I fully understand that I am financially responsible for all equipment that I check out from the library and I will replace any item that I damage or do not return.

Date ______________ Time ______________

Student Name (Please Print) ______________________________________________

(staff check all items that apply)

☐ ARL-01: Bogen Tripod (2 parts)
  ___ A) tripod ___ B) quick release

☐ ARL-02: Dolly Mounted Projector (3 parts)
  ___ A) projector/dolly rig ___ B) video cable ___ B) power cable

☐ ARL-03: Steady-On Studio Lights (2 parts)
  ___ A) light #1 ___ B) light #2

☐ ARL-05: Diffuser Umbrellas (2 parts)
  ___ A) umbrella #1 ___ B) umbrella #2

☐ ARL-06: Reflector (2 parts)
  ___ A) reflector ___ B) bag

CHECK OUT

All Items Listed Above have been given to student, and inspected before loan ☐

SPECIFY ANY PROBLEMS FOUND ___________________________________________

Student and Staff agrees to the above.

Staff Initial ____

I have read the above and agree to the condition of the items checked out, and all above conditions.

Student Signature ____________________________ Date ______

CHECK IN

___ All the above inventoried items have been returned.  ___ Inspect condition

Staff Initial ____  ❧ Student Initial ______________________ Date ______

SPECIFY ANY PROBLEMS FOUND _______________________________________