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Services

STUDENT AFFAIRS

Business and Liberal Arts Center, Room B221, 212 217.3800

www.fitnyc.edu/studentaffairs

The Division of Student Affairs is essential to FIT's primary goal: to promote the intellectual, cultural, personal, and social development of students, as well as to provide quality student services.

ACADEMIC ADVISEMENT

Academic advisement is offered by the deans, admissions counselors, registrars, department chairpersons, and individual faculty members. Discussions may range from consideration of courses available to students to the advantages and disadvantages of a change in major studies or career goals.

When a student needs remedial studies, courses and tutorial services are available in the college through the School of Liberal Arts and the Academic Skills Center, Room A608B.

CAREER SERVICES

Business and Liberal Arts Center, Room B216, 212 217.7654

www.fitnyc.edu/careerservices

Career Services' mission is to empower FIT students, past and present, to make successful career decisions in today's competitive global market. The office works with a wide variety of employers, helping each meet its individual personnel needs. There is an ongoing demand in the workplace for FIT alumni of all ages and experience levels. Lifetime placement services are offered to all FIT alumni, and students are encouraged to utilize the office's resources from the start of their education.

The Career Services Office is a professional center for all FIT students and graduates that:

- advises on career planning for all students and alumni;
- develops strategic partnerships with industry;
- holds career fairs and on-campus recruitment programs;
- hosts online access to various specialized recruitment websites;
- lists online full-time, part-time, freelance, and summer positions;
- offers walk-in counseling services, one-on-one advisement, and class visits;
- presents career building, résumé writing, and related workshops;
- provides annual placement and industry information;
- teaches HD111—Career Planning, an elective course in career planning and guidance.

Placement of Graduates

Recent placement reports show FIT graduates employed in the following professions:

- advertising artists;
- display artists;
- fashion and accessories designers and assistant designers;
- fashion illustrators and sketchers;
- industrial engineers, plant management trainees, and assistant production managers;
- interior designers and assistant designers;
- jewelry designers;
- junior toy designers;
- package designers and package design assistants;
- patternmakers, assistant patternmakers, and graders;
- photographers and photographer's assistants;

- product developers;
- copywriters, public relations assistants, and editorial staff;
- merchandisers, merchandising assistants, marketing trainees, retail executive trainees, buyers, and assistant buyers;
- store managers and assistant store managers;
- stylists and assistant stylists;
- textile artists and designers, textile converters and assistants, and textile technologists.

Copies of annual placement reports are available in the Career Services Office.

Preparation for students' placement starts prior to their graduation, often early in their final semester. Counselors visit classes, see students individually, and conduct group workshops. Some job interviews are held on campus, when employers visit the college to meet prospective graduates, and others are held on employers' premises. Placement of a graduating class extends over several months. If graduates have plans other than employment immediately after graduation (e.g. continuing education, travel), they are encouraged to return to the Career Services Office as soon as they are ready to consider employment.

COUNSELING CENTER

David Dubinsky Student Center, Room A212B, 212 217.7697

www.fitnyc.edu/counseling

The Counseling Center provides confidential counseling services and educational programs to help students adjust to college life, deal with problems that can affect their well-being and academic success, and develop skills needed for personal and professional success. The center's mental health practitioners assess students' conditions and provide appropriate care, which can include support during a crisis, short-term counseling, or a referral to qualified and affordable treatment resources in the community. Students are encouraged to seek out counseling at the first sign of difficulty, since early identification of problems minimizes the impact of those problems on their personal lives and their academic progress. Students may call or visit the center to arrange an appointment, come by during walk-in consultation hours, or be seen immediately for emergencies.

In addition to personal counseling, the Counseling Center provides a variety of programs and resources to help students develop competencies needed for academic and professional success. These programs include educational workshops, freshman success seminars, and academic probation interventions, which focus on important aspects of student development and performance. The center also provides a variety of informational booklets on topics related to mental health, personal growth, and study skills.

Any students placed on academic probation are required to attend the Counseling Center's structured workshop series or meet with a counselor. Any full-time students who wish to withdraw from the college are required to initiate the formal withdrawal procedure by first contacting the center to schedule an exit interview. Students unable to schedule an exit interview should immediately notify the Registrar's Office in writing.

FIT-ABLE: DISABILITY SUPPORT SERVICES

David Dubinsky Student Center, Room A511A, 212 217.4090 (TTY 212 217.4097)

www.fitnyc.edu/fitable

FIT-ABLE, the college's Disability Support Services Office, is the primary campus advocate for students with disabilities. Through FIT-ABLE, students are provided support services, programs, and advocacy toward the goal of career readiness and self-sufficiency. These services include internship counseling, tutoring, specialized academic advisement, and training on assistive technology. A staff sign language interpreter is available by appointment. Early contact with

FIT-ABLE is recommended to discuss academic adjustments and accommodations, as certain requests, such as interpretation services, may take some time to fulfill. The college respects the students' right not to self-identify as having a disability. FIT complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 through its provision of these services and by prohibiting discrimination against students based upon disability.

HEALTH SERVICES

David Dubinsky Student Center, Room A402, 212 217.4190

www.fitnyc.edu/healthservices

FIT's Health Services is an accredited primary care facility staffed by nurse practitioners and physicians, a nutritionist, an acupuncturist, and a health educator. The office provides general medical and gynecological care. A referral list of consultants is available in cases where a specialist's evaluation and treatment are required. Health Services also provides counseling on topics such as family planning, nutrition, stress management, and health maintenance.

FIT has a mandatory health insurance policy. All full-time students (including international students) are automatically billed for health insurance. Students can be excused from the mandatory insurance if they have equal or better health insurance from another company. In order to waive the mandatory insurance, it is necessary to complete and submit a waiver form by the deadline. For deadline dates and other insurance information, contact Health Services.

New York State law mandates that all students must provide proof of immunity against measles, mumps, and rubella in order to attend classes. Students born prior to January 1, 1957, are exempt from these requirements.

Proof of immunity is defined for the following as:

MEASLES Two doses of live measles vaccine given on or after the first birthday, and after 1967, physician's documented history of the disease or serological evidence of immunity.

RUBELLA (GERMAN MEASLES) One dose of live rubella vaccine given on or after the first birthday, or serological evidence of immunity. A physician-documented history for rubella will not be accepted.

MUMPS One dose of live mumps vaccine given on or after the first birthday, a physician-documented history of the disease, or serological evidence of immunity.

New York State Public Health Law (NYS PHL) §2167 requires colleges and universities to distribute information about meningococcal disease and vaccination to all students registered for 6 credits or more, whether they live on or off campus. Students must notify Health Services if they will receive the meningitis vaccination, have received it in the past, or decline/refuse to receive the immunization. Please note that according to NYS Public Health Law, no institution shall permit any student to attend the institution in excess of thirty days or to register for the next semester's classes without complying with this law.

An immunization form and a health form, enclosed in the admissions packet, must be completed and returned to Health Services.

INTERNATIONAL STUDENT ADVISORS

David Dubinsky Student Center, Room A608D, 212 217.8040

www.fitnyc.edu/oisa

The Office of International Student Advisors (OISA) assists international students with issues regarding their status while attending FIT.

RESIDENTIAL LIFE

Alumni Hall, first floor, 212 217.3900

Kaufman Hall, first floor, 212 217.3930

www.fitnyc.edu/residentiaallife

FIT's residence halls play an integral role in the FIT community and the personal development of its students. Living on campus enables students to interact with their peers not only in an academic setting, but also in a social environment. Each semester, Residential Life hosts an extensive new student orientation, and its counselors and student staff live in the halls, to assist students with their adjustment to college and living in New York City.

Four residence halls house approximately 2,300 students in single, double, triple, and quad occupancy rooms and suites. Alumni Hall, Co-ed Hall, and Nagler Hall are located on West 27th Street, and house approximately 1,217 students. The accommodations in Nagler Hall and Co-ed Hall are primarily double occupancies, but also include a limited number of studios and one-bedroom quad suites. Alumni Hall consists of two-bedroom quad suites. The George and Marianne Kaufman Residence Hall, located on nearby West 31st Street, houses approximately 1,100 students, offering one-, two-, three-, and four-bed apartment-style accommodations, each containing its own kitchenette and bathroom facilities.

All FIT residence hall rooms are furnished with a bed, chair, chest of drawers, closet space, phone and data jacks, and access to a cable TV jack. Each hall has centrally located lounges and laundry facilities; Kaufman Hall also has an on-site fitness center. Cooking is only permitted in apartment/suite accommodations.

All full-time matriculated students are eligible to apply for housing. Priority is given to full-time, first-year students who have submitted their housing application before June 15 and paid their tuition deposit. Residential Life also assists with off-campus housing options. Those students seeking off-campus housing options should visit www.fitnyc.edu/offcampushousing.

Once admitted to the college, students wishing to live in the residence halls should apply for housing online, as early as possible, on the Residential Life website. Applicants will have access to the online housing application within five business days of their tuition deposit payment. If students withdraw from housing after an application has been accepted, all withdrawal charges will be applied (see Housing Refunds on page TK). For returning students, a room selection lottery is held each spring, allowing them to choose their residence and roommates for the next academic year.

The residence halls are closed from the last day of fall semester classes until the first day of Winterim classes and from the last day of summer classes until the first day of the fall semester. Unless otherwise noted, housing contracts are for the academic year (not including winter and summer recess sessions) only. Winter recess housing is available to students with housing contracts for the full academic year. Interested students may inquire about availability and apply at the Residential Life Office, and must pay the additional charges in full at Cashiering Operations. Select residence hall accommodations are available for rental during the summer. Applications, rates, and eligibility requirements for summer residence are available in the Residential Life Office. On-campus food services are not available during the college's recess periods.

Activities

ATHLETICS AND RECREATION

David Dubinsky Student Center, Room AX12A, 212 217.7959

www.fitnyc.edu/athletics

FIT has intercollegiate teams in bowling, cross-country, dance, half-marathon, indoor and outdoor track, men's basketball, table tennis, tennis, and women's volleyball.

The college's recreation and intramural program is designed for the participation and enjoyment of the entire college community. Programs provide the opportunity for physical activity and fellowship, promote wellness, and use of leisure time. Participants of all skill levels are encouraged to participate.

The Athletics and Recreation Department sponsors a variety of drop-in fitness classes, taught by certified instructors. Classes include body toning, hip-hop, kickboxing, leg sculpting, Pilates mat, Salsa, self-defense, Tae Bo, and yoga, and are available to the entire FIT community.

Open gym hours during the week allow students, faculty, and staff to participate in team and individual sports such as basketball, dance, table tennis, tennis, and volleyball.

The fitness center is located in the sub-basement of the Business and Liberal Arts Center and is open 7 am-10 pm weekdays, and 11 am-5 pm weekends. Cardiovascular machines, free weights, and Nautilus and universal machines are available. A fitness attendant is on duty at all times.

CLUBS

Clubs are organized each year as student interest dictates. The major-oriented clubs are open to all students regardless of major and extend the study of the various disciplines in an informal way through such activities as field trips, guest speakers, and meetings with alumni.

All full- and part-time students who have paid their Student Activity fee may participate in clubs. All clubs and organizations are open to all students regardless of race, color, age, sex, national origin, or disability. All students who wish to participate on athletic teams or hold leadership positions in student organizations must maintain a minimum of a 2.0 GPA. Candidates for and elected FITSA executive and programming board members must maintain a 2.3 GPA. The following is the current list of student organizations at FIT:

Accessories Design	Cosmetic
Ad Group	Creative Showcase
American Association of Textile Chemists and Colorists (AATCC)	Culinary Arts
American Institute Graphic Association (AIGA)	Delta Epsilon Chi Association (DECA)
American Marketing Association	Direct Marketing
Anime (Japanese Animation)	Display
Asian Academic Society	Fabric Styling
Athletics	Fashion Design
Black Retail Action Group (BRAG)	Filipino Association Students Together (FAST)
Black Student Union	Fine Arts
Catholic	FIT Words
Chabad	Gospel Choir
Childcare Assistance Program (CAP)	Handbook
Children's Wear	Holistic Lifestyle
Christian Fellowship	Home Products
	ICE

I Love NY
Illustration
Interior Design
International Student Association
International Trade Students Association (ITSA)
Inter-Society Color Council (ISCC)
Intimate Apparel
Italian
Jewelry Design Connection
Jewish Students Association
Korean Campus Crusade for Christ (KCCC)
Latin American Students Organization (LASO)
Lesbian, Gay, Bisexual, Transgender, and Friends (LGBT)
Martial Arts
Menswear
Merchandising Society
Merchandising Society Style Shop
Model Workshop

Package Design
Phattime
Phi Theta Kappa
Photography
Portfolio (Yearbook)
Production Management
Public Relations Student Society of America (PRSSA)
Resident Hall Community Council (RHCC)
Snow
Student Ambassadors
Student Council
Students Over Traditional Age
Textile Design
Theater Ensemble
United Stations Student Alliance
Urban Studio
Visual Art Management
West 27 (Newspaper)
WFIT (Radio)

PHI THETA KAPPA HONOR SOCIETY

Phi Theta Kappa, the international honor society of two-year colleges, offers students recognition and opens numerous doors for future opportunities and learning. Phi Theta Kappa has nearly 1,200 chapters at two-year colleges in all 50 states, and in Canada, Germany, and Japan. FIT's Phi Theta Kappa chapter sponsors several activities and provides numerous leadership opportunities. Students interested in membership must be enrolled in an associate's degree program, must have completed 12 credit hours in required associate's degree courses at FIT, have attained a GPA of at least 3.5, and be certified by the college. Contact Student Life for more information or a membership application.

SOCIAL AND CULTURAL EVENTS

Concerts, dances, flea markets, films, field trips, and other special and social events are planned by the Student Association and Programming Board and the various clubs throughout the year.

In addition to planned evening events, on selected Tuesdays between 1-2 pm, all students and faculty are welcome to attend and participate in events arranged by the Entertainment Hour Committee of the Student Association.

STUDENT PUBLICATIONS

Highlights, a monthly calendar of extracurricular events, is distributed by Student Life to all members of the FIT community.

ICON, a literary magazine of student artwork and poetry, is edited and published annually by the Student Association.

Portfolio, the FIT yearbook, is planned and produced during the college year for annual publication. Although mainly devoted to graduating students, it includes class and extracurricular activities of undergraduates.

West 27, the student newspaper, is published periodically under the auspices of the Student Association and distributed to the student body and faculty. Staff membership is open to all students.

Governance

STUDENT ASSOCIATION AND COUNCIL

David Dubinsky Student Center, Room A710, 212 217.4130

The Student Council is the governing body of the Student Association, whose membership includes all full- and part-time students who have paid the student activity fee. Membership affords students the privileges and responsibilities of citizens in the self-governing college community. The council consists of elected officers of the association, and at least one representative from every club. All other interested students receive voting privileges following their attendance at two consecutive meetings.

The council is responsible for organizing athletic, cultural, and social activities for the students; determining allocations and disbursement of the student activity fees in accordance with the purposes and duties of the association and the policies of the Board of Trustees of the college; cooperating with the administration in the definition and enforcement of all student regulations; and working with the administration to maintain good public relations, fostering greater unity among the administration, the faculty, and the student body.

The Student Association president, elected each year by the Student Association, is a member of the Board of Trustees with voting rights and responsibilities.

STUDENT-FACULTY COMMITTEES

The Student Association and the Faculty Senate select representatives to constitute joint committees, such as admissions/registration, assessment, counseling, curriculum, diversity, library, and student affairs.

THE FIT STUDENT-FACULTY CORPORATION

The FIT Student-Faculty Corporation is an independent entity with nine directors, three representing each constituency of the college—the Board of Trustees and administration, the faculty, and the student body. It derives its revenue from the rental of college facilities and from commission income from food services and the campus bookstore. The corporation allocates this revenue for the benefit of the students and faculty.

Student Rights and Responsibilities

CODE OF CONDUCT

The Chancellor of the State University of New York has stated that “a fundamental purpose of the State University of New York is to provide quality education for all those who enroll. In pursuit of this objective, the university encourages the development of independence, maturity, and ethical sensitivity within students.” The university, in fulfilling the mission, must establish standards of conduct essential to the orderly pursuit of its function as an educational institution.

FIT accepts this doctrine. To implement it, FIT students prepared and support the basic code of conduct to guide all members of our college community. All who become members of our college community have an obligation to support and obey college regulations, as they are also expected to obey local, state, and federal law. Those who cannot or will not comply will be subject to disciplinary action including possible withdrawal of the privilege of continued attendance at the college.

For more information about infractions of the Campus Code of Conduct and a clearly defined judicial procedure see the *Student Rights and Responsibilities Policy Manual* (www.fitnyc.edu/rightsandresponsibilities). Copies are available in Student Affairs, Room B221, and Student Life, Room A713.

ACCESS TO OFFICIAL STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA), and regulations adopted by the Secretary of the U.S. Department of Education to implement FERPA, provide students with specific rights relating to their records at FIT. Under FERPA, a student has the right to:

- inspect and review his or her education records;
- seek amendment of his or her education records that he or she believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights;
- consent to disclosures of personally identifiable information contained in his or her education records, except to the extent that FERPA and the regulations authorize disclosure without consent;
- file with the United States Department of Education a complaint concerning alleged failures by FIT to comply with the requirements of FERPA or the Secretary's regulations. Complaints should be filed in writing:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave., S.W.
Washington, DC 20202-4605

Complete copies of FERPA and the regulations are available for review in Student Affairs. Any student having a question about access to FIT student records is encouraged to consult them.

The *Student Rights and Responsibilities Policy Manual* sets forth the procedures for inspection and review of education records and for a student to request amendment of his or her own education records. The manual also sets forth the types of records the college may disclose without student consent.

COMMITMENT TO DIVERSITY

FIT is committed to creating an environment that attracts and retains people of diverse racial and cultural backgrounds. By providing a learning and working environment that encourages, utilizes, respects, and appreciates the full expression of every individual's ability, the FIT community fosters its mission and grows because of its rich pluralistic experience. The college is committed to prohibiting discrimination, whether based on race, national origin, gender, religion, ethnic background, age, disability, marital status, sexual orientation, or any other criterion specified by applicable federal, state, or local laws.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

FIT is committed to providing equal opportunity in educational programs in its admissions policy and in employment, including the opportunity for upward mobility for all qualified individuals.

The assistant vice president for Affirmative Action, Compliance, and Diversity provides complaint resolution and investigates complaints of discrimination, affirmative action, and Title IX issues. The assistant vice president monitors the college's progress in complying with Title IX and laws concerning discrimination and affirmative action. The office of the assistant vice president for Affirmative Action, Compliance, and Diversity is located at 236 West 27th Street.

Student Affairs provides students with complaint resolution, training, and orientation on Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

HARASSMENT

The Fashion Institute of Technology is committed to providing its staff, faculty, and students with the opportunity to pursue excellence in their academic and professional endeavors. This opportunity can exist only when each member of the community is assured an atmosphere of mutual respect in which each person is judged solely on criteria related to academic or job performance. The college is committed to providing such an environment free from all forms of harassment and discrimination and ensuring students and employees the right to an environment free from discriminatory intimidation, ridicule, or insult. Each member of the community is responsible for being familiar with this policy, fostering mutual respect, and refraining from conduct that violates this policy.

The following are examples of harassment that might offend, embarrass, or humiliate an individual:

- treating people differently because they fall within a certain category (see Commitment to Diversity, page 86);
- offensive or suggestive comments, letters, emails, or telephone calls;
- insults, jokes, teasing, threats, embarrassing comments, or other remarks that put people down or make them uncomfortable;
- inappropriate pictures, cartoons, or other objects;
- making obscene or rude gestures or ogling or leering at someone;
- unwanted or unnecessary touching or blocking someone's movement;
- imitating, mimicking, or mocking a person's accent, disability, or stutter.

The examples above are not intended to be all-inclusive.

Sexual Harassment

DEFINITION Sexual harassment, whether between people of different sexes or the same sex, includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature:

- when submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or participation in an educational program;
- when submission to or rejection of such conduct by an individual is used as the basis for personnel decisions for academic evaluation or advancement affecting the individual;
- when such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.

Some examples of sexual harassment include:

- physical assault;
- direct or implied threats that submission to sexual advances will be a condition of employment, work status, promotion, grades, or letters of recommendation;
- a pattern of conduct to discomfort or humiliate that includes comments of a sexual nature or sexually explicit statements, questions, jokes, or anecdotes, whether expressed in person, in writing, or by email or voice-mail message;
- a pattern of conduct that would discomfort or humiliate a reasonable person at whom the conduct was directed that includes one or more of the following: unnecessary touching, patting, hugging, or brushing against a person's body; remarks of a sexual nature about a person's clothing or body; or remarks about a person's sexual activity or speculation about a person's sexual experience;
- a pattern of conduct that implies discrimination or hostility toward a person's personal, professional, or academic interests because of gender or sexual orientation.

The examples above are not intended to be all-inclusive.

TO FILE A COMPLAINT Individuals who believe they have been harassed are encouraged to file a complaint. When a student or an employee complains about alleged harassment, FIT will investigate the allegation regardless of whether the complaint conforms to a particular format or is made in writing.

Any employee of the college who wants to complain about harassment is encouraged to contact the assistant vice president for Affirmative Action, Compliance, and Diversity, any vice president, the general counsel, or any dean, department chairperson, or department director. An employee is not required to complain first to his or her supervisor about alleged harassment, but may do so if he or she prefers. An employee is not required to follow the chain of command in filing a complaint, but may refer a complaint to any of the above individuals.

Any senior administrator, dean, department chairperson, department director, or any other person with supervisory responsibility who receives a complaint of harassment, must immediately report the complaint to the assistant vice president for Affirmative Action, Compliance, and Diversity. If the harassment is or may be ongoing and the assistant vice president is not available, the supervisor to whom the complaint has been made should immediately contact the general counsel or any vice president, any of whom can be contacted by Security if they are not on campus.

There are no time limits for reporting harassment. However, allegations of harassment should be reported as promptly as possible. Delay in making a complaint may make it more difficult for the college to investigate allegations. Individuals who believe they have been harassed may also file charges with the United States Equal Employment Opportunity Commission, the New York State Division of Human Rights, or other agencies having jurisdiction over such charges. In general, the deadline to file such charges runs from the last date of unlawful harassment. An employee is not required to wait until an internal FIT complaint is resolved before filing a charge with one or more of these agencies.

FIT will protect the confidentiality of persons making harassment allegations to the extent possible. FIT cannot guarantee complete confidentiality, since it may not be able to conduct an effective investigation without revealing certain information to the alleged harasser or to potential witnesses. However, information about the allegation of harassment will be shared only with those who need to know about it. Records relating to harassment complaints are kept confidential to the extent possible.

The assistant vice president for Affirmative Action, Compliance, and Diversity will investigate harassment complaints and will take or recommend appropriate action. Employees who are found to have violated harassment policy may be subject to various penalties including termination of employment and dismissal from the college.

Members of the FIT community who make false complaints of harassment for improper or inappropriate purposes will be subject to disciplinary action. FIT prohibits any form of retaliation against individuals who file a complaint of harassment in good faith.

SEXUAL ASSAULT PREVENTION FIT has programs in place to protect all members of the college community from sexual assault, including programs for prevention and prosecution of these crimes that occur within the jurisdiction of SUNY/FIT. New York State Law defines crimes related to sexual assault as sexual misconduct, rape, criminal sexual acts, forcible touching, sexual abuse, and aggravated sexual abuse. If any FIT student has been sexually or otherwise assaulted on campus, he or she should contact Security at 212 217.7777 immediately, get to a safe place as soon as possible, and try to preserve all physical evidence (do not bathe, douche, or wash your clothes). Remember, assaults—sexual or otherwise—are crimes; they are not the victim's fault. Victims have the right to pursue adjudication of crimes that occur on the campus through criminal courts and /or through the college's disciplinary process as outlined in this publication.

SEXUAL ASSAULT PREVENTION AND REPORTING PROCEDURES New York State statutes define sexual assault in various degrees. Sexual assault, of any kind, is a crime. Sexual assault is any actual or attempted nonconsensual sexual activity including, but not limited to, forcible anal or oral sex, attempted intercourse, sexual touching, or exhibitionism by a person(s) known or unknown to the victim.

SEXUAL OFFENSE POLICY Sexual offenses will not be tolerated, and the college vigorously enforces its policies and applicable laws. Documented violations can result in a wide range of disciplinary actions, including permanent expulsion from the college. The college encourages and will lend support and cooperation to students who elect to seek redress through the justice system.

REPORTING PROCEDURES Any member of the FIT community who is a victim of rape or sexual assault should seek medical attention immediately. The victim should call Security at 212.217.7777 or, if the incident occurred off campus, the local police at 911. FIT Security personnel can provide transportation to the hospital, with the accompaniment of a trained professional.

DISCIPLINARY ACTION Where there is probable cause to believe the college's regulations prohibiting sexual misconduct have been violated, the college will pursue strong disciplinary action through its own procedures. An individual charged with sexual misconduct will be subject to college disciplinary procedures, whether or not prosecution under New York State Criminal Statutes is pending. This discipline includes the possibility of suspension or expulsion from the college.

The college will make every effort to be responsive and sensitive to the victims of these serious crimes. Protection of the victim and prevention of continued trauma are the college's top priorities. If the victim and the accused live in the same residence hall, an immediate hearing with the Judicial Officer will be held to determine the need for modifying the living arrangements. Assistance for any other personal or academic concerns will be reviewed and options provided.

During this process, the victim has the right:

- to have a person or persons of the victim's choice accompany the victim throughout the disciplinary hearing;
- to remain present during the entire proceeding;
- to be assured that his/her irrelevant past sexual history will not be discussed during the hearing, as established in New York State criminal codes;
- to make a "victim impact statement" and to suggest an appropriate penalty if the accused is found in violation of the code;
- to be informed immediately of the outcome of the hearing.

During the disciplinary process, the rights of the accused are as described in the Judicial Procedures section of the *Student Rights and Responsibilities Policy Manual*.

INFORMATION AND SUPPORT Any member of the FIT community who is the victim of sexual assault or sexual misconduct may seek support from the college's Counseling Center, Room A212B, 212 217.7697, and Health Services, Room A402, 212 217.4190.

EDUCATIONAL PROGRAMS Educational programs to promote awareness of rape and sex offenses are presented regularly to the FIT community by the Counseling Center, Health Services, Residential Life, Security, and Student Life.

HAZING Any action or situation that recklessly or intentionally endangers mental or physical health, or involves the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with any organization, is strictly prohibited. Any organization that engages in such conduct will have its permission to operate on campus property revoked, and additional penalties may apply to the participating individuals.

A copy of the college's rules and regulations is given to all students enrolled at FIT, and is deemed to be part of the bylaws of all organizations operating on the college's campus, which will review annually such bylaws with individuals affiliated with such organizations.

A person is guilty of hazing when, in the course of another person's initiation into or affiliation with any organization, he or she intentionally or recklessly engages in conduct which creates a substantial risk of physical injury to such other person or a third person, and thereby causes such injury. Hazing is a Class A misdemeanor.

CAMPUS CRIME STATISTICS

At FIT, the safety and well-being of students, faculty, staff, and visitors are of paramount importance. A safe and secure environment can only be achieved through the cooperation of all members of the college community. The Crime Awareness and Campus Security Act of 1990 requires all postsecondary institutions receiving federal aid to provide their communities with an annual report about crime statistics and policies. FIT accepts the responsibility of providing a campus atmosphere free from threats to personal safety and one that enhances the educational process. Students and their parents expect the college campus to be a place of safety and everyone shares this responsibility. In addition, FIT upholds the right of students and staff to know of incidents that occur on campus and the measures taken to promote precautions and swift effective responses to crises.

Security maintains a log of crimes and incidents that occur on campus. The information is recorded by date, time, and general location. The daily log is available for public view at the Security Office, Room D442.

FIT's campus crime statistics as reported annually to the U.S. Department of Education are available at www.fitnyc.edu/security; hard copies are provided upon request. All inquiries should be directed to Student Affairs, 212 217.7681. Related information can also be obtained from the U.S. Department of Education website at <http://ope.ed.gov/security>.

Fashion Institute of Technology Crime Statistics

OFFENSE	2004	2005	2006
MURDER			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
MANSLAUGHTER			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
SEX OFFENSES (FORCIBLE)			
On campus	0	1	0
In residence halls	3	1	0
On public property	0	0	0
SEX OFFENSES (NON-FORCIBLE)			
On campus	0	0	1
In residence halls	1	0	1
On public property	0	0	0

OFFENSE	2004	2005	2006
ROBBERY			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
AGGRAVATED ASSAULT			
On campus	0	0	1
In residence halls	0	0	0
On public property	1	0	1
BURGLARY			
On campus	1	0	0
In residence halls	1	0	0
On public property	0	0	0
ARSON			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
MOTOR VEHICLE THEFT			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
LIQUOR LAW VIOLATIONS*			
On campus	0	98	11
In residence halls	165	94	220
On public property	3	4	1
DRUG-RELATED VIOLATIONS*			
On campus	0	9	0
In residence halls	17	9	32
On public property	0	0	5
WEAPONS POSSESSION*			
On campus	0	1	0
In residence halls	1	0	0
On public property	0	0	0
ARRESTS			
On campus	13	2	1
In residence halls	0	1	1
On public property	0	0	0

There were no reports of hate crimes for the above-mentioned areas during the reporting period.

* The act was amended in 1998 to include not only the reporting of alcohol, drug, and weapons violations that resulted in arrests, but also disciplinary referrals.