



NOTICE TO ALL FIRMS

Date: August 6, 2026

To: All Prospective Bidders

From: Sam Li
Director of Procurement Services

Re: Addendum Number 3
IFB # C1700 – Campus-Wide Landscape and Maintenance Services

Notes

- 1) Please find the updated drawings L-101, L-102, L-107, and L-108 attached.
- 2) We have also made slight revisions to the Scope of Work. Please refer to the updated page 8 of the attached bid document. The changes are highlighted in orange.
- 3) We have also updated the Bid Analysis Form. Please complete and submit this revised form with your bid submission. The changes are highlighted in orange.

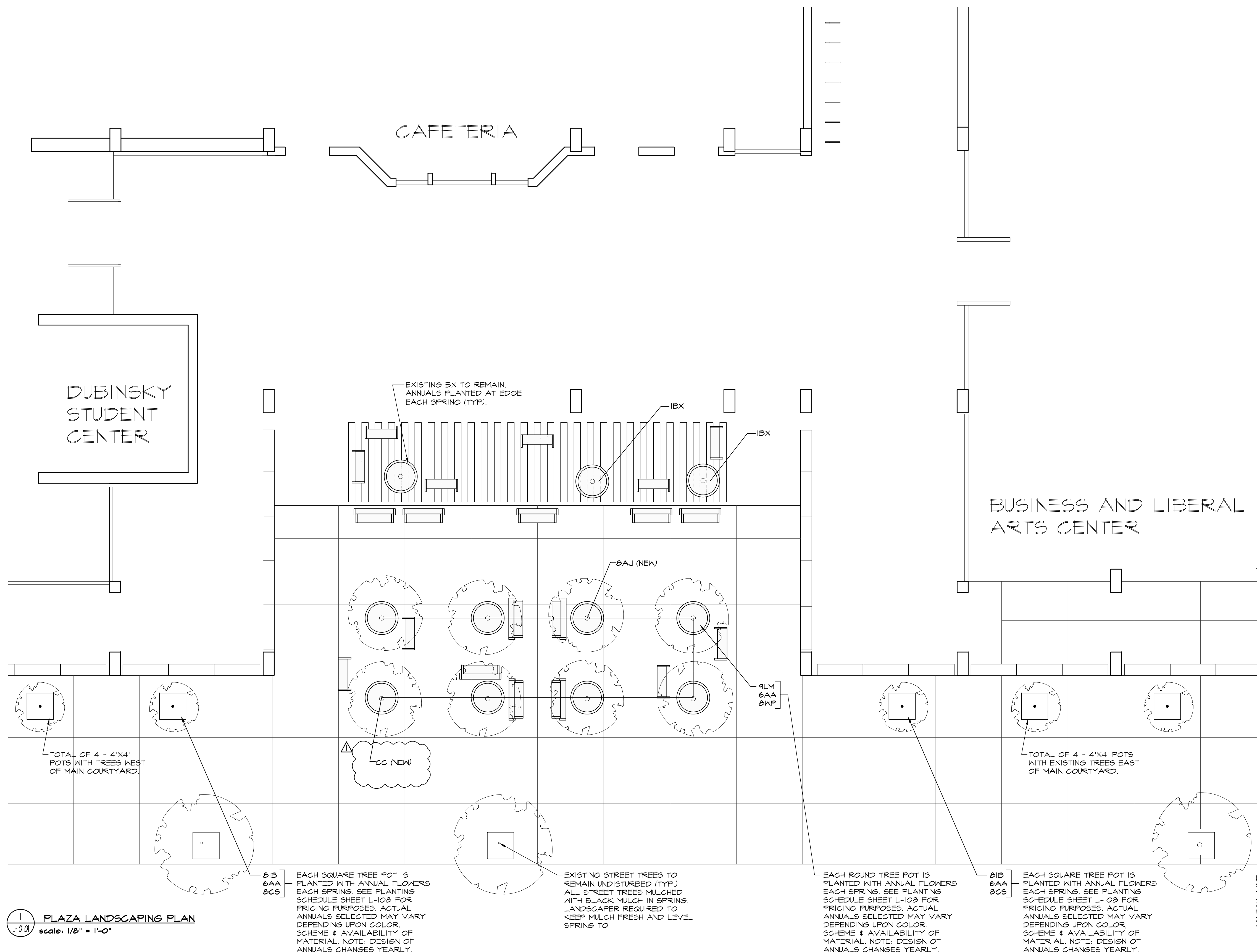
THIS ADDENDUM IS PART OF THE CONTRACT DOCUMENT AND SHALL BE INCLUDED WITH YOUR REQUEST FOR PROPOSAL SUBMITTAL. YOUR SIGNATURE BELOW WARRANTS THAT YOU UNDERSTAND THIS ADDENDUM AND THAT YOU HAVE MADE THE APPROPRIATE ADJUSTMENTS IN YOUR PROPOSAL AND CALCULATIONS.

Signature

Print Name and Title of Authorized Representative

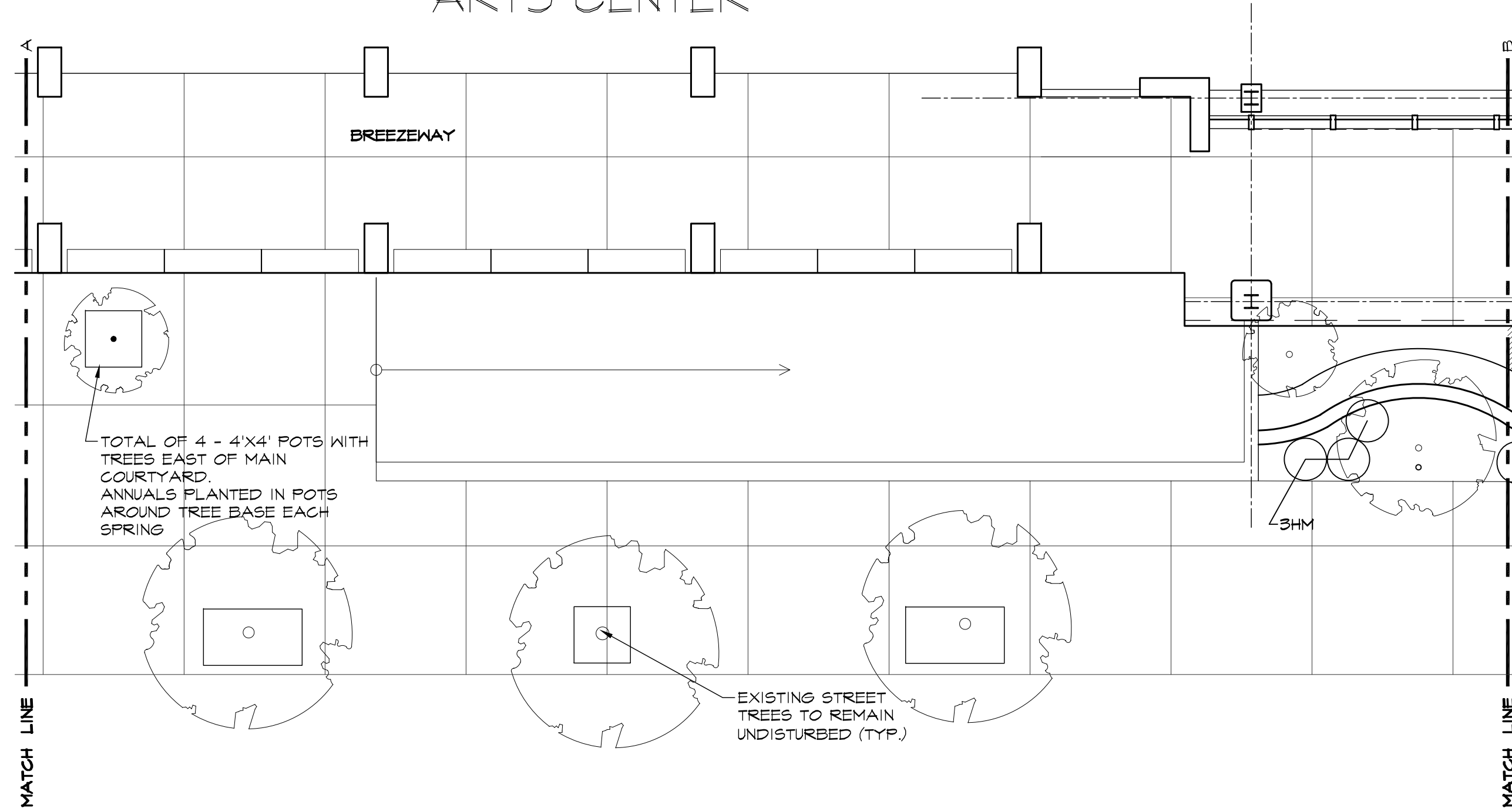
Print Name of Company/Partnership/Individual

Date

 LOCATION OF SOIL TESTING

SCALE 1/8" = 1'-0" 4 of 4

BUSINESS AND LIBERAL ARTS CENTER



1 LANDSCAPE LAYOUT PLAN
scale: 1/8" = 1'-0"

EXISTING LEGEND:

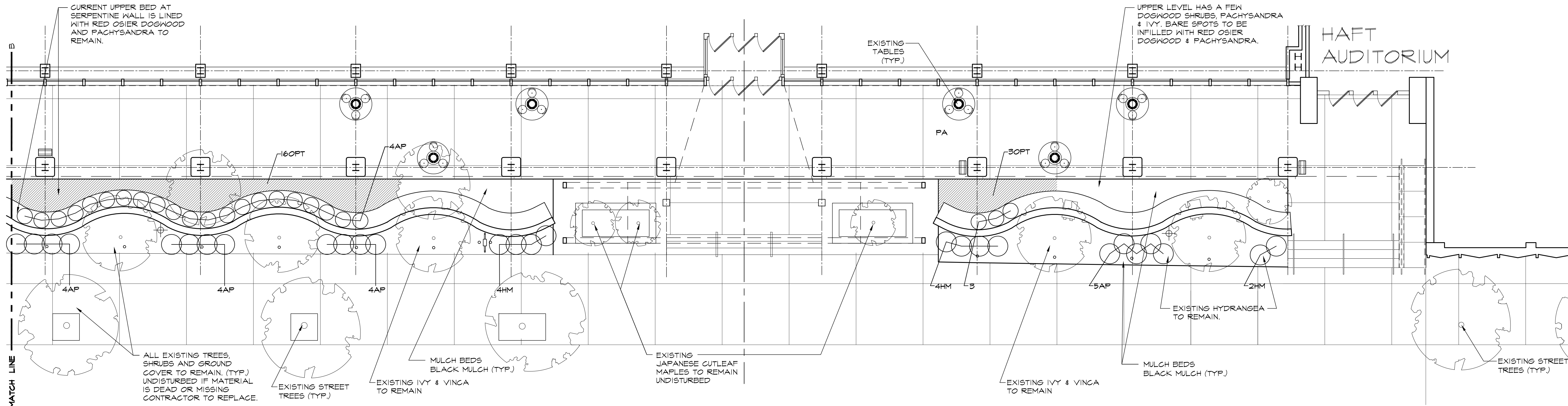
- TYP. PAVEMENT
- W WHITE - STEPSTONE CAL ARCH PAVEMENT, PORCELAIN # 1013, LIGHT SANDBLAST
- G GRAY - STEPSTONE CAL ARCH PAVEMENT, FRENCH GRAY # 1004, LIGHT SANDBLAST
- BENCH WITHOUT BACKREST
- BENCH WITH BACKREST
- LARGE ROUND FREESTANDING PLANTERS FOR TREES ONLY
- BICYCLE RACK
- SMALL SQUARE STACK STONE TREE WELL AROUND EXIST. TREES
- LARGE SQUARE STACK STONE TREE WELL AROUND EXIST. TREES
- EXIST. DRAIN REQUIRING
- TRASH RECEPTACLE
- SEMI-RECESSED UPLIGHT
- LED RGB LUMINAIRE
- LIMIT LINE OF NEW CONCRETE PAVING
- ROW OF WHITE PAVEMENT
- LOCATION OF SOIL TESTING

NOTES:

- BULBS TO BE PLANTED IN BEDS WHERE INDICATED. ANY BULB PLANTING IS CONSIDERED TO BE ADD ALT. #1
- ALL HARDSCAPE IS EXISTING AND SHOULD REMAIN UNDISTURBED.
- LANDSCAPER IS RESPONSIBLE FOR ALL WORK OUTLINED WITHIN THE SPECIFICATIONS.

ALT #1:
PROVIDE A PRICE TO INSTALL TULIP AND DAFFODIL BULBS IN MID-LATE FALL IF ALT #1 IS ACCEPTED. ALL BULBS TO BE PLANTED WHERE INDICATED BY AA #1. SEE SHEET G-001 FOR PLANTING SCHEDULE & QTY.

MARVIN FELDMAN CENTER

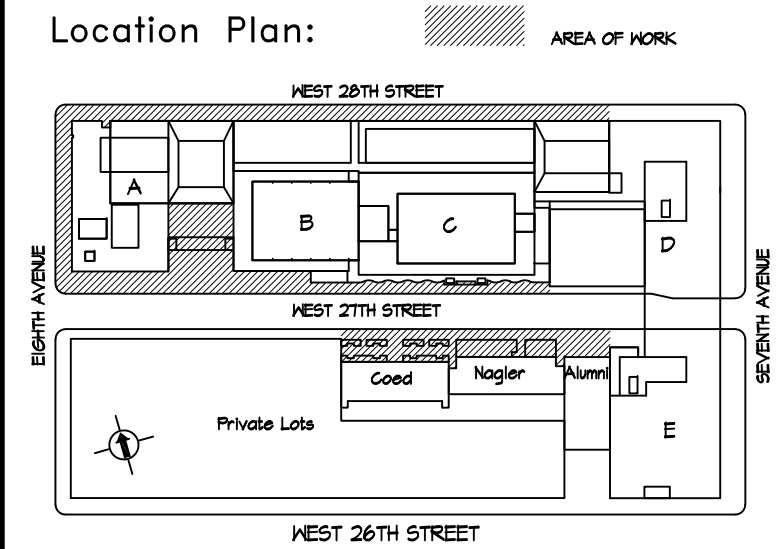


2 LANDSCAPE LAYOUT PLAN
scale: 1/8" = 1'-0"

WEST 27TH STREET



REV. NO.	DATE	REVISIONS
1	8/6/2026	ADDENDUM #1



Fashion Institute of Technology
340 8TH AVENUE
NEW YORK, NY 10001

David Smotrich & Partners LLP
Architects/Planners

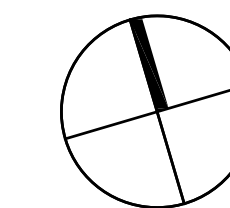
443 Park Avenue South New York, NY 10016
212 889 4045 Fax 212 889 3672

PROJECT:
FIT CAMPUS-WIDE
LANDSCAPE AND MAINTENANCE
SEVENTH AVENUE AT W 27TH ST.
NEW YORK, NY 10001

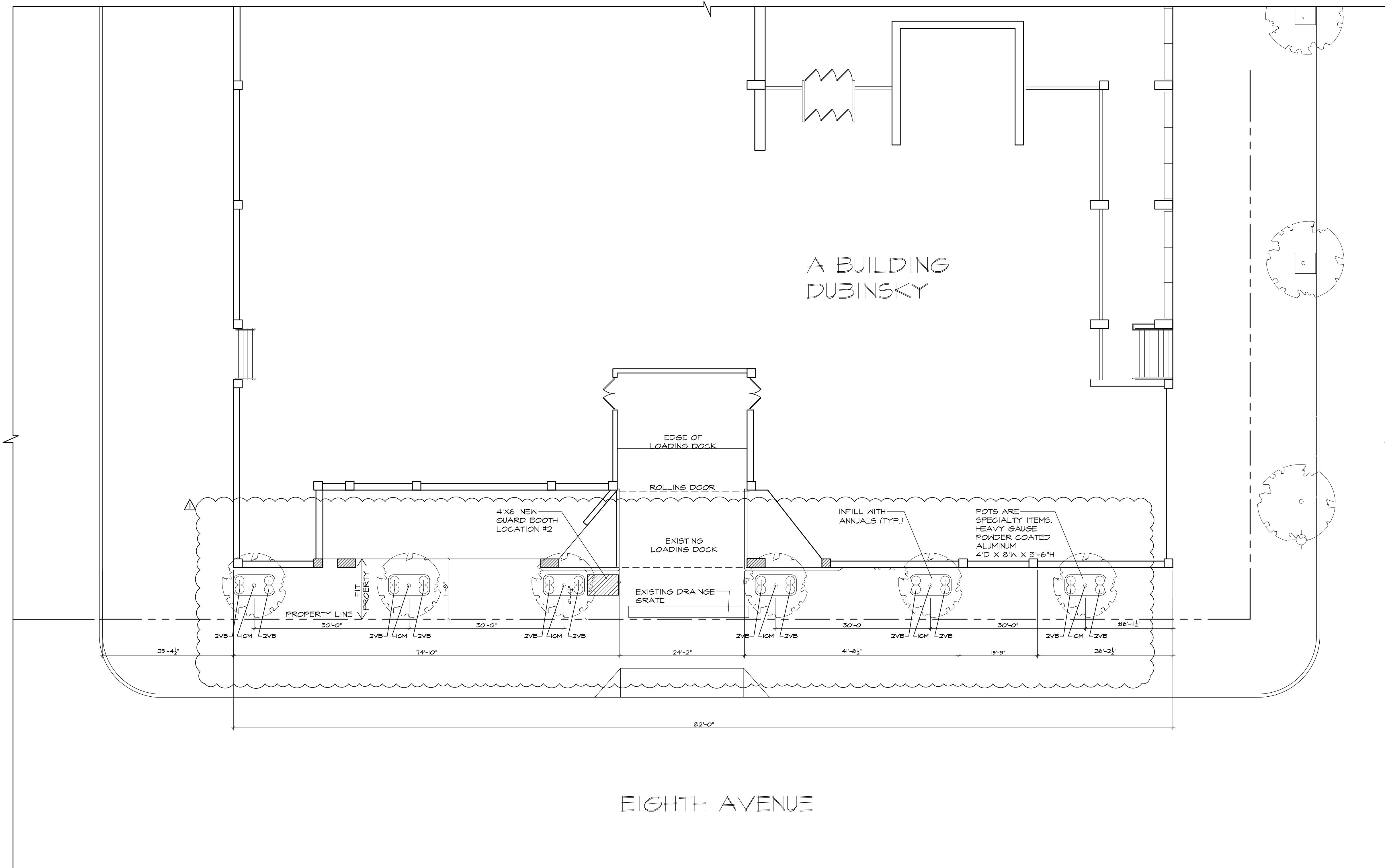
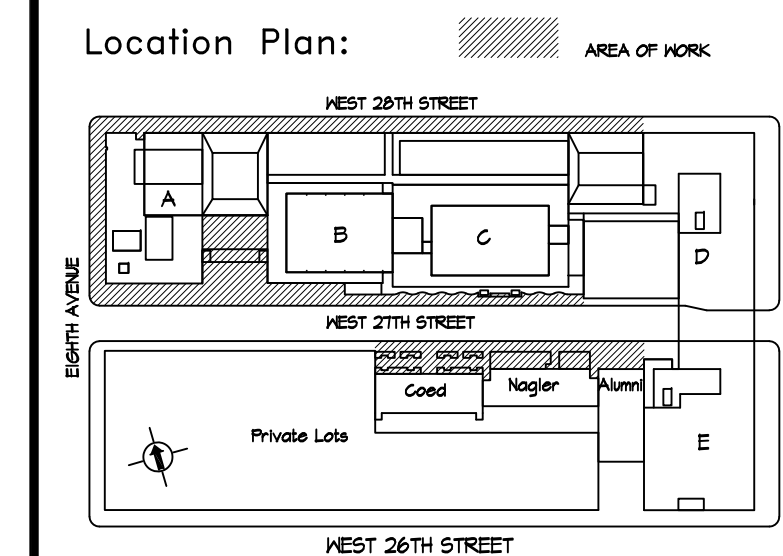
DRAWING TITLE:

EXISTING PLANTING PLAN
FELDMAN CENTER

SEAL & SIGNATURE:	DATE: 06/30/2026
	PROJECT No: 08219.40
	DRAWING BY: TM
	CHK BY: DH
	DWG No:
	L-102.00
	SCALE: 1/8" = 1'-0" 5 of 13



rev. no.	date	revisions
Δ	8/6/2026	ADDENDUM #1



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PROJECT:
FIT CAMPUS-WIDE
LANDSCAPE AND MAINTENANCE
SEVENTH AVENUE AT W 27TH ST.
NEW YORK, NY 10001

DRAWING TITLE:
ADD ALT #3
NEW STREETSCAPE PLAN
8TH AVENUE

SEAL & SIGNATURE:	DATE: 06/30/2026
	PROJECT No: 08219.40
	DRAWING BY: TM
	CHK BY: DH
	DWG No:
	L-107.00
	SCALE: 1/8" = 1'-0" 10/13

Ground Cover - Existing & New				
KEY.	QTY.	BOTANICAL NAME	COMMON NAME	ROOT
LT	47	LIROPE MUSCARI	LILY TURF	FLATS
PT	190	PACHYSANDRA TERMINALIS	PACHY SANDRA	FLATS
VM	5264	VINCA MINOR	MYRTLE/PERIWINKLE	FLATS

Bulbs - New			
KEY.	QTY.	BOTANICAL NAME	COMMON NAME
MD	100	MINI DAFFODIL JETFIRE	DAFFODIL
MD		MINI DAFFODIL GOLDENECHO	DAFFODIL
TP	200	DOUBLE PEONY TULIP DOUBLE SUGAR	TULIP
TP	200	DOUBLE PEONY TULIP AVEYRON	TULIP
TP	200	DOUBLE PEONY TULIP ICE CREAM	TULIP

NOTE:

- ALL TULIPS TO BE MIXED WELL PRIOR TO PLANTING TO ACHIEVE DESIGN INTENT.
- ALL MINI DAFFODILS TO BE MIXED WELL PRIOR TO PLANTING TO ACHIEVE DESIGN INTENT.
- CONTRACTOR TO REPLACE ANY MISSING PLANT MATERIAL SHOWN ON PLAN AS PART OF MAINTAINING THE DESIGN INTENT.
- SUBSTITUTIONS WILL BE CONSIDERED AT THE DISCRETION OF THE LANDSCAPE ARCHITECT.
- NOTIFY LANDSCAPE ARCHITECT IF QUANTITIES OR LOCATION DIFFER FROM PLAN.

ADD ALT #2				
Deciduous Trees on 27th Street				
KEY.	QTY.	BOTANICAL NAME	COMMON NAME	COMMON NAME
AR	1	ACER RUBRUM VAR. 'AUTUMN BLAZE'	RED MAPLE	BEAUTIFUL FALL COLOR

ADD ALT #3			
Deciduous Trees & Shrubs on 8th Avenue			
KEY.	QTY.	BOTANICAL NAME	COMMON NAME
CM	4	LAGERSTROEMIA INDICA X FAURIEI 'MUSKOGEE'	MUSKOGEE CREEPE MYRTLE
VB	16	BUXUS 'GREEN VELVET'	GREEN VELVET BOXWOOD

Evergreen Shrubs - Existing & New					
KEY.	QTY.	BOTANICAL NAME	COMMON NAME/COMMENTS	ROOT	HEIGHT / SPREAD
AP	17	ANDROMEDA POLIFOLIA	BOG ROSEMARY	B+B	24" 3'
CB	6	RHODODENDRON CATAWBIENSE 'BOURSAULT'	BOURSAULT RHODODENDRON	B+B	5' 5'
CC	34	CORNUS CANADENSIS	BUNCHBERRY	FLATS OR POTTED	8" 24"
CH	4	CEPHALOTAXUS HARRINGTONIA 'VAR PROSTRATA'	CREEPING PLUM YEW	B+B	24" 5'
CL	15	PRUNUS LAUROCENARASUS 'OTTO LUYKEN'	OTTO LUYKEN DWARF CHERRY LAUREL	B+B	4' 7'
CR	24	CORNUS SERICEA	RED OSIER DOGWOOD	B+B	5' 2'
HA	13	HYDRANGAEA ARBORESCENS 'NCHAI'	INVINCIBLE SPIRIT SMOOTH HYDRANGAEA	B+B	4' 36"
HM	22	HYDRANGAEA MACROPHYLLA COLOR FANTASY	PURPLE HYDRANGAEA	B+B	4' 3'
HOSTA	7	HOSTA VAR. 'TOUCH OF GLASS'	HOSTA	1 GAL.	1' 2'
IC	6	ILEX GRENATA	JAPANESE HOLLY	B+B	8' 4'
ICC	7	ILEX GRENATA 'CONVEXA'	CONVEX-LEAF	B+B	5' 5'
IV	18	VIRGINICA 'SPRICH'	LITTLE HENRY VIRGINIA SWEETSPIRE	B+B	3' 5'
JH	24	JUNIPERUS HORIZONTALIS 'BAR HARBOR'	BAR HARBOR JUNIPER	B+B	12" 9'
KL	13	KALMIA LATIFOLIA 'RASPBERRY GLOW'	RASPBERRY GLOW MOUNTAIN LAUREL	B+B	3' 3'
LF	31	LEUCOTHOE FONTANESIANA 'ZEBLID'	SCARLETTA FETTERBUSH	B+B	2' 4'
MA	39	MAHONIA AQUIFOLIUM 'COMFACTUM'	OREGON GRAPE HOLLY	B+B	2' 3'
ND	12	NANDINA DOMESTICA 'GULF STREAM'	GULFSTREAM DWARF NANDINA	B+B	3' 3'
RAK	16	RHODENDRON 'ANAH KRUSCHKE'	ANAH KRUSCHKE RHODENDRON	B+B	5' 5'
RC	26	MICROBIOTA DECUSSATA	RUSSIAN CYPRESS	BARE ROOT	5' 3'

Deciduous Trees for Pots in Main Courtyard - New				
KEY.	QTY.	BOTANICAL NAME	COMMON NAME	NOTES
CC	8	CERCIS CANADENSIS	EASTERN REDBUD	VIBRANT FLOWERS LOW MAINT., HEART SHAPED LEAF

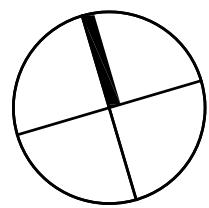
Sun Loving Annuals for Potted Trees in Main Courtyard - New				
KEY.	QTY.	BOTANICAL NAME	COMMON NAME	NOTES
LM	72	LYSIMACHIA 'AUREA'	GOLDEN CREEPING JENNY	BRIGHT GREEN FOLIAGE
IP	48	IMPATIENT	IMPATIENS	COLOR - PURPLE, WHITE, DARK PURPLE, PINK
WP	64	PETUNIA X HYBRIDA	WAVE PETUNIA	COLOR - TBD

Sun Loving Annuals for Square Potted Trees on 27th Street - New				
KEY.	QTY.	BOTANICAL NAME	COMMON NAME	NOTES
AA	36	ANGELONIA ANGUSTIFOLIA VAR ARCHANGEL	ANGELONIA	COLOR - DARK PURPLE
IB	64	IPOMOEA BATATAS	SWEET POTATO VINE	COLOR - LIGHT GREEN
CS	64	CAUBRACHOA SOLANACEAE	MILLION BELLS	MULTI-COLORED

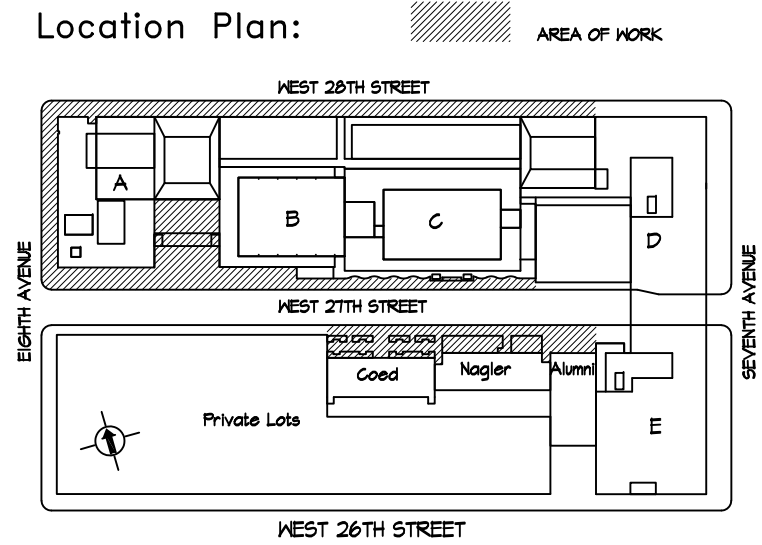
Shade Loving Annuals For Planting Beds - 27th Street - New			
KEY.	QTY.	BOTANICAL NAME	COMMON NAME
BA	10 FLATS	BALSAMINACEAE	NEW GUINEA IMPATIENS COLORS: LAVENDER, INFINITY WHITE AND PINK
F	25 - 1 QUART FERNS	FERN FOR WOODLAND GAREN EXACT VARIETY TBD	FERN FOR WOODLAND GAREN EXACT VARIETY TBD
LE	8 FLATS	LOBELIA ERINUS	LOBELIA

Sun Loving Annuals For Planting Beds - 27th Street - New			
KEY.	QTY.	BOTANICAL NAME	COMMON NAME
AA	12 FLATS	ASTEREAE ALPINUS	ASTER
GG	10 FLATS	GAMPHRENA GLOBOSA	GLOBE AMARANTH
LB	135	LPOMOEA BUTATAS	SWEET POTATO VINE
PG	24 PINT CONTAINERS	PELAGONIUM	GERANIUMS COLORS: WHITE & PINK
RD	65	RUDBECKIA	BLACK EYED SUSAN

Sun Loving Annuals For Planting Beds - 28th Street - New			
KEY.	QTY.	BOTANICAL NAME	COMMON NAME
BG	90	BEGONIACEAE	BEGONIAS
CB	68	COSMOS BIPINNATUS	COSMOS
IP	90	IMPATIENT	IMPATIENS
LC	100	LANTANA CAMARN	LANTANA
MG	69	CALENDULA	MARIGOLDS



REV. NO.	DATE	REVISIONS
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PROJECT:
FIT CAMPUS-WIDE
LANDSCAPE AND MAINTENANCE
SEVENTH AVENUE AT W 27TH ST.
NEW YORK, NY 10001

DRAWING TITLE:

PLANTING SCHEDULE

SEAL & SIGNATURE:	DATE: 06/30/2026
	PROJECT No: 08219.40
	DRAWING BY: TM
	CHK BY: DH
	DWG No:
L-108.00	
SCALE: NTS	11 of 13

SECTION II. BID TERMS AND CONDITIONS

SPECIFICATIONS FOR

FASHION INSTITUTE OF TECHNOLOGY CAMPUS-WIDE LANDSCAPE AND MAINTENANCE SERVICES INVITATION FOR BID NUMBER C1700

I. INTRODUCTION

The Fashion Institute of Technology, a community college of art and design, business and technology of the State University of New York, currently has an enrollment of approximately 10,000 full and part-time students. Located in the Chelsea area of Manhattan, FIT's facilities are composed of a twelve-building complex containing administrative/academic offices, classrooms, computer labs, and studios. There are three (3) residence halls located on West 27th Street that currently house approximately 1,250 students and one (1) residence hall located at 406 West 31st Street that houses approximately 1,100 students. F.I.T. Student Housing Corporation is a separate, not-for-profit corporation that was established pursuant to the laws of the State of New York to own and operate these residence halls for the benefit of the College and its students. For purposes of this project all references to FIT shall be recognized to refer to the Fashion Institute of Technology (hereafter, "FIT" or the "College") and the F.I.T. Student Housing Corporation together, unless specifically designated otherwise. FIT intends to award this contract to one or multiple contractors in its discretion. The successful responsive and responsible bidder (hereinafter "Contractor") shall be required to enter into a contract with FIT based on the Contract Documents, (including Notice to Bidders, Bid Terms and Conditions, Contract Terms and Conditions, General Requirements, General Conditions, Labor & Material Payment Bond, Performance Bond, Form of Bid, Non-Collusive Bidding Certification, Substitution Form Request, Contract, Affirmative Action Form, Change Order, Form, Contractor's Trade Payment Breakdown, Safety EHS Plan, Prevailing Wage Schedule, Specifications, and Drawings), attached hereto and incorporated herein.

Under no circumstances will FIT be liable for any costs incurred by Bidders in preparation and/or production of a bid submission nor for any Work performed prior to FIT's written authorization to proceed on Contract.

II. SUMMARY OF SCOPE OF WORK

The Work of the Project is defined by the immediately following Project Description herein below and by the Contract Documents.

- A. **Project Description:** The scope of the work shall consist of performing, supplying, installing, furnishing and maintaining all materials, equipment, accessories, labor and incidentals necessary or convenient for the Campus-wide Landscape Maintenance at the Fashion Institute of Technology. The work includes but is not limited to:
- 1) Fall and Spring clean-up
 - 2) Weekly removal of all unacceptable material, trash, and dead plants.
 - 3) Weekly maintenance of all existing trees, shrubs and groundcover
 - 4) Pruning, deadheading and mulching of all beds per horticultural standards.
 - 5) Soil testing to be done in locations shown on plan, and results to be sent to the Executive Director of Facilities and Landscape Architect. Soil testing and rectification of soil, to be

- performed yearly to maintain proper pH per material.
- 6) Weeding
- 7) Inspection of mature trees by a certified arborist providing the Owner and the Landscape Architect with a yearly report and recommendations.
- 8) Construction Waste Management
- 9) Adjustment of plants which settle or are planted too low
- 10) Any other procedure consistent with good horticultural practice necessary to ensure normal vigorous and healthy growth of all plant material as noted in the Landscape Plan
- 11) Disease and insect control
- 12) Protective nontoxic, organic spraying for disease, if required.
- 13) Annotating the existing planting plan if a new species is added and/or removals. Update plan to be given to the Executive Director of Facilities and Landscape Architect.
- 14) Fall tilling of soil in beds and fertilization
- 15) Weeding of the green roofs
- 16) Watering, pruning or replacement of interior planters located on the fifth floor of the Joyce Brown Building. Replace dead material with new of the same kind or consult Landscape Architect for a different variety.
- 17) **ADD ALT #1 -Add new plants and soil to existing interior planters and maintain them in the Dubinsky Lobby. See plan Sheet L-110**
- 18) **ADD ALT #2 – Remove tree stump in front of Nagler Hall, provide new soil and plant new trees. See plan Sheet L-103**
- 19) **ADD ALT #3 – Provide four metal planters on 8th Avenue. Provide drainage material filter fabric and soil and plant with new trees. See Sheet L-107**

Contractor to provide all equipment and materials required to complete this project and ensure that all work is performed by qualified workmen. Contractor to provide protection for building users, pedestrians, administration and students.

III. **BIDDER REQUIREMENTS**

Bidder shall meet the following requirements and submit necessary information with the Bid. Failure to comply with these requirements shall be grounds for rejection of your Bid. FIT reserves the right to reject bids with incomplete information or bid security, or contain conditions not specified in the Bid Terms and Condition herein, or which are presented on a different form other than that provided to bidders. FIT reserves the right to determine whether a Bidder has substantially met all of the Bid requirements and to ask for additional information prior to making such a determination. **The written bid documents govern and cannot be modified orally.**

- A. Bidder shall be a Landscape Contractor.**
- B. Bidder shall have satisfactorily performed work of the size, scope and nature to be performed under this Contract, as evidenced by **references from at least three (3) different successfully completed contracts in an installation similar to those indicated for this Contract in the past five (5) years.** Bidder shall include for each reference: project location, dollar value of contract; initiation and completion date, name, title, address and telephone number of contact person. References cannot be members of FIT staff or FIT consultants.
- C. Bidder shall attend the mandatory pre-bid meeting and site inspection. Failure to comply with this requirement shall be grounds for rejection of the Bid.**
- D. Bidder is responsible for all necessary field measurements, all necessary data on the existing conditions and verification of all quantities and dimensions listed in the Project Specifications and Drawings, as applicable.

ATTACHMENT C – BID ANALYSIS FORM

**FASHION INSTITUTE OF TECHNOLOGY
CAMPUS-WIDE LANDSCAPE AND MAINTENANCE SERVICES
INVITATION FOR BID NUMBER C1700**

(NYS Prevailing Wage Schedules Article 8 (PRC#2026018604) and Article 9 (PRC# 2026901194))

BID BREAKDOWN (must equal Total Base Bid Price)

Line	Description	Total Labor Cost	Total Materials, Tools & Equipment	Line Total
1	FALL AND SPRING CLEAN-UP	\$	\$	\$
2	SELECTIVE DEMOLITION, CONSTRUCTION WASTE MANAGEMENT, REMOVALS	\$	\$	\$
3	MAINTENANCE OF TREES, SHRUBS AND GROUND COVER.	\$	\$	\$
4	MAINTANACE (MULCHING, INITIAL WATERING OF NEW PLANTINGS, PRUNING, FERTILIZATION, DEADHEADING)	\$	\$	\$
5	SOIL TESTING AND RECTIFICATION OF SOIL TO MAINTAIN PROPER PH PER MATERIAL	\$	\$	\$
6	WEEDING	\$	\$	\$
7	INSPECTION OF MATURE TREES BY A CERTIFIED ARBORIST PROVIDING THE OWNER AND THE ARCHITECT WITH A YEARLY REPORT AND RECOMMENDATIONS.	\$	\$	\$
8	ADJUSTMENT OF PLANTS WHICH SETTLE OR ARE PLANTED TOO LOW	\$	\$	\$
9	ANY OTHER PROCEDURE CONSISTENT WITH GOOD HORTICULTURAL PRACTICE NECESSARY TO ENSURE NORMAL VIGOROUS AND HEALTHY GROWTH OF ALL PLANT MATERIAL AS NOTED IN THE LANDSCAPE PLAN	\$	\$	\$
10	DISEASE AND INSECT CONTROL	\$	\$	\$
11	PROTECTIVE NON-TOXIC, ORGANIC SPRAYING	\$	\$	\$
12	ANNOTATING THE EXISTING PLANTING PLAN IF A NEW SPECIES IS ADDED OR/AND PERMANENT REMOVALS	\$	\$	\$

13	INFILL BARE SPOTS IN PLANTING BEDS USING THE PLANTING PLAN AS GUIDE-LINE	\$	\$	\$
14	MAINTENANCE OF INDOOR PLANT MATERIAL ON THE 5 TH FLOOR OF THE JOYCE BROWN BUILDING	\$	\$	\$
15	MAINTENANCE OF THE GREEN ROOFS	\$	\$	\$
16	FALL TILLING OF SOIL IN BEDS AND FERTILIZATION	\$	\$	\$
17	GENERAL CONDITIONS	\$	\$	\$
18	GENRAL REQUIREMENTS	\$	\$	\$

TOTAL ANNUAL BID PRICE (1-18) \$ _____

ADD ALTERNATE # 1 – Add new plants and soil to existing interior planters and maintain them in the Dubinsky Lobby. See plan Sheet L-110

PRICE OF ADD ALTERNATE # 1 \$ _____

ADD ALTERNATE # 2 – Remove tree stump in front of Nagler Hall, provide new soil and plant new trees. See plan Sheet L-103

PRICE OF ADD ALTERNATE # 2 \$ _____

ADD ALTERNATE # 3 – Provide four metal planters on 8th Avenue. Provide drainage material filter fabric and soil and plant with new trees. See Sheet L-107

PRICE OF ADD ALTERNATE # 3 \$ _____

As stated in Section IV of the front-end documents: Subcontracting shall be permitted **not to exceed 25%** of the work of the project. Please provide the ratio of the contractors and subcontractors work that will be used on this project.

Contractor _____ %, **Subcontractor(s)** _____ %

For Bidding Purposes: the following sections pricing should cover the following items:

General Requirements: permits & licenses; project meetings; administrative overhead for submissions and shop drawings; progress photos; and project record documents.

General Conditions: supervision of work; all testing; coordination drawings; safety programs; insurance and performance & payment bonds.

The undersigned, having carefully examined all Contract Documents, including Notice to Bidders, Bid Terms and Conditions, Contract Terms and Conditions, General Requirements, General Conditions, Labor & Material Payment Bond, Performance Bond, Form of Bid, Non-Collusive Bidding Certification, Substitution Form Request, Contract, Affirmative Action Form, Change Order, Form, Contractor's Trade Payment Breakdown, Safety EHS Plan, Prevailing Wage Schedule, Specifications, and Drawings and having examined the existing conditions by

on-site visit(s), hereby submits this Bid Analysis, covering all labor, materials, equipment, tools, machinery, licensing, insurance, taxes, and fees required to perform the specified work at the above-referenced site, in accordance with the Contract Documents. **No exclusions & no exceptions.**

Company Name and Address of Bidder:

Signature of Bidder _____ Date _____

Printed Name and Title of Representative: _____

Email Address: _____

Telephone: _____

EIN#: _____

IMPORTANT:

This bid analysis form is the **only** pricing format acceptable. Bidders **must** submit pricing using this form. **FIT will not accept bid responses on any other form.**

NOTE:

FIT will not sign any bidder generated contract, agreement or scope of work. FIT Bid and Terms and Conditions apply. Bidder requirement for FIT to sign any document will be grounds for rejection. Bidder inclusion of any conditions, clarifications, exceptions or changes which are not in compliance with FIT Bid and Terms and Conditions will be grounds for rejection.