



**Fashion Institute
of Technology**

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NOTICE TO ALL FIRMS

Date: April 20, 2026

To: All Prospective Bidders

From: Candida Poinsette
Assoc. Director of Procurement Services

Re: Addendum Number 1
IFB # C1743 - Alumni Residence Hall Apartments & Corridors Painting
(FLOORS 2, 3, 16 & 17)

Questions:

- Q1. There is no info for number of FCU and Bulletin boards to be painted.
- A1. Contractor to verify on site the number of bulletin boards. All bulletin boards which have been painted previously are to be painted as part of this project. There are 2 FCU units per apartment, one located in each bedroom.
- Q2. Could you please clarify what information should be entered in the three blank fields highlighted in red (Form of Bid)? Kindly refer to the attached document for reference.

FORM OF BID
(Contract for Total of All Materials and Labor)
The Fashion Institute of Technology
(Owner)

For:

The Fashion Institute of Technology is requesting Bids for the Work described in Section II Bid Times and Conditions, I. Summary of Scope of Work and as shown and described on the drawings and specifications provided with this document at the Fashion Institute of Technology's campus. To be known from this point forward as the [redacted] located on [redacted] street.

Pursuant to and in compliance with the Owner's advertisement for bids dated [redacted] 20 [redacted] and the Contract Documents relating hereto, the undersigned hereby offers to provide all plans, labor, materials, supplies, equipment, and other facilities and things necessary or proper for or incident to the General Contracting and Electrical Work as required by, and in strict accordance with, the applicable provisions of the Contract Documents, as defined in the General Conditions, including changes thereto, and all of the addenda issued by the Owner and sent to the undersigned by facsimile transmission or delivered to the bidder prior to the date of opening of bids, whether received by the undersigned or not, for the total sum of [redacted] Dollars.

(\$ [redacted])

The Bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

If written notice of the acceptance of the Bid is sent to the undersigned by certified or registered mail or by facsimile transmission or delivered to the undersigned within ninety (90) days after the date of opening of the bids, or any time thereafter before the Bid is withdrawn, the undersigned shall, within eight (8) days after the date of such mailing, facsimile transmission, or delivery of such notice, execute and deliver a Contract in the Form of Contract included in the Contract Documents.

The undersigned hereby designates as the undersigned's office to which such notice of acceptance may be mailed, transmitted, or delivered as [redacted]

- A2. The first blank field should contain the project name.
The second blank field should read C1743
The third blank field should include your company name and preferred contact information (either your address, email address, etc.)
- Q3. The bid submission includes multiple documents that may exceed email size limits. Would you prefer that we send the files in multiple emails within the same thread, or is it acceptable to submit them via a shared link or compressed (ZIP) file?
- A3. We accept bid submissions sent to purchasingbids@fitnyc.edu . If your file exceeds email size limits, include a shared link (such as Google Drive) in your email. Please ensure links have proper access permissions.

- Q4. Will the popcorn ceiling remain or will that need to be sanded smooth?
A4. Popcorn ceiling is to remain & will be repainted.
- Q5. This project has a 5-yr warranty period that our surety cannot support. The most they will support is 2 years, which is standard. They are asking if you can change it to two years.
A5. FIT requires a 5 year warranty. There have been no issues in the past with Contractors providing such a warranty.
- Q6. Section 1: Notice to Bidders – Please confirm whether the original copy of the Bid Security as per the specs must be mailed along with the bid submission due date or can be sent separately afterward (once the bids are disclosed).
A6. FIT is ONLY accepting electronic scanned bids for the subject project. You must email your bid to purchasingbids@fitnyc.edu in PDF format and it should include all the requested documents (See Attachment A – Bid Checklist) including a scanned image of your bid security (Certified Check of 2 percent or Bid Bond of 10 percent of your total bid price), we'll also need you to mail us the original copy of the bid security to have on file. The bid security must either be mailed to 227 W 27th Street, New York, NY 10001 or dropped off at 333 7th Avenue (16th Floor), New York, NY 10001. Bids must be received by Friday April 24th 2026, on or before 12:00 P.M. All bidders will be notified of the bid results by the end of the bid due date. Bid results are not official until each package has been fully reviewed.
- Q7. What area will be allocated for material storage for the contractor?
A7. A room within the project area will be identified as a storage area for the Contractor.
- Q8. As per Scope of Work, please confirm that all furniture (beds, refrigerators, tables, chairs, etc.) across all specified floors will be removed and protected/secured by the owner to avoid any damages through construction debris prior to the start of work and will be repositioned by the owner upon project completion.
A8. FIT is not moving furniture. The contractor is responsible to move all furniture to the center of the room and protect the furniture as required. Once the painting work is accepted, and the punchlist complete, the contractor will move the furniture back into place.
- Q9. According to Painting Specification Section 09 91 01 - 8 C for existing painted surfaces:
-Apply two finish coats for low-gloss surfaces.
-Apply one primer coat and two finish coats for high-gloss surfaces.
Please provide a painting schedule indicating the required number of coats and primer application based on the existing color and finish.
A9. Contractor is responsible to make this determination in the field.
- Q10. Please confirm that there are no hazardous materials involved in the project. If any environmental testing has been conducted, kindly share the report.
A10. The scope of work is painting and does not impact hazardous materials.
- Q11. Will on-campus parking be available for the contractor?
A11. No on-campus parking will be provided.
- Q12. Please advise based on the specs the working hours are from 7:00AM to 6:00PM, please advise if weekend works should also be included considering the tight schedule.
A12. Work hours are 7 AM to 6 PM Monday thru Saturday. Contractors are able to work on Saturday but must coordinate with FIT and TDX in advance for access to the site.
- Q13. Should the blinds be cleaned after they are removed and before reinstallation?
A13. Yes, blinds should be cleaned.

- Q14. What chemical is recommended to clean the existing wall base without discoloring the existing base?
- A14. In the past contractors have had success with warm soapy water and denatured alcohol or similar methods.
- Q15. Provide specs for wall base in the event the base cannot be cleaned without discoloration.
- A15. Wall base will not be replaced.
- Q16. What are the other projects taking place during this project that will need to be coordinated?
- A16. The following projects will need to be coordinated with the painting work as they will be occurring at similar times:
- Alumni Shower Replacement Floors 2,3,16 & 17
 - Alumni Kitchen Upgrades 17th Floor
- The following work is to occur after painting is complete:
- Alumni Corridor Carpet & Base Replacement Floors 2-3
- Q17. In the bid documents it states, "Sub-contracting shall not exceed 30% of project cost." Our bid will exceed this percentage; will this result in automatic disqualification?
- A17. Subcontracting is allowed up to 60%.

THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.

Signature

Print Name and Title of Authorized Representative

Print Name of Company/Partnership/Individual

Date