, the work-specific EHS Plan shall:
- 1) Provide estimates of the types and amounts of waste (both hazardous and non-hazardous) that Contractor anticipates the work will generate. As applicable, provide a copy of a waste analysis plan that lists the types of analysis required, the USEPA SW-846 method number and the method detection limits;
 - 2) Provide facility name, USEPA ID number, and a contact name for each facility that will transport and dispose of each of the waste streams identified above. Provide this information for any facility that will dispose of residuals from the treatment of project waste, as applicable;
 - 3) On a copy of a drawing that will be provided by FIT, identify location where Contractor proposes to accumulate waste during work, to set-up exclusion zones and to provide employee decontamination areas;
 - 4) Provide a statement that describes the methods that Contractor will use to minimize the amount of waste generated from the work of the project;
 - 5) Provide a tabular listing, along with copies of Safety Data Sheets (SDS), for any chemical products that Contractor intends to store or use on-site during the work. The listing shall include the product name, manufacturer's name, type, amounts, intended storage location on FIT site, the specific use of the chemical and identification of any NYCDEP/USEPA regulated hazardous substances that Contractor intends to store or use on-site during the work. In all cases, Contractor must submit the listing before chemical products are delivered to the FIT campus;
 - 6) On a copy of a drawing that will be provided by FIT, identify location where Contractor proposes to store chemical products on-site during work;
 - 7) Identify the need, if any, to amend existing FIT emergency contingency planning documents. Such documents include, but are not limited to: Spill Prevention Control and Countermeasure Plan, Spill Prevention Report, Right-to-Know Survey and
 - 8) List permits and Certificates of Fitness (NYCDEP, NYSDEC, USEPA, FDNY) needed to carry-out the scope of work and have copies on-site of permits and Certificates to carry-out project work.

VI) ON-SITE DOCUMENTATION

- A) Contractor shall record initial and daily safety-related procedures on Table 3. These shall include:

- 1) Before start of the work, FIT's Project Manager will conduct a FIT Hazard Communication briefing for Contractor's employees;
 - 2) Before start of the work, FIT's Project Manager and Contractor's on-site EHS Coordinator shall conduct a briefing for FIT employees in areas adjacent to work areas about proposed work;
 - 3) Review of FIT Emergency Evacuation Procedures;
 - 4) Listing of initial and ongoing project status meetings on-site with FIT Project Manager to address EHS concerns safety and health and
 - 5) Scheduled and unscheduled employee safety briefings, toolbox talks.
- B) Contractor shall provide a summary of the on-site EHS Coordinator's EHS-related training and experience relevant to the work of the project.
- C) Contractor's employees shall sign-in daily with FIT Security in the A-Building Lobby.
- D) For each work shift necessary to complete the project, Contractor's on-site EHS Coordinator shall open and fill out the "Daily Safety Management Work Permit" (See Appendix 1) at the start of each work shift and close the Permit at the end of each work shift.

VII) EMERGENCY RESPONSE PLANNING

Contractor shall review the summary of the Emergency Response Contact Names listed on Table 4 and provide the information as follows:

- A) On a site map that will be provided by FIT, identify the primary and secondary routes for the evacuation of Contractor's employees, including the "rally point" where Contractor's employees will assemble and carry-out an accountability check in case of an evacuation;
- B) List emergency response contacts with titles and telephone numbers. Contractor shall immediately call FIT Security and the FIT Project Manager in the event of a spill of oil, chemicals, waste water, or hazardous materials;
- C) Identify the name, address and route to nearest hospital or Contractor's wellness center and
- D) Provide a listing of emergency equipment for first aid, personal protection, spill response, fire protection and rescue.

TABLE 1

Project Name: _____ **Bid Number:** _____

CONTACTOR ORGANIZATION CHART AND SAFETY DATA

COMPANY	:	Name: Address: Phone:
President	:	Name: Phone:
Vice President – Operations	:	Name: Phone:
Director of Environmental, Health, and Safety	:	Name: Phone:
Contractor EHS Program Development	:	Name: Phone:
OSHA Total Case Recordable Rate (TCRR)	:	
Days Away from work, or Restricted work or job Transfer (DART)	:	
Experience Modification Rate (EMR)	:	

Listing of On-site Subcontractors for project work, as applicable -

[illegible]

TABLE 2**ON-SITE SUPERVISORY PERSONNEL**
of 2**Page 1**

TITLE	:	NAME(S) AND ON-SITE PHONE NUMBER
On-site EHS Coordinator	:	
Contractor Project Managers	:	
FIT's Project Manager(s)	:	
<u>Contractor's Competent Persons</u>		List all that Apply – Indicate not applicable areas for department /project work as “NA” For subcontractor employees, place subcontractor firm name in parenthesis after the employee's name
• Confined Spaces	:	
• Excavations	:	
• Industrial Hygiene	:	
• Electrical--Lock Out/Tag Out	:	
• PPE, Respiratory Protection	:	
• Hazard Communication (Required for each department and project. Identify responsible employee for each subcontractor)	:	
• Fall Protection	:	
• Scaffolds	:	
• Cranes & Derricks	:	
• Blasting & Use of Explosives	:	

TABLE 2 (Cont'd)**ON-SITE SUPERVISORY PERSONNEL****Page 2 of 2**

- Asbestos (Attach copies of Company license, supervisor and handler certificates for all employee that will perform work) :

- Lead

- Silica

- Hot Work (Complete and submit permits daily - see Appendix 1)

- FDNY Certificate of Fitness-Torch Operations

- FDNY Certificate of Fitness-Fire Guard

- FDNY Certificate of Fitness-Fire proofing

- FDNY Certificate of Fitness-Powder Activated Tools

- FDNY Certificate of Fitness-Air Compressors_____

- FDNY Certificate of Fitness-Use of LPG and Use in Tar Kettles

- FDNY REFRIGERATING SYSTEM OPERATING ENGINEER

- FDNY Certificate of Fitness-Other_____

- FDNY Certificate of Fitness-Other_____

-

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TABLE 3

LISTING OF REQUIRED EMPLOYEE/SUPERVISORY BRIEFINGS

Page 1 of 1

[illegible]

TABLE 4

EMERGENCY CONTACT NAMES & TELEPHONE NUMBERS

Page 1 of

1

TITLE	CONTACT NAME	EMERGENCY PHONE NUMBERS
Contractor: MAIN OFFICE		
Contractor President:		
On-site EHS Coordinator		
FIT Facilities Management	Executive Director: George Jefremow Assoc. Executive Director: Allen King	Phone: 212-217-4423 Phone: 212-217-4424
FIT Environmental, Health and Safety Department	Director: Paul DeBiase paul_debiase@fitnyc.edu Acting Coordinator: Kathy Espinoza-Caraba kathy_espinozacaraba@fitnyc.edu	Phone: 212-217-3752 Phone: 212-217-3754
Contractor Project Manager(s)		
FIT Public Safety	Central Control	212-217-7777, or Use Red Phone
Occupational Safety And Health Administration, – Area Director	Provide Zip Code for the location of Accident	800-321-6742
Location of nearest hospital and/or contractor's wellness center		
Rally Point and Accountability Check Location	In case of Building Evacuation Alarm	

Note: Call FIT Central Control at 212-217-7777 in case or any emergency such as fire, chemical spills, injury requiring medical treatment, or exposure of contractor or FIT personnel to fumes, vapors, or dusts.

EXHIBIT B: LIST OF EQUIPMENT UNDER THIS BID AND CONTRACT

INVENTORY OF SEWING EQUIPMENT IN FASHION DEPARTMENT AS OF 4-21-23

TYPE OF MACHINE	BRAND	MODEL	SERIAL NUMBER	QTY	NOTES
A605					
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2D0MG00130, 2D0MH00072, 2D0MG00121, 2D0MG00119, 4D0AL15908, 2D0MG00035, 2D0MH00058	6	WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5530	DDLUA23500	1	WORKING
OVERLOCK MACHINE	JUKI	MO 6714DA	8M0LL06176,	2	WORKING
OVERLOCK MACHINE	JUKI	MO-6704DA	8M0LL00443	1	WORKING
COVER STITCH MACHINE	JUKI	MF-7923	8M4MG00479	1	WORKING
3 STEPS ZIGZAG	JUKI	LZ 2284 A	8L2LJ00344, 8L2MC01073	2	WORKING
BUTTONHOLE MACHINE	BROTHER	HE-800B-2	G886514S	1	WORKING
WELT/FOLD TAPING MACHINE	FRAMIS	NOSO MX 210	EG532	1	WORKING
WELT/CUT/MACHINE	FRAMIS	NOSOMX204	EG538	1	WORKING
JOINING & FOLDING MACHINE	FRAMIS	NOSO MX212/211	EG529	1	WORKING
AIR COMPRESSOR	ATLAS COPCO	ITJ204702		1	WORKING
IRONS/BOILER	RELIABLE	7000BU		2	WORKING
Juki 8700					
CC14 (Mechanic's Room)					
SINGLE NEEDLE STRAIGH STITCH SEWING MACHINE	JUKI	DDL5550-6	D0LUL67795	1	STORAGE
SINGLE NEEDLE STRAIGH STITCH SEWING MACHINE	JUKI	DDL227	K28480, H43254, H43152, H43134,	1	STORAGE
SINGLE NEEDLE STRAIGH STITCH SEWING MACHINE	SINGER		1591 U983825D77,U852112040,	1	STORAGE
SINGLE NEEDLE STRAIGH STITCH SEWING MACHINE	BROTHER	DB2B755AM3		2	STORAGE
DOUBLE NEEDLE STRAIGH STITCH SEWING MACHINE	SINGER	212A141A		1	STORAGE
RIMOLDI MACHINE	RIMOLDI	136/81	329-22-2CD-03	1	STORAGE
SEWING MACHINE	JUKI	DDL227		1	STORAGE
OVERLOCK MACHINE	MERROW	M-3DW-2/ MG-3DW	198867, 248441	1	STORAGE
OVERLOCK MACHINE	MERROW	MG-2DH	210017	1	
OVERLOCK MACHINE	MERROW	M-2DH-1	131932	1	
OVERLOCK MACHINE	MERROW	M-3DW-1	130031	2	STORAGE
OVERLOCK MACHINE	MERROW	M-3DW-4 /MG-3DW	176663, 210351,	1	STORAGE
OVERLOCK MACHINE	YAMATO	AZ8003H040A		1	STORAGE
COVER STITCH MACHINE	UNION SPECIAL		57800	1	STORAGE
ZIGZAG MACHINE	SINGER	457G105		1	STORAGE
BUTTONHOLE KEY MACHINE	REECE	101-019-AF-CA-XL-LE		1	STORAGE
BUTTONHOLE MACHINE	REECE	S2 BH		2	STORAGE
BUTTONHOLE MACHINE	REECE	S3A		1	STORAGE
BLIND STITCH MACHINE	US BLIND STITCH	?		1	STORAGE
WALKING FOOT MACHINE	SINGER	431F200A	U954009003, U954009010,U954009005,	3	STORAGE
SERVO MOTOR	REX SILENT MOTORS	SERVOBG550W		40	STORAGE-MOTORS FOR THE SEWING MACHINES
AIR COMPRESSOR	CAMPBELL	?		2	STORAGE
FABRIC CUTTER (HANDHELD)	LION MACHINE CORP		6259	1	WORKING
FOUND BERNINA SEWING MACHINE	BERNINA	ARTISTA 180		1	BURNED OUT NOT WORKING
HEAT TRANSFER	HOTRONIX	MAXX2G		1	STORAGE
			350660, 350652, 350659, 409391, 397471, 350662, 225124, 350662, 225123, 409378, 409388, 409381, 409390, 397470, 409389, 350666		
BOILERS	RELIABLE	7500BU		16	PENDING REPAIR
CC21 (Stoll Knit Lab)					
FLATBED KNITTING MACHINE					
CMS 340 TC (Item#13522)	STOLL	CMS 340 TC 1- 12G	M#:539 001 0246	1	
FLATBED KNITTING MACHINE					
CMS 340 TC (Item#13523)	STOLL	CMS 340 TC 1- 10G	M#:539 000 0033	1	
FLATBED KNITTING MACHINE					
CMS 340 TC (Item#13521)	STOLL	CMS 340 TC 1 7GG	M#:539 002 0466	1	
STRING KNIT MACHINE	LAMB	ST3A/ZA		1	
STEAM TABLE	RELIABLE			1	
BOILER	RELIABLE	7500BU	204139	1	

CC41 (Knit Lab)

HAND KNITTING MACHINES WITH RUBBER ATTACHMENTS	TAITEXMA	TH860 (Machine) TH850 (Ribber)	N/A	26 Plus 2 Back Ups (C301 closet) 2 Set up
YARN WINDER NEEDLE CRAFT BALL WINDER	Standwood	MYBW-01		5 3 In closet
STEAM TABLE	RELIABLE	6600VB	6260374	2 These share 1 boiler
BOILER	RELIABLE	7500BU	225125	1

C301

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	SINGER	591 D200AD	U945010249	1 WORKING
OVERLOCK MACHINE	MERROW	MG-3DW-4 /-2	210613, 210838, 210846, 210841	4 WORKING
SINGLE NEEDLE SERGER MACHINE	JUKI	JUKI MO-6704S	8M0ZH21066, 8M0AJ23483, 8M0Z022470, 8M0ZH21073,	4 WORKING
DOUBLE NEEDLE SERGER MACHINE	JUKI	JUKI MO-6814S	RMOQ02327, RMOQ02326, RM0QE04415, RMOQEO2596	4 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	JUKI MO- 6714S	8M0JL00475	1 WORKING
CHAIN STITCH MACHINE	JUKI	MH-481	3M10J00092	1 WORKING
COVER STITCH MACHINE	JUKI	MF7823	8M4AM21104	1 WORKING
STEAM IRON (NEW)	RELIABLE	7500BU	204150, 204135	2 WORKING
IRON BOARD	RELIABLE	6200VB	6260364, 6260364	2 WORKING

C601

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	2D0YM02744, 2D0YM01688, 2D0YM02750, 2D0YM02749	4 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2D0DD00022, 2D0DD00029, 2D0DD00014, 2D0CL00192	5 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL227	227-H43132, 227-H43149, 227-H43255, 227-H43166, 227-H43327, 227-H43171, 227-H43189, 227-H43247, 227-H43248	9 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	SINGER	591D200A	N/A	1 WORKING
OVERLOCK MACHINE	MERROW	M3DW1	131730	1 WORKING
OVERLOCK MACHINE	JUKI	MO 6700	8M0YL21311	1 WORKING
IRON/BOILER	RELIABLE	6200VB	6140950, 6140971	2 WORKING
PRESSING UNIT MACHINE WITH A BOILER (OLD)				1 WORKING
STEAM STATION	RELIABLE	7500BU	204135	1 WORKING

C602

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL-5550N	2D0DM00257, 2D0DM00094, 2D0DM00108, 2D0DM00264, 2D0DM00268, 2D0DM00152, 2D0DM00233, 2D0DM00268	8 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL-8500	4DOTJ09410, 4DOTJ09405, 4DOTJ09925, 4DOTJ09965, 4DOTJ09532, 4DOTJ09399, ADOTJ09528, 4DOTJ09528	15 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL-8700	2D0ZCO2074, 2D0ZCO5386	2 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	BROTHER	DB2-B755AM3	C6115511	1 WORKING
BLIND STITCH MACHINE	UNION SPECIAL LEWIS	37500-2	1423530	1 BROKEN
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL-5530	DDLUF50154	1 WORKING
OVERLOCK MACHINE	BROTHER	S-7100A-405	J8873078	1 WORKING
IRON/WATERPUMP	RELIABLE	7500BU	350660	1 WORKING
IRON BOARD	RELIABLE	6200VB	6140950, 6140971	2 WORKING

C603

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	2DOYMO1682, 2DOYMO1687,2DOYMO1687,2DOYMO1685, 2DOYMO1696, 2DOYMO2738, 2DOYMO1684	6 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2D0DD00028, 2DOCC00728, 2D0DD00030DOCC00398, 2DOCC00707	5 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550-6	Q19856	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	SINGER	591D200A	U-8123100081, U-813810074, U-812910011	3 WORKING
PEARL MACHINE	MERROW	MG2D NR-1	237812	1 WORKING
OVERLOCK MACHINE	MERROW	MG 3DW-2	211592	1 WORKING
COVER STITCH MACHINE	YAMATO	VF2500-156M	VF09891	1
IRON	SILVER STAR	ES85AF		1 WORKING
IRON/SMALL BOILER	RELIABLE	7500BU	397472	1 WORKING
IRON BOARD	RELIABLE	6200VB	6140979, 6140982	2 WORKING

C604

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2D0DM00229, 2D0DM00101, 2D0DM00225, 2D0DM00226, 2D0DM00099, 2D0DM00260, 2D0DM00259, 2D0DM0	10 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	D0ZC03521, D0ZC05245, 4DOLB10705,	3 WORKING

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8500	DOJJ09402, 4DOYJ0958,4DOYJ09535, 4DOYJ09527	4 WORKING
BLIND STITCH MACHINE	UNITED STATES	718-A	44899	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	8300N	N/A	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL227	N/A	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	BROTHER	DB2755AM3	L5111 589, L5111 588,L5111 600, M5111 847, M5111 829, L5111 417, L5111 417	7 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	BROTHER	S-7100A-403	48872252	1 WORKING
OVERLOCK MACHINE	JUKI	MO6700	8MODG12129	1 WORKING
IRONS/BOILER	RELIABLE	7500BU	350657	1 WORKING
IRONBOARD	RELIABLE	6200VB	6140956, 6140955	2 WORKING
Blnd Stitch machine	6/27/2022			

C606

IRONS/BOILER	RELIABLE	75000BU	225122	1 WORKING
IRONBOARD	RELIABLE	6200VB	6140954, 614063	2 WORKING

C701

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	2DOYK00516,2DOYK00671, 2DOYK01663,2DOYK00513,2DOYK00511,2DOYK01672,2DOYK01655,2DOYK005	21 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8-500	4DOTK04289	1 WORKING
COVER STITCH MACHINE	JUKI	MF-7823	8M4ZL21576	1 WORKING
COVER STITCH MACHINE	BROTHER	FD4-B272		1 WORKING
COVER STITCH MACHINE	YAMATO	VF2500-156M		1 WORKING
OVERLOCK MACHINE	MERROW	M-3DW-1/2	234601	2 WORKING
OVERLOCK MACHINE	JUKI	MO-6814S	RM0QE02729, RM0QE02328	2 WORKING
PEARL MACHINE	MERROW	MG-2DNR-1	237811	1 WORKING
ZIGZAG MACHINE	SINGER	457U105	N/A	1 UNPLUGGED
BUTTONHOLE MACHINE	REECE	S2-BH	S2-37750	1 WORKING
IRON	SILVER STAR	WATER PUMP		2 WORKING
BOILER	RELIABLE	7500BU	40978, 397470	2 WORKING
IRONBOARD	RELIABLE	6200VB	6140978, 6140963	2 WORKING

C702

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	2DOXL05523	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2DOCD00207, 2DOCD00241,2DOCD00214,2DOCD00271, 2DOCD00724, 2DOCD00233, 2DOCD00702, 2DOCI	16 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5530	DDLUA23419	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL227	227-H43232	1 WORKING
OVERLOCK MACHINE	MERROW	M-3DW-2	177716	1 WORKING
OVERLOCK MACHINE	JUKI	MO-68195	RMOQE02540	1 WORKING
IRONS/BOILER	RELIABLE	7500BU	225123	1 WORKING
IRONBOARD	RELIABLE	6200VB	6140964, 6140960	2 WORKING

C704

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	4DOLDO5154, 4DOLDO9412, 2DOXLO556, 4DOLB10681, 4DOLD09421	5 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2DOCD00239, 2DOCD00734,2DOCD00479, 2DOCD00220, 2DOCD00242, 2DOCD00259	6 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5530	DDLUE23916, DDLUA23534,DDLUA23539, DDLUA23531	4 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8500	D01K04680	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	SINGER	591D300A	U813810172	1 WORKING
OVERLOCK MACHINE	MERROW	M3DW-1	131729	1 WORKING
PEARL MACHINE	MERROW	MG2DNR-1	237814	1 WORKING
3 STEP ZIGZAG MACHINE	JUKI	LZ 1286	503358	1 WORKING
IRONS/BOILER	RELIABLE	7500BU	225123	1 WORKING
IRONBOARD	RELIABLE	6200VB	6140951, 6140959	2 WORKING

C706

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	2DOXL05527, 2DOXL05514,2DOXL05557, 2DOXL05549,2DOXL05500, 2DOY302268, 2DOXL05526,2DOXL055	20 WORKING
OVERLOCK MACHINE	MERROW	M3DW-1/-4	177163, 130830	2 WORKING
OVERLOCK MACHINE	MERROW	MG3DW-2	210842	1 WORKING
PEARL MACHINE	MERROW	M2DNR-1	205527	1 WORKING

OVERLOCK MACHINE (4 THREADS)	JUKI	MD6714S		1 WORKING
ZIGZAG MACHINE	JUKI	LZ-2290-A-SR-7	2L2EE00125	1 WORKING
3 STEP ZIGZAG MACHINE	JUKI	LZ-2284-4	2L2AG00955	1 WORKING
COVER STITCH MACHINE	JUKI	MF7823	8M4YB21281	1 WORKING
COVER STITCH MACHINE	BROTHER	FD3-B257	C9622468	1 WORKING
CHAIN STITCH MACHINE (OLD)	SINGER	552 B 301	552B301, 5523301	2 WORKING
FLAT COVER STITCH MACHINE	JUKI	MF890	MFOUK0339I	1 WORKING
BUTTONHOLE MACHINE	REECE	S3A		1 UNPLUGGED
IRON/BOILER	RELIABLE	7500BU	350667, 350656	2 WORKING
IRONBOARD	RELIABLE	6200VB	6140966, 6140968	2 WORKING
COMPUTER	APPLE			1 WORKING
PROJECTOR/SCREEN				1
EMBROIDERY MACHINE	BROTHER	NX600ines		20 IN CLOSET B
EMBROIDERY MACHINE	BROTHER	PE180D		14 IN CLOSET B
HEAT PRESS MACHINE	D-CAL			1 IN CLOSET B (WORKING)

C710

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2DOAKO6155, 2DOAK00804,2DOAKO779,2DOAKOO176,	4 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	2DOXL05626, 2DOXL05505, 2DOXL05509,2DOXL05517,2DOXL05520,2DOXL02254, 2DOXL05627,	7 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8500	4DOLM08M98, 4D0UCO3989	2 WORKING
OVERLOCK MACHINE	MERROW	MG3DW2	262692	1 WORKING
OVERLOCK MACHINE	MERROW	MG2DNR-1	149820	1 WORKING
IRON/WATER PUMP	RELIABLE	7500BU	409389, 409388	2 WORKING
IRONBOARD	RELIABLE	6200VB	6140984, 6140981	2 WORKING

C713

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL-5530	DDLUE23950, DDLUE50184, DDLUE23937, DDLUE23908,DDLUE23915, DDLUE23912,DDLUA23540, DDLUE2:	25 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL 5550N	2DODD00033,	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	4DOJK10580	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL227	227-H43210	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8300N	4DOXCO3552	1 WORKING
OVERLOCK MACHINE	MERROW	M-3DW-1	130942	1 WORKING
OVERLOCK MACHINE	MERROW	MG-3DW-2		1 WORKING
BUTTONHOLE MACHINE	JUKI	LBH-783	2LOAD00382	1 WORKING
IRON/WATER PUMP	RELIABLE	7500BU	350653	1 WORKING
IRONBOARD	RELIABLE	6200VB	6140969	1 WORKING

C714

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL227	227-H43163, H43265, K28484, H43194, H43257, H43281, H43260, H43208, H43258, H43211, H43253, H4388, I	13 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	4D0NF02759	1 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	UNION SPECIAL	53400K	N/A	2 WORKING
DOUBLE NEEDLE STRAIGHT STITCH SEWING MACHINE	SINGER	212 A 141 AA	104657	1 WORKING
OVERLOCK MACHINE	MERROW	MG3DW-2	210836, 211593, 210843	3 WORKING
OVERLOCK MACHINE	MERROW	M3DW-2	198497	1 WORKING
OVERLOCK MACHINE	JUKI	M06704S	8MOZG22414,	2 WORKING
OVERLOCK MACHINE	JUKI	MO-6814S	RMOQE02724	1
OVERLOCK MACHINE	MERROW	MC3DW-4	210615	1 WORKING
OVERLOCK MACHINE	MERROW	M3DW-1	131727	1 WORKING
PEARL MACHINE	MERROW	MG 2DNR-1	209471	1 WORKING
COVER STITCH MACHINE	JUKI	MF7823	2M4XB00342	2 WORKING
COVER STITCH MACHINE	JUKI	MH481	3M17M02131	1 WORKING
ZIGZAG MACHINE	SINGER	457G5	FE005515, FE005504,	3 WORKING
ZIGZAG MACHINE	SINGER	457 A 105L	U953203065	1 WORKING
3 STEP ZIGZAG MACHINE	JUKI	LZ 1286	1286-S03301	1 WORKING
3 STEP ZIGZAG MACHINE	JUKI	LZ2284N	2L2BK00307, 2L2A000792, 2L2AG00956,	3 WORKING
CHAIN STITCH MACHINE	SINGER	552B301	1286-S03301	2 WORKING
IRON/BOILER	RELIABLE	7500BU	409381, 409391	2 WORKING

IRONBOARD

RELIABLE

6200VB

6140985, 6140986

2 WORKING

C715

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
OVERLOCK MACHINE
BUTTONHOLE MACHINE
3 STEP ZIGZAG MACHINE
IRON /BOILER
IRONBOARD
WALKING FOOT MACHINE
WALKING FOOT MACHINE

JUKI
BROTHER
JUKI
JUKI
JUKI
BROTHER
RELIABLE
RELIABLE
SINGER
CONSEW

DDL-555ON
S7100A-403
DDL8300N
MO67704S
LBH-783
Z8560A-431
7500BU
6200VB
431F200A
111C155

2D0DE00261, 2D0DE00256, 2D0DE00184,2D0DE00263, 2D0DE00170, 4D0NF02752, 2D0DE00119, 2D0DE002
4DOAL28329, 4DOAL22078

2L0DC01112, 2LODC01110

225119, 397475
6140977, 6140983
U954009011
WE 3106028

26 WORKING
3 UNPLUGGED
2 UNPLUGGED
2 WORKING
2 WORKING
1 UNPLUGGED
2 WORKING
2 WORKING
1 UNPLUGGED
1 UNPLUGGED

C720

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
OVERLOCK MACHINE
OVERLOCK MACHINE
PEARL MACHINE
COVER STITCH MACHINE
3 STEP ZIGZAG
IRONS/BOILER
IRON (OLD)
HEAT TRANSFER MACHINE

JUKI
JUKI
JUKI
SINGER
MERROW
JUKI
MERROW
JUKI
JUKI
RELIABLE
MILANO
GEO KNIGHTH

DDL227
DDL5530
DDL 5550N
591D300A
MG3DW-2
MO-6704S
MG-4DW-60
MF-7823
LZ-2284N
RELIABLE 7500BU
WATER PUMP
3740SN

N31691,N31683, N31687, N31665, N31664
DDL VA 22885
2DOCC00731, 2DOCC00710, 2DOCC00720, 2DOCC00729
U813810166
210761
8MOZH 21058
204188
8M4ZL21574

409384, 225117

5 WORKING
1 WORKING
4 WORKING
1 WORKING
1 WORKING
1 WORKING
1 WORKING
1 WORKING
1 WORKING
2 WORKING
1 WORKING
1 UNPLUGGED

C721

EMBROIDERY MACHINE
EMBROIDERY MACHINE
EMBROIDERY MACHINE
DOUBLE NEEDLE SEWING MACHINE
DOUBLE NEEDLE SEWING MACHINE
DOUBLE NEEDLE SEWING MACHINE
ZIG ZAG MACHINE
ZIG ZAG MACHINE
SEWING MACHINE
UNION SPECIAL
COVERSTITCH MACHINE
SEWING MACHINE

BROTHER
BROTHER
BROTHER
SINGER
SINGER
SINGER
SINGER
SINGER
REECE
JUKI
BROTHER
SINGER

PE800
SE1900
BQ2450
A141AA
A141AA
A141AA
415K31
457U105
S3A
FS332H01-3B64
FD4-B272
591

one quarter
three sixteenths
one-half

2 WORKING
1 WORKING
2 WORKING
1 WORKING
1 WORKING
1 WORKING
3 WORKING
1 WORKING
1 WORKING
1 WORKING
1 WORKING
1 WORKING

C801

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
PEARL MACHINE
OVERLOCK MACHINE
IRON/PUMP
IRONBOARD

JUKI
JUKI
JUKI
JUKI
MERROW
MERROW
RELIABLE
RELIABLE

DDL5550N
DDL8700
DDL5530
DDL5530
MG2DNR-1
MG3D W-1/-2
7500BU
6200VB

2D0CC00708, 2D04L00998, 2D0HL01027, 2D0CC00732, 2D0CC00695, 2D0HL01020, 2D0HL01022, 2D0HL01010
4D0LC01733, 4D0L,D09420, 4D0LE02693, 4D0LD09414
DDLUA23541, DDLUF560196, DDLUA23441, DDLUA23535
DDLUA23444
248023
210765
350652
6140952, 6140961

9 WORKING
4 WORKING
3 WORKING
1 UNPLUGGED
1 WORKING
1 WORKING
1 WORKING
2 WORKING

C802

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE

JUKI
JUKI
JUKI
SINGER

DDL5550N
DDL8700
DDL5530
5910200A

2D0DD00031, 2D0DD00015, 2D0D00034,2D0DD00024, 2D0CK00399,
2D0ZC05431, 2D0ZC05438, 2D0ZC05241, 2D0ZC05429, 2D0ZC05415, 2D0ZC05428, 4D0LE02692, 4D0LB1065
DDLUA23543, DDLUA23440, DDLUA23445,
U842810062

5 WORKING
10 WORKING
3 WORKING
1 WORKING

COVER STITCH MACHINE	JUKI	MF7823	8M4AM21095	1 WORKING
OVERLOCK MACHINE	MERROW	M3DW1	128246	1 WORKING
OVERLOCK MACHINE	MERROW	MG-3DW-2	210844	1 WORKING
IRONBOARD	RELIABLE	6200VB	6140970, 6140975	2 WORKING
IRON/BOILER	RELIABLE	7500BU	188178	1 WORKING

C803

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550N	2D0CD00230, 2D0CD00209, 2D0CD00218, 2D0CC00744, 2D0CD00251, 2D0CD00243, 2D0CD00221, 2D0CD00	9 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5530	DDLUA23442,DDLUA23439, DDLUA23431	3 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	SINGER	5910200AD	U94231008, U944110172	2 WORKING
PEARL MACHINE	MERROW	MG2DNR1	226761	1 WORKING
OVERLOCK MACHINE	MERROW	M3DW-2	198500	1 WORKING
COVER STITCH FLAT BED	JUKI	MF7723		2 UNPLUGGED
IRONS WITH BOILER	RELIABLE	7500BU	350652	1 WORKING
IRONBOARD	RELIABLE	6200VB	6140953, 6140957	2 WORKING

C813

SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5550	DDLWE66237, DDLWB57843, DDLWE66197, DDLWE6G257, DDLWE66201	9 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL5530	DDLUA23428, DDLUA23438, DDLUA23536	2 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8300N		3 WORKING
SINGLE NEEDLE STRAIGHT STITCH SEWING MACHINE	JUKI	DDL8700	4D0EM17952, 4DOEL26786	2 WORKING
OVERLOCK MACHINE	MERROW	MG3DW2	210847	1 WORKING
OVERLOCK MACHINE	MERROW	M3DW2	195846	1 WORKING
BUTTONHOLE MACHINE	REECE	S3A	23-003	1 WORKING
IRONS /WATER PUMP	RELIABLE	7500BU	350666, 350661	2 WORKING
IRONBOARD	RELIABLE	6200VB	6140972, 6140974	2 WORKING

ALUMNI HALL WORKROOM

Sewing machines	JUKI	DDL-555-4		2 WORKING
Sewing machines	JUKI	DDL-8700		2 WORKING

NAGLER HALL WORKROOM

Sewing machine	JUKI	DL-555-4		1 WORKING
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COED HALL BASEMENT WORKROOM

Sewing machine	JUKI	DDL-8700		1 WORKING
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KAUFMAN HALL BASEMENT WORKROOM

Sewing machine	JUKI	DDL-8700		3 WORKING
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Technical Design Classrooms

Juki Lockstitch				28 WORKING
Overlock/Serge				9 WORKING
Blind Stitch				3 WORKING
Cover Stitch				2 WORKING
Button Hole				1 WORKING
Hoffman New Yorker Vacuum Iron				3 WORKING