

> > > **Academic Calendar** >>

Academic Year	2007-08	2008-09	2009-10
FALL SEMESTER	2007	2008	2009
Faculty conferences, registration and orientation	August 20-25	August 18-23	August 24-29
First day of classes	August 27	August 25	August 31
Labor Day— <i>college closed</i>	September 3	September 1	September 7
Rosh Hashanah— <i>no evening classes</i>	September 12	September 29	September 18
Rosh Hashanah— <i>college closed</i>	September 13-14	Sept. 30-Oct. 1	September 19-20
Yom Kippur— <i>no evening classes</i>	September 21	October 8	September 27
Yom Kippur— <i>college closed</i>	September 22	October 9	September 28
Thanksgiving recess— <i>no classes</i>	November 21		
Thanksgiving recess— <i>college closed</i>	November 22-25	November 27-30	November 26-29
Last Monday classes	December 10	Day: December 8 Evening: December 15	December 21
Last Tuesday classes	December 4	December 9	December 8
Last Wednesday classes	Day: December 12 Evening: December 19	Day: December 10 Evening: December 17	December 9
Last Thursday classes	December 13 Note: Thursday day and evening classes also meet on Tuesday, December 11.	December 18	December 17
Last Friday classes	Thursday, December 20 Note: Friday evening classes also meet on Tuesday, December 18.	December 12	Day: December 18 Evening: Tuesday, December 22
Last Saturday classes	Monday, December 17	December 13	December 19 Note: Saturday day and evening classes also meet on Tuesday, December 15.
Last Sunday classes	December 16	December 14	Day: December 20 Evening: Wednesday, December 23 Note: Sunday day and evening classes also meet on Wednesday, December 16.

Academic Year	2007-08	2008-09	2009-10
WINTERIM	2008	2009	2010
New Year's Eve observed— <i>college closed</i>	December 31	December 31	December 31
First day of Winterim classes	January 2	December 29	January 4
Martin Luther King Day— <i>college closed</i>	January 21	January 19	January 18
Last day of Winterim classes	January 23	January 21	January 25
SPRING SEMESTER	2008	2009	2010
Faculty conferences, registration and orientation	January 24-26	January 22-24	January 27-30
First day of classes	January 28	January 26	February 1
President's Day— <i>college closed</i>	February 18	February 16	February 15
Spring recess— <i>no classes</i>	March 17-23	April 6-12	March 29-April 4
Last day of classes	May 19	May 18	May 24
Commencement	May 20	May 19	May 25
Memorial Day— <i>college closed</i>	May 26	May 25	May 31
SUMMER/SUMMERIM	2008	2009	2010
First day of summer classes	May 27	May 26	June 1
Independence Day— <i>college closed</i>	July 4	July 3	July 5
Last day of summer day classes	June 30	June 29	July 6
First day of Summerim classes	July 1	June 30	July 7
Last day of summer evening classes	July 16 (M&W) July 15 (T&R)	July 15 (M&W) July 14 (T&R)	July 26 (M&W) July 20 (T&R)
Last day of Summerim classes	July 22	July 21	July 28

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Fashion Institute of Technology

The Fashion Institute of Technology (F.I.T.®) is where creativity gets down to business. A selective State University college of art and design, business and technology, FIT offers more than 40 programs of study leading to the Associate in Applied Science, Bachelor of Fine Arts, Bachelor of Science, Master of Arts, and Master of Professional Studies degrees. FIT provides students with an unmatched combination of specialized curricula, an in-depth liberal arts education, affordable tuition, and an extraordinary location in the center of New York City, world capital of the arts, business, and media.

FIT and New York City

New York City is FIT's extended campus—a laboratory for learning and living—and its unparalleled cultural and commercial resources immeasurably enrich the college's programs and enhance each student's opportunity for personal and professional growth. The faculty is made up of New York City's professionals, who infuse a hands-on teaching approach with real-world expertise. Frequent visits by students to the city's numerous corporate headquarters, design studios, galleries, libraries, museums, retail establishments, and showrooms complement regular on-campus visits by fashion and other business leaders, who come to serve as guest critics, and to discuss the current trends and technological advancements emerging in the marketplace.

Teaching and Learning

FIT FACULTY

FIT's approach to teaching blends theory and practice, with a faculty drawn from academia, the arts, and business. Together, they offer a curriculum rich in insight gained from their continuing professional activity, combined with the traditional educational values of the liberal arts. Student-instructor interaction is encouraged, with a maximum class size of 25, and courses are structured to foster participation, independent thinking, and self-expression.

LIBERAL ARTS

FIT's approach to teaching and learning is founded on the belief that successful students need to be critical thinkers and problem solvers. Liberal arts courses are designed to broaden students' understanding of the humanities and to develop their knowledge of the natural and social sciences, in order to prepare them to succeed in a culturally diverse world. A required liberal arts curriculum comprises 40 percent of every program of study at the college.

The School of Liberal Arts' offerings include focused curricula—such as the Asia concentration—which allow students to gain specialized knowledge of a particular area, and a Bachelor of Science program in Visual Art Management. The school also administers the Presidential Scholars Program, FIT's honors program. Available to academically exceptional students in all disciplines, the Presidential Scholars Program offers challenging liberal arts courses, projects, colloquia, and extracurricular activities designed to broaden horizons and stimulate discourse.

INDUSTRY ADVISORY COUNCILS

Each of FIT's degree programs is supported by an advisory group of professionals, drawn largely from the college's highly placed alumni. Group members consult with faculty to review and recommend curriculum revisions and innovations. They arrange for student field trips to professional workspaces, participate in student recruitment, and help students identify career possibilities. Advisory groups also plan seminars on technical subjects and the latest advancements in their fields, and work to maintain close ties between industry and the college.

IN THE CLASSROOM AND BEYOND

FIT makes extensive use of New York City's resources through industry-sponsored competitions, field trips, and sponsored projects—all of which bridge the gap between classroom and workplace. Students have designed window displays at Bed, Bath, and Beyond's Fifth Avenue location; had advertising campaigns implemented by state tourism agencies; been awarded financial recognition from companies such as Aeropostale, Johnson & Johnson, and Macy's; and had their designs implemented by firms such as Lancôme.

INTERNSHIPS AND CAREER PLACEMENT

Internships and job placement are an essential part of the FIT experience. The college's extensive internship program provides students with vital experience in a vast array of New York City businesses during their college years. Sponsor organizations have included American Eagle, Bloomingdale's, Calvin Klein, Estée Lauder, Fairchild Publications, MTV, and Saatchi & Saatchi. More than one-third of FIT internships lead to job offers by the sponsoring companies. FIT's Career Services Office, which maintains a placement rate of approximately 90 percent, offers lifetime services to all alumni, along with a full complement of career-building workshops and resources.

Campus and Facilities

FIT's campus occupies an entire block in the Chelsea area of Manhattan, a neighborhood filled with galleries, shops, cafes, restaurants, and theaters. The college's facilities provide students with the opportunity to learn in a stimulating environment, and be part of a vibrant, active community. The campus comprises numerous computer labs, athletic facilities, the Gladys Marcus Library, and the renowned Museum at FIT, which houses one of the world's most important collections of costumes and textiles. FIT's classroom and laboratory equipment reflects the most advanced educational and technical practices, enabling students to work on challenging projects in a realistic setting. A full-service dining facility and Barnes & Noble college bookstore are located on campus. The college maintains three residence halls on West 27th Street, and one on nearby West 31st Street.

FRED P. POMERANTZ ART AND DESIGN CENTER

The Pomerantz Center houses display and exhibit design rooms; drawing, painting, photography, printmaking, and sculpture studios; a graphics laboratory; a model-making workshop; and the 280-seat Katie Murphy Amphitheatre.

Graphics Lab Print FX

Room D529, 212 217.3288

A professionally staffed graphics laboratory, Graphics Lab Print FX has high-resolution, large-format printers to accommodate banners, CAD prints, displays, fine art prints, overlays, photography, posters, presentation graphics, and textile proofs. The lab is also equipped with laminating, scanning, slide duplication, and wire-binding capabilities.

MARVIN FELDMAN CENTER AND THE BUSINESS AND LIBERAL ARTS CENTER

The Marvin Feldman and Business and Liberal Arts centers house academic and specialized classrooms, cutting and sewing labs, design studios, a multimedia foreign languages lab, a professional screen print facility, technical labs, a toy design workshop, television studios, weaving labs, and the 775-seat Morris W. and Fannie B. Haft Auditorium. Specialized facilities include the Annette Green/Fragrance Foundation Studio, a professionally equipped fragrance development lab; and a fabrics and findings lab, which replicates the resources and techniques used by working fashion designers. Also located in these buildings are the academic and administrative offices for the School of Art and Design, the Jay and Patty Baker School of Business and Technology, and the School of Liberal Arts.

Peter G. Scotese Computer-Aided Design and Communications Center

Room C220, 212 217.7484

The facilities in this center allow art and design students to explore technology and its integration in the creation and design of advertising, animation, fashion, interiors, packaging, photography, textiles, and toys. Business and technology students use these labs for the study of marker-making, patternmaking, textile development, and more. Labs are also available for specialized coursework undertaken by students in specific programs.

Students have access to Mac and PC labs with specialized peripheral equipment, and software applications such as Adobe Creative Suite (consisting of Acrobat, GoLive, Illustrator, InDesign, and Photoshop). Internet access and web applications are supported by Macromedia Director, Macromedia Studio MX (consisting of Cold Fusion, Dreamweaver, Fireworks, Flash, and Freehand), and Shockwave Studio. Proprietary software from such industry leaders as Gerber (Accumark) and Lectra (Modaris, Primavision, and U4ia) is used by Fabric Styling, Fashion Design, Menswear, and Textile/Surface Design students, in addition to Colour Matters, Karat Designer CAD, and NedGraphics Fashion Studio. 3D Studio Max, AutoCAD, Final Cut Pro, Form Z, Softimage, Vellum 3D, and others are used by students in Computer Animation and Interactive Media, Interior Design, and Toy Design. Open labs are available to support instruction on these systems and programs.

The Scotese Center is also available, through the School of Continuing and Professional Studies, to working professionals, for computer training and industry-specific workshops.

THE CONFERENCE CENTER AT FIT

The Conference Center at FIT is home to the School of Continuing and Professional Studies and the School of Graduate Studies' Center for Executive Education, and features conference and training rooms for industry seminars and workshops. The center also houses the John E. Reeves Great Hall, a nearly 6,400-square-foot venue for exhibitions, fashion shows, lectures, trade shows, and other large events.

SHIRLEY GOODMAN RESOURCE CENTER

The Shirley Goodman Resource Center, on Seventh Avenue, houses the Gladys Marcus Library, The Museum at FIT, and the School of Graduate Studies.

Gladys Marcus Library

212 217.5590

www.fitnyc.edu/library

Located on the fourth, fifth, and sixth floors of the Shirley Goodman Resource Center, the Gladys Marcus Library provides a collection of more than 300,000 print, non-print, and digital resources. The newspaper and periodical collection includes over 500 current subscriptions, with a specialization in international design and trade publications, and the Digital Library contains over 90 searchable databases hosted by FIT, the New York State Library, and SUNYConnect. Most of these databases are available remotely, via log-in, and available 24 hours a day. The library also offers specialized resources supporting the college's educational offerings, such as clipping files, fashion and trend forecasting services, runway show DVDs, and sketch collections.

The library's fourth floor contains the library instruction classroom, reference services, and Special Collections. The fifth floor serves as the principal book collection of the library, and also houses the George Levinson Multimedia Room, for viewing and listening to audiovisual materials. The sixth floor holds designer and fashion files, forecasting services, "look books," microfilm, and the newspaper and periodical collection. Mac and PC computer workstations, printers, scanners, and self-service copiers are located throughout the library.

Special Collections houses rare books and materials, including all titles in the library's collection that predate 1860, and selected titles dating from 1860 to the present, singled out for their aesthetic qualities, fragile condition, rarity, or value. Special Collections covers such subjects as architecture, art, decoration and ornament, dressmaking, fashion, interior decoration, regional costume, tailoring, textile design, the textile industry, and textile science. It also includes archives, original fashion sketches, photographs, portfolios of plates, and scrapbooks containing biographical material on designers and companies. Special Collections are available by appointment only.

Some highlights of Special Collections include:

- corporate and personal archives, including B.H. Wragge, Inc., David Dubinsky, *Esquire*, and an FIT historical collection;
- *Fashion for America!*, which includes reproductions of 4,500 original fashion sketches, representing more than 50 designers and houses;
- periodicals such as *Gazette du Bon Ton* (1912-25), *Harper's Bazaar* (1867-1939), *Les Idées Nouvelles de la Mode* (1922-32), and *Vogue* (1916-39);
- sketches by/from Bergdorf Goodman, Berley Studio, Cardinal Fashion Studios, Davidow, Lady Duff-Gordon (known as Lucile, c.1908-19), the Frances Neady Fashion Illustrations Collection, Sophie Gimbel, Bill and Hazel Haire, Joseph Love, Inc., Muriel King (c.1932-45, including costumes designed for Katharine Hepburn, Ginger Rogers, and Margaret Sullavan), Harriet Meserole, Max Meyer, Frederick Milton, Florence Schatken, and Whittingham and Humphreys (1888-1914);
- W.P.A. scrapbooks of picture sources.

The Museum at FIT

212 217.5800

www.fitnyc.edu/museum

The Museum at FIT, New York City's only museum of fashion, has one of the world's largest and most important collections of clothing, textiles, and accessories, which it conserves for study and exhibition. Founded in 1967 to support the educational programs of the college, the museum is dedicated to the collection, conservation, documentation, exhibition, and interpretation of fashion. A fully equipped conservation laboratory assures specialized care and preservation of museum holdings, as well as innovative methods of presentation. A photography studio provides documentation of the collection and maintains selective archives of fashion photography.

The museum's permanent collection encompasses some 50,000 garments and accessories, dating from the 18th century to the present, with particular strength in contemporary women's fashion. Major designers such as Adrian, Balenciaga, Chanel, Dior, Halston, and Charles James are represented. The collection also includes 30,000 textiles, dating from the fifth century to the present, as well as 300,000 indexed textile swatches and 1,300 sample books. The collections are used in hundreds of classes and tours every year, and are regularly visited by designers and scholars. One of the museum's three galleries, the Fashion and Textile History Gallery, is the only venue in the United States to offer a permanent (rotating) display of 250 years of fashion, drawn from the museum's permanent collections.

The museum is renowned for its exhibitions, which are free to the public and attract tens of thousands of visitors annually. Recent exhibitions of distinction include:

- *Dutch at the Edge of Design: Fashion and Textiles from The Netherlands*, showcasing the work of prominent contemporary Dutch artists and designers;
- *London Fashion*, which received the first Richard Martin Award for Excellence in the Exhibition of Costume from the Costume Society of America;
- *Love & War: The Weaponized Woman*, examining the influence of armor, lingerie, and military uniforms on women's fashion;
- *Ralph Rucci: The Art of Weightlessness*, celebrating the work of renowned couturier and FIT alumnus Ralph Rucci;
- *She's Like a Rainbow: Colors in Fashion*, exploring the history, psychology, science, and symbolism of color in fashion.

The museum's Gallery FIT is dedicated to student and faculty exhibitions.

The Museum at FIT also organizes an annual fashion symposium, as well as lectures and gallery tours.

School of Graduate Studies

212 217.5714

www.fitnyc.edu/gradstudies

FIT offers six graduate programs. The Master of Arts degree programs are Art Market: Principles and Practices; Exhibition Design; Fashion and Textile Studies: History, Theory, Museum Practice; and Illustration. The Master of Professional Studies degree programs are Cosmetics and Fragrance Marketing and Management, and Global Fashion Management. The School of Graduate Studies also administers the Center for Executive Education, which offers advanced management seminars and programs for senior executives in manufacturing, marketing, and retailing. The administrative and faculty offices, classrooms, laboratories, study collections, and research room for the graduate programs are housed on the third, fourth, and sixth floors of the Goodman Center.

DAVID DUBINSKY STUDENT CENTER

Throughout the eight-story Dubinsky Center are arts and crafts studios, a comprehensive health center, a counseling center, a dance studio, a design/research lighting lab (with more than 400 commercially available lighting fixtures), a game room, lounges, an outdoor sitting area, the Style Shop (the student-run boutique on the first floor), student government and club offices, a student radio station, two gyms, and a weight room. Students are encouraged to take advantage of the full range of services and activities offered by Student Life, located on the seventh floor. Also in the center are the Counseling Center, Disability Support Services/FIT-ABLE, Educational Opportunity Programs, Financial Aid, International Student Advisors, and Internship Center offices; a 17,000-square-foot street-level student cafeteria, featuring a variety of food stations and a wide range of menu options; and an 8,000-square-foot Barnes & Noble at FIT bookstore.

Alumni of FIT

FIT graduates continue to be active participants in the college's educational objectives in a variety of ways, including taking part in alumni advisory groups and the FIT Alumni Association. Every FIT alumnus is welcome to become a member of the Alumni Association, which works closely with the college and The Educational Foundation for the Fashion Industries to stimulate interest among professional leaders, assist with curriculum development, and contribute annually to the library, scholarship, and student housing funds.

Distinguished FIT alumni include:

- Leslie Blodgett, president and CEO, Bare Escentuals Beauty, Inc.;
- Fran Boller, apparel director, Nike's Jordan Division;
- Tony Chi, president and CEO, Tony Chi & Associates;
- Francisco Costa, creative director, Calvin Klein Collection for Women, Calvin Klein, Inc.;
- William Frake, motion picture animator and three-time Emmy award winner;
- Nina Garcia, fashion director, *ELLE* magazine;
- Joy Herfel, president, Polo Ralph Lauren Brands;
- Norma Kamali, president and fashion designer, Norma Kamali;
- Calvin Klein, founder, Calvin Klein, Inc.;
- Nanette Lepore, fashion designer, Nanette Lepore;
- Chris Casson Madden, founder and CEO, Chris Madden, Inc.;
- Raymond Matts, vice president of product development, The Estée Lauder Companies;
- Edward Menicheschi, vice president and publisher, *Vanity Fair* magazine;
- Juliet Polcsa, costume designer for film and television (*The Sopranos*);
- James Rothwell, vice president and creative director, McCann Erickson;
- Suzanne Tick, textile designer, Suzanne Tick, Inc.;
- Billy Tucci, founder and writer/illustrator, Crusade Fine Arts, Ltd.;
- Robert Verdi, host, Style Network's *Fashion Police*;
- Dave Voss, vice president of design, boys entertainment, and new business, Mattel, Inc.

History and Mission

As FIT defines its future educational goals, it continues to reflect its original mission. The college was founded in 1944 to prepare men and women for work in the fashion industry as it grew in size and scope. FIT now offers its students 43 degree programs not only in fashion and its related fields, but also in other creative professions that have made New York City their focal point. Students who come to the college to study these specialized programs are goal-oriented, setting their sights high in their chosen fields of study. Today, there are more than 10,000 U.S. and international students enrolled in FIT's diverse curricula, attending classes day and evening, all year round, online and at locations on campus, in New York City, throughout the country, and around the world.

FIT is unique in its history and educational offerings. Just seven years after its founding, FIT became one of the first community colleges empowered under the program of the State University of New York to grant the Associate in Applied Science degree. As the curricula expanded beyond fashion and its more broadly defined industries to include business, communications, and design, the college's degree offerings also expanded. In 1975, an amendment to the education law of New York State was approved permitting the college to confer Bachelor of Fine Arts and Bachelor of Science degrees. Four years later, another amendment was approved authorizing the granting of master's degrees, and the first master's programs were introduced in 1985.

FIT is a public institution, receiving its principal financial support from the State and City of New York. The college is governed by its own Board of Trustees, all of whom are active professionals who are committed to the development of talent. Local sponsorship comes from the New York City Department of Education in cooperation with The Educational Foundation for the Fashion Industries. FIT is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools (www.msche.org), the National Association of Schools of Art and Design (<http://nasad.arts-accredit.org>), and the Council for Interior Design Accreditation (www.accredit-id.org).

FIT MISSION

The Fashion Institute of Technology prepares students for professional excellence in design, fashion, and business by providing a premier educational experience that fosters creativity, career focus, and a global perspective.

To fulfill its mission, FIT:

- develops students' aesthetic, intellectual, analytical, and technological abilities through programs that integrate theory and practice;
- offers students a rigorous and innovative curriculum taught by a faculty with outstanding academic and industry experience;
- is committed to a broad-based education in the liberal arts;
- exposes students to their chosen professions through internships, guest lectures, industry-sponsored projects, and other opportunities for experiential learning;
- promotes student growth and self-development through student support services, programs, and activities;
- provides students with a multifaceted educational experience incorporating the vast resources of New York City;
- is an urban institution of the State University of New York, providing an education of exceptional quality and affordability.

FIT is committed to prohibiting discrimination in accordance with applicable federal, state, and local laws (including but not limited to race, national origin, gender, age, and disability) and to providing equal opportunity in educational programs.

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Selection of Applicants for Associate's Degree Programs

FIT is a selective public institution that prepares students for a wide range of careers in creative business and design professions. Academic accomplishments, achievements that predict success on the college level, and demonstrated talent are factors that the Admissions Committee considers when evaluating applications. All applicants—whether intending to study full time, part time, or in an evening/weekend program—must meet the same admissions standards. When the committee is evaluating transfer applications, overall grade point average and performance in liberal arts courses are also considered.

FIT believes that a person's creative and leadership abilities are revealed through participation in activities in any of several fields, such as governing organizations, student clubs, or the visual and performing arts. The Admissions Committee would like to know about all accomplishments in which applicants take pride. All applicants are required to submit a personal essay indicating why they selected their particular major, and highlighting all activities or accomplishments.

All applicants to School of Art and Design programs must offer evidence of creative ability. Fashion Design applicants should be versed in both art and garment construction. Successful applicants to School of Business and Technology programs will have demonstrated the ability to work with others, qualities of leadership, and sound mathematical skills. Advertising and Marketing Communications applicants must show advanced ability in writing and/or other language skills.

STUDENT CATEGORIES

FIT offers a variety of study schedules during the fall, spring, summer, Summerim, and Winterim semesters in order to meet the needs of its students. The following definitions provide clarification of the student categories at FIT. Not all student categories are mutually exclusive—one-year students, for example, are also full-time students.

Matriculated Students

Matriculated students are those who are enrolled in an FIT degree program, whether undergraduate or graduate, full- or part-time. Matriculated students are given preference for on-campus housing.

MATRICULATED DAY Matriculated day students are enrolled either full- or part-time, and the majority of their classes take place during the day.

FULL-TIME Full-time undergraduate students are enrolled for 12 or more credits per semester.

PART-TIME Part-time undergraduate students are enrolled for less than 12 credits per semester.

ONE-YEAR One-year students are matriculated undergraduates enrolled in a one-year associate's degree program.

EVENING/WEEKEND For those students looking to balance the demands of career or family with their education, FIT offers a number of evening/weekend degree programs (see pages 40-41). Courses in these programs are scheduled during the evening and/or weekend.

Non-matriculated Students

Students who hold a high school diploma or General Equivalency Diploma (GED) may register for courses and complete certificate programs offered at FIT without submitting a formal application to the college. Non-matriculated students are those who have not been admitted to a degree program but are enrolled in at least one course. Courses that are open to non-matriculated students are typically scheduled during the evening and on the weekend; they may or may not carry college credit. Some credit-bearing courses are reserved for matriculated students only. All students must meet prerequisite requirements for any course they plan to take. All students who wish to seek a degree must apply through a formal admissions process before accumulating more than 24 credits (see Matriculation Status Policy, page 58, for details on how many credits taken in non-matriculated status may be applied to a degree).

ADMISSIONS PROCESS

1. Visit the college and attend a group information session, and explore the FIT website.
2. Choose a major program of study.
3. Go to www.fitnyc.edu/admissions and complete the FIT/SUNY application online.
4. After the online application is completed, high school students should ask their guidance counselor to send their transcripts to FIT's Admissions Office. Transfer students should request that official transcripts be sent directly from their high school(s) and college(s) registrar's offices to FIT's Admissions Office. The mailing address for transcripts is:
Fashion Institute of Technology
Admissions Office
Seventh Avenue at 27 Street, Room C139
New York City 10001-5992
5. Applicants will be sent instructions on submitting their academic history and a personal essay.
6. Applicants to School of Art and Design programs will receive portfolio requirements specific to their major, and submission instructions.

APPLICATION DEADLINES AND RECOMMENDED FILING DATES FOR ADMISSION TO ASSOCIATE'S DEGREE PROGRAMS

Domestic and international students use the same application when seeking admission to FIT.

Early Action

Outstanding high school seniors who have selected FIT as a top choice may apply for early action, which allows an applicant to receive a nonbinding early admissions decision. In order to participate in the early action plan, applicants must:

- file the FIT/SUNY application before **November 15**;
- select early action on the application;
- ensure that completed applications with transcripts and essay are received by the Admissions Office by **December 15**. Portfolios for applicants to School of Art and Design programs should not be sent until receipt of written instructions from Admissions.

Applicants who exercise the early action option can expect to be notified of an early admissions decision in January. Accepted applicants will have until **May 1** to submit their tuition deposit and finalize their enrollment decision. Tuition deposits can be sent prior to **May 1**.

Common Reply

Applicants to two-year associate's degree programs beginning in the fall semester in Advertising and Marketing Communications, Communication Design, Fashion Design, and Fashion Merchandising Management who meet the following deadlines can participate in the common reply date procedure.

- File the FIT/SUNY application before **February 1**.
- Completed applications with transcripts and supplemental materials must be received by the Admissions Office by **March 1**. Portfolios for applicants to School of Art and Design programs should not be sent until receipt of written instructions from Admissions. Applicants can expect to be notified of a common reply admissions decision during April, and will have until **May 1** to submit their tuition deposit and finalize their enrollment decision.

Rolling Admissions

All other applications are processed by rolling admissions in the order they are received. Decisions will only be rendered after completed applications—with transcripts and essays—are on file in Admissions. Space in all majors is limited, so applicants are encouraged to file their applications promptly.

- No later than **January 1** for the fall semester.
- No later than **October 1** for the spring semester.

Students who have not completed applications by **January 1** for the fall semester or **October 1** for the spring semester risk being closed out of the major of their choice.

Readmission

A student who seeks readmission to FIT should notify Admissions in writing prior to the intended semester of reentry.

- No later than **January 1** for the fall semester.
- No later than **October 1** for the spring semester.

ADDITIONAL APPLICATION MATERIALS

Transcripts

Transcripts must be sent directly to FIT. Transfer students who have not yet earned their college degree must submit a high school transcript with proof of high school graduation.

TOEFL Score

Applicants whose first language is not English must provide an official Test of English as a Foreign Language (TOEFL) score. The minimum acceptable TOEFL score varies, depending on the format in which the exam was taken. Applicants must score a minimum of 80 on the internet exam, a minimum of 213 on the computer exam, or a minimum of 550 on the paper exam. The score must be obtained within 18 months of the date of anticipated enrollment.

Applicants whose first language is not English but who have completed a college-level English composition course in the United States are not exempt from the TOEFL requirement. Students who have completed less than four years of English (not ESL) at a U.S. high school are required to take the TOEFL exam.

For more information about scheduling the TOEFL exam and obtaining score reports, visit www.toefl.org, or call 607 771.7100.

Artwork Evaluation

All applicants to School of Art and Design programs must submit a portfolio for evaluation by the faculty. A portfolio interview will be scheduled after FIT receives the student's application from the SUNY Application Services Center. No portfolio is required from applicants to School of Business and Technology or School of Liberal Arts programs.

Applicants living more than 200 miles away who wish to submit their artwork by mail or online will be provided instructions from Admissions upon receipt of their application. Prospective applicants to FIT should not mail unsolicited portfolios to FIT or the SUNY Application Services Center. Unsolicited portfolios will not be evaluated and may not be returned.

Departmental portfolio recommendations are listed below and can also be found on the FIT website at www.fitnyc.edu/portfoliorequirements.

ACCESSORIES DESIGN Any original, fashion-related work in any medium may be submitted. Photos or slides of work may be submitted. Work should indicate applicants' level of creativity and sense of design. A drawing test is given at the time of evaluation.

COMMUNICATION DESIGN Original artwork in any medium may be presented and need not relate directly to advertising or graphic design. A portfolio of 12 to 15 pieces should show the applicants' design skills, drawing ability, imagination, and sense of color, as well as their use of typography. A sketchbook should be included, as well as computer design samples if available. A home examination will be sent with the portfolio instructions, and a drawing test is given at the time of evaluation.

FASHION DESIGN A home examination will be sent with the portfolio instructions. The examination requires applicants to complete five specific fashion sketches. The portfolio should include six to ten additional fashion sketches and photographs of garments the applicants have constructed, demonstrating their sewing and/or creative abilities. The portfolio evaluation is based on creativity, design sense, and technical skills. The size of the sketches must be no larger than 8.5 x 11 in. or 21 x 28 cm. The entire Fashion Design portfolio submission, including the home examination, photographs of garments, and portfolio sketches, will be retained by FIT and will not be returned to applicants. Applicants should submit only color copies of artwork and photographs. Slides are not accepted.

FINE ARTS Applicants should submit at least ten examples of original artwork in any medium—drawings, paintings, pastels, prints, photos or slides of sculpture, watercolors, or three-dimensional designs. Artwork done from observation is preferred but not required. Applicants need not have examples in all categories. The portfolio should reflect creativity and drawing ability. Slides or photographs of paintings are acceptable and sketchbooks are welcome.

ILLUSTRATION Submissions are limited to a sketchbook and 15 individual pieces in a variety of media. Examples should include drawings directly from life in five categories: portraits; situations (e.g. people sleeping, eating, watching TV); environments (e.g. landscapes, a kitchen with untidy stacks of dishes, a bedroom with an unmade bed); conceptual (e.g. self-portrait as an animal); and still-lives. Size limit is 18 x 24 in. or 21 x 28 cm. (11 x 14 in. or 28 x 35 cm., if mailing portfolio). A drawing test is given at the time of evaluation.

INTERIOR DESIGN Original artwork of a variety of types may be submitted, including measured drawings (floor plans, elevations, or perspectives). Examples should communicate the applicants' sensitivity to color, line, and proportion. Organization and neatness are considered. Sketchbooks are welcome. A home examination will be sent with the portfolio instructions. A drawing test will be given at the time of evaluation.

JEWELRY DESIGN Original artwork in any medium, particularly drawings and sculpture, may be submitted to indicate the applicants' sensitivity to color, design, and detail. It is recommended that applicants, if possible, also submit a small selection (five or more) of jewelry, either designs or actual pieces. Photographs or slides of work are acceptable.

MENSWEAR Portfolio consists of eight to ten original sketches in any media that indicate applicant's creativity. These sketches should include at least two of the following: suits, sport coats, knitwear, sportswear, active sportswear, formal wear, casual wear, headwear, or accessories. Examples should demonstrate the applicants' creative design ability, not their proficiency in fashion illustration. For the evaluation, applicants should be prepared to explain their interest in entering the menswear industry.

PHOTOGRAPHY Original artwork in any medium (15 to 20 pieces) may be submitted and should communicate the applicants' sensitivity to design, imagination, style, diverse subject matters, and commitment to creative experimentation. Photos that applicants have processed and printed themselves are preferred, but commercially prepared work will also be accepted. Examples do not need to be related to fashion or advertising, but should reflect personal interests and should be presented in a neat and organized manner. For the evaluation, applicants should be prepared to explain their interest in commercial and/or editorial photography.

TEXTILE/SURFACE DESIGN Applicants are required to submit a portfolio of original artwork in any medium. Examples should demonstrate the applicants' drawing and painting ability, creativity, and sensitivity to color and design. Applicants may submit up to 15 pieces, which may include drawings and paintings from nature (shells, figures, flowers, etc.), samples of weaving, screen-printed or hand-painted fabrics, and fiber art. Photographs and/or slides of large paintings or three-dimensional pieces are welcome, as are sketchbooks. A drawing test will be given at the time of evaluation. A home examination is required only if the portfolio is submitted by mail.

VISUAL PRESENTATION AND EXHIBITION DESIGN Original artwork of any kind will be considered as long as it communicates the applicants' overall artistic ability, creativity, design sense, and sensitivity to color, line, and proportion. Examples may include (but are not limited to) collages, ground plans, paintings, perspective drawings, photographs, and sketches. Evaluators consider the applicants' interest in the program and the variety of areas in which the applicants have created work. A home examination will be sent with the portfolio instructions.

FIT reserves the right to photograph and maintain a digital and/or slide file of artwork submitted for review for admission to the college.

REQUIREMENTS FOR ADMISSION TO TWO-YEAR ASSOCIATE'S DEGREE PROGRAMS

Candidates for admission to the two-year AAS degree programs are evaluated according to the following criteria:

1. Candidacy for, or possession of, high school diploma or General Equivalency Diploma (GED).
2. High school transcript showing grade point average (GPA) and rank in class (except applicants who have received an associate's or bachelor's degree from an accredited college in the United States).
3. A personal essay describing the applicants' background and reasons for choosing FIT and the selected major. The Admissions Committee would like to know about all accomplishments in which the applicant takes pride, along with career goals and personal interests. Applicants will receive submission instructions and the essay assignment upon completion of the online application.

- Scholastic Assessment Test (SAT) scores are not required for admission. However, they can be used for exemption from the English or mathematics (arithmetic and algebra) placement tests—for the English test, a SAT score of 530 or higher for the verbal portion; for the arithmetic test, a score of 520 or higher for the math portion; and for the algebra test, a score of 620 or higher for the math portion.
- For applicants whose first language is not English, an official TOEFL score. Students graduating from U.S. high schools with blocks of coursework completed as English as a Second Language (ESL), or who have completed less than four years of English (not ESL) at a U.S. high school, are also required to take the TOEFL to prove English proficiency. For TOEFL requirements, see page 31.
- For applicants to School of Art and Design programs, a portfolio containing representative examples of their art and design work (see Artwork Evaluation, pages 32-33).
- For transfer students, official transcripts from all colleges attended.

REQUIREMENTS FOR ADMISSION TO ONE-YEAR ASSOCIATE'S DEGREE PROGRAMS

FIT has developed special one-year AAS degree programs (two semesters of study, ranging from 30.5-41 credits each) in Accessories Design, Advertising and Marketing Communications, Communication Design, Fashion Design, Fashion Merchandising Management, Jewelry Design, Textile Development and Marketing, and Textile/Surface Design.

The application for one-year AAS programs is the same application used for the two-year programs. Once the application is filed, an official college transcript should be forwarded to the Admissions Office showing all completed coursework, and, if applicable, degree and date granted.

In order to apply for any of these programs, applicants must meet the following criteria:

- Graduation from a four-year, regionally accredited institution or completion of at least 30 transferable credits at an accredited college, with a minimum of 24 credits equivalent to FIT's liberal arts requirements: 3 credits in college-level mathematics; 3 credits in English composition; 2 credits in literature or speech; 3 credits in physical science, biology, or life science; 12 credits in the humanities/social sciences; and one course in physical education.

For Jewelry Design applicants: graduation from an accredited Bachelor of Fine Arts program, or completion of 24 credits equivalent to the liberal arts requirements of the Jewelry Design major (see page 117), including 6 credits in art history and courses in basic design, general drawing, and sculpture.

- For applicants to the Accessories Design, Communication Design, Fashion Design, Jewelry Design, or Textile/Surface Design program, a portfolio containing representative examples of their art and design work (see Artwork Evaluation, pages 32-33).

REQUIREMENTS FOR ADMISSION TO EVENING/WEEKEND DEGREE PROGRAMS

Applicants to FIT's evening/weekend degree programs adhere to the same admissions guidelines as matriculated students.

ACADEMIC CREDIT BY EVALUATION

Accepted applicants may apply up to 30 credits earned through published subject examinations (examples listed below) and transfer credit toward fulfillment of degree requirements at FIT. Those who have completed liberal arts courses at regionally accredited institutions, in which a grade of "C" or better has been achieved, will receive credit for coursework equivalent to courses at FIT (see Transfer of Credit, page 57).

Credit for published examinations applies to the following two tests, provided that the specified minimum performance levels are met, and that the subject examination is in an area that would normally be eligible to receive credit during an evaluation of transfer credits.

College-Level Examination Program (CLEP)

Mean score must meet or exceed the equivalent of a grade of "C" in a formal course.

Advanced Placement Program

A score of 3 or higher on a scale of 5 points used for this program.

Complete information about applying for academic credit by evaluation is available in the Registrar's Office and at www.fitnyc.edu/registrar.

Selection of Applicants for Baccalaureate Degree Programs

The college offers 22 baccalaureate programs leading to either the Bachelor of Fine Arts (BFA) or Bachelor of Science (BS) degree. Admissions priority is given to FIT's AAS graduates, although external applicants are also encouraged to apply.

FIT's AAS graduates who apply by the application deadline are given priority consideration for admission into the same major's baccalaureate-level program. Applicants must have met the General Education (see General Education Requirements, pages 45-52) and liberal arts (see page 45) requirements and maintained the required GPA. Applicants who do not meet these criteria or who wish acceptance into another program may require an interview, or an interview and artwork evaluation.

The associate-level major pages (94-119) show the recommended bachelor's programs available to students from each of FIT's AAS programs. Associate-level students who wish to apply to a baccalaureate-level program other than those recommended should review the courses on the applicable baccalaureate-level major pages (120-147) and consult with the appropriate department chairperson for advisement.

Priority application deadline is **January 1** for fall admission and **October 1** for spring.

ADMISSION CRITERIA FOR BACCALAUREATE DEGREE PROGRAMS

Applicants seeking admission to one of FIT's bachelor's degree programs must hold an AAS degree from FIT or an equivalent degree or equivalent credits from an accredited and approved college. They must also meet the appropriate prerequisites as required by the major and have completed FIT's liberal arts requirements (with the exception of physical education). Further requirements may include an interview with a departmental committee, review of academic standing, and artwork evaluation for all applicants to BFA programs.

Graduates of associate's degree programs in the liberal arts are eligible to apply to FIT majors in Cosmetics and Fragrance Marketing, Direct and Interactive Marketing, Fabric Styling, Home Products Development, International Trade and Marketing for the Fashion Industries, Production Management: Fashion and Related Industries, Textile Development and Marketing, or Visual Art Management.

Those applicants who have not completed the requisite specialized courses for the major must complete the required "bridge" courses or an appropriate one-year program offered by FIT before they may be considered for admission to the college's bachelor's degree programs.

Students who apply for transfer to FIT from a four-year program must have completed a minimum of 60 credits, including the requisite art or specialized courses for the major and the liberal arts requirements.

International Students

Students educated outside the United States should follow the international student credentials link at www.fitnyc.edu/registrar for detailed information about transcript requirements.

TOEFL SCORE

Students whose first language is not English must provide an official Test of English as a Foreign Language (TOEFL) score (see TOEFL Score, page 31).

STUDENT VISAS

In accordance with federal regulations, FIT only issues I-20 forms (Certificates of Eligibility for Nonimmigrant [F-1] Student Status) to students who have been admitted to a full-time program of study leading to a degree. Students who wish to apply for an F-1 student visa or who hold F-1 student status must obtain an I-20. To obtain an I-20, students must submit an International Student Financial Statement (ISFS) to FIT after being admitted to the college. The U.S. Citizenship and Immigration Services require verification of the student's ability to finance studies in the United States. An estimate of expenses based on current tuition, fees, and living and personal expenses appears on the ISFS.

After notification of acceptance, a tuition deposit is required. Two to three weeks after receipt of tuition deposit, the college will issue an I-20, which is necessary to apply for a visa at a U.S. Consulate in order to enter the United States to study and to maintain F-1 status while attending FIT. To download the ISFS and for more information about applying for a visa and the terms and conditions of F-1 status, visit FIT's International Student Advisors website at www.fitnyc.edu/oisa.

Visiting Students

This program offers selected students the opportunity to take courses at FIT in order to supplement educational programs taken at other institutions without the necessity of a formal transfer. Applicants must be attending colleges that are formally registered as part of FIT's Visiting Student Program in order to be considered. Applicants must be full-time, matriculated undergraduates at their home institution with a minimum cumulative GPA of 2.7 (on a 4.0 scale) and completion of at least 60 credits prior to starting the program. A portfolio of artwork is required for admission to School of Art and Design programs.

Applications must be made through the designated liaison at the applicant's home institution. Written approval from the designated liaison must be forwarded to the Admissions Office. Recommended application filing dates are **January 1** for fall and **October 1** for spring. Applicants must file the FIT/SUNY application online at www.fitnyc.edu/admissions.

Visiting students are not eligible for financial aid from FIT. They should apply for aid from their home institution.

Admission to the Accessories Design, Communication Design, Jewelry Design, Textile Development and Marketing, and Textile/Surface Design programs for visiting students is limited to the fall semester only.

Housing application instructions are enclosed with students' acceptance letter.

Special Assistance

EDUCATIONAL OPPORTUNITY PROGRAMS

David Dubinsky Student Center, Room A510E
212 217.7190
www.fitnyc.edu/eop

Educational Opportunity Program

FIT offers New York State residents from economically disadvantaged circumstances the opportunity to pursue a postsecondary education through its Educational Opportunity Program (EOP). Initiated at the college in 1973, EOP provides supplemental academic support and expanded student services to eligible and capable individuals who seek higher education despite long-term socioeconomic challenges. EOP's services foster academic persistence and achievement.

Childcare Assistance Program

The Childcare Assistance Program (CAP) is designed to assist students with primary parenting responsibilities, helping them manage and integrate the demands of being both student and parent. CAP provides a variety of services, including childcare subsidies, family activities, individual academic and personal counseling, parenting resources, textbook subsidies, weekly peer support group meetings, and an overnight, weekend-long career-focus retreat.

VETERANS AND SELECTIVE SERVICE

FIT has been accorded recognition as a school of higher learning by the Department of Veterans Affairs. Prospective students should obtain their VA papers as far in advance of registration as possible. Those seeking readmission to the college from the armed forces who have been admitted to the college for a date of entry prior to formal separation should notify the Admissions Office immediately following receipt of acceptance in order to facilitate processing of early separation procedures.

Notification

A nonrefundable tuition deposit of \$150 is required of accepted applicants to reserve their space at FIT.

With a written request addressed to and approved by Admissions, accepted applicants are granted an automatic extension to pay their tuition deposits until May 1 for the fall semester.

Enclosed with the letter of admission are specific forms pertaining to the applicants' residency, parents' consent for medical attention (for those under 18 years of age), applications for the residence halls, financial aid information, etc. Failure to pay the tuition deposit by the due date will cancel the applicants' registration and attendance.

Visits to the College

Applicants wishing to visit FIT are encouraged to attend group information sessions held at noon throughout the year every Tuesday, Wednesday, and Friday except for major holidays. (To view the college's calendar, visit the FIT website.) Sessions are held in the Marvin Feldman Center, Room C205, and run approximately 90 minutes. They include a video presentation about FIT and a question-and-answer session with an Admissions counselor. No appointment is necessary. However, groups of six or more should make reservations with the Admissions Office.

Open houses are held on campus every fall semester.

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Curricula

TWO-YEAR ASSOCIATE'S DEGREE PROGRAMS

Fifteen programs leading to an Associate in Applied Science (AAS) degree are offered, described on pages 94-111. Majors are designed for full-time, two-year students, but part-time study leading to the AAS degree is available in many majors.

The 15 two-year associate's degree programs are:

School of Art and Design

Accessories Design

Communication Design

Fashion Design*

Fine Arts

Illustration

Interior Design*

Jewelry Design

Menswear

Photography

Textile/Surface Design

Visual Presentation and Exhibition Design

Jay and Patty Baker School of Business and Technology

Advertising and Marketing Communications*

Fashion Merchandising Management*

Production Management: Fashion and Related Industries

Textile Development and Marketing

ONE-YEAR ASSOCIATE'S DEGREE PROGRAMS

Eight one-year AAS programs are offered for students who have completed at least 30 transferable credits at an accredited college, with 24 credits equivalent to FIT's liberal arts requirements plus a minimum of one semester of physical education, or who hold a four-year degree from an accredited college. These programs are described on pages 112-119.

The eight one-year associate's degree programs are:

School of Art and Design

Accessories Design

Communication Design

Fashion Design*

Jewelry Design (see page 33 for specific admissions criteria)

Textile/Surface Design

Jay and Patty Baker School of Business and Technology

Advertising and Marketing Communications*

Fashion Merchandising Management*

Textile Development and Marketing

*Program takes in entering classes in both the fall and spring semesters.

BACCALAUREATE DEGREE PROGRAMS

Thirteen programs leading to a Bachelor of Fine Arts (BFA) degree and nine leading to a Bachelor of Science (BS) degree are offered, described on pages 120-147. Majors offered by the School of Art and Design lead to the BFA degree; majors offered by the Jay and Patty Baker School of Business and Technology and the School of Liberal Arts lead to the BS degree. Majors are designed for full-time, two-year students, but part-time students may also meet the requirements in some of the majors.

The 22 baccalaureate degree programs are:

School of Art and Design

Accessories Design and Fabrication

Advertising Design

Computer Animation and Interactive Media

Fabric Styling

Fashion Design (with specializations in Children's Wear, Intimate Apparel, Knitwear, Special Occasion, and Sportswear)

Fine Arts

Graphic Design

Illustration

Interior Design*

Packaging Design

Photography and the Digital Image

Textile/Surface Design

Toy Design

Jay and Patty Baker School of Business and Technology

Advertising and Marketing Communications*

Cosmetics and Fragrance Marketing

Direct and Interactive Marketing

Fashion Merchandising Management*

Home Products Development

International Trade and Marketing for the Fashion Industries*

Production Management: Fashion and Related Industries

Textile Development and Marketing

School of Liberal Arts

Visual Art Management

EVENING/WEEKEND DEGREE PROGRAMS

www.fitnyc.edu/evening_weekend

FIT provides students with the opportunity to complete an associate's or baccalaureate degree through evening and/or weekend study. Nine evening/weekend degree programs are offered.

These programs are coordinated by the School of Continuing and Professional Studies, in conjunction with the academic departments and schools. All associate's programs lead to the AAS degree; baccalaureate programs lead to either the BFA or BS degree.

The four associate's degree programs available through evening/weekend study are:

School of Art and Design

Communication Design

Fashion Design

*Program takes in entering classes in both the fall and spring semesters.

Jay and Patty Baker School of Business and Technology

Advertising and Marketing Communications (one-year option also available)

Fashion Merchandising Management (one-year option also available)

The five baccalaureate degree programs available through evening/weekend study are:

School of Art and Design

Graphic Design

Illustration

Jay and Patty Baker School of Business and Technology

Advertising and Marketing Communications

Fashion Merchandising Management

International Trade and Marketing for the Fashion Industries

CREDIT CERTIFICATE PROGRAMS

FIT offers several credit certificate programs, providing students the opportunity to enhance their skills in specialized fields. Non-matriculated students may enroll in credit certificate programs. Upon successful completion of a concentrated sequence of credit-bearing courses, and with faculty recommendation, students are granted a certificate of completion.

Aron and Esther Goldfarb Leather Apparel (HEGIS 5012)

Designed for students seeking additional knowledge in the area of leather apparel design and construction, this program offers certificates in either a menswear or women's wear concentration.

Each concentration consists of a 12-credit curriculum comprised of five courses:

AP 241—Leather Apparel Design Room Techniques, AP 253—Leather Apparel Design,

AR 152—Leather Apparel Portfolio, FS 334—Leather Forecasting and Styling, and

LD 112—Decorative Leather Techniques.

CAD for Fashion Designers—Apparel (HEGIS 5012)

This program provides students with the specialized knowledge and skills in computer-aided design (CAD) used in the design and manufacturing of apparel.

The program consists of four required courses chosen from among the following six courses:

AP 222—Computer-Aided Flat Pattern Design, AP 223—Advanced Computer-Aided Flat Pattern

Design, AP 322—Apparel Product Data Management, AP 337—Primavision Apparel Design

Development, AP 421—Computerized Pattern Design, and AP 422—Advanced Computerized

Pattern Design: Gerber AccuMark.

CAD for Fashion Designers—Art (HEGIS 5012)

CAD for Fashion Designers—Art provides students with the technical skills required to create fashion design presentation products, such as digital trend concept boards and computer-generated portfolios.

The program consists of five required courses: AR 115—Introduction to CAD Software for

Fashion Designers, AR 214—Fashion Design Using Photoshop, AR 215—Fashion Design Using

Illustrator, AR 216—Fashion Design Using Primavision and Colour Matters, and AR 245—Digital

Fashion Design Portfolio.

Draping Techniques (HEGIS 5012)

Intended primarily for those who wish to enhance their draping skills without enrolling in a degree program, Draping Techniques presents students with projects that incorporate both draping and patternmaking techniques, covering a variety of approaches and methods in analyzing and developing patterns.

The program consists of four sequential courses offered over four semesters: DP 111—Draping Proficiency I, DP 112—Draping Proficiency II, DP 211—Draping Proficiency III, and DP 212—Draping Proficiency IV.

Haute Couture (HEGIS 5012)

Haute Couture provides students with the design skills and techniques used in the manufacture of custom, made-to-measure women's clothing.

The program consists of five sequential courses in fashion design offered over a three-semester time span: AP 242—Haute Couture Sewing Techniques, AP 243—Haute Couture Decorative Techniques and Embellishments, AP 244—Haute Couture Construction and Technology, AP 275—Haute Couture Apparel Design, and AR 292—Haute Couture Portfolio.

Ladies Tailoring Techniques (HEGIS 5012)

This program was developed in response to the demand for classic, quality apparel for women's tailored clothes. Projects range from fundamental to more advanced skills and processes in ladies tailoring and prepare students for positions as tailors or tailor's assistants in sample rooms and custom tailoring shops.

Ladies Tailoring Techniques consists of four sequential courses offered over a four-semester time span: TL 111—Ladies Tailoring I, TL 112—Ladies Tailoring II, TL 211—Ladies Tailoring III, and TL 212—Ladies Tailoring IV.

Millinery Techniques (HEGIS 5012)

Developed in response to the renewed demand for quality headwear, Millinery Techniques helps students develop skills in that will meet the most stringent demands of the industry and the consumer. Projects range from fundamental to more advanced skills and processes in millinery techniques.

The program consists of four sequential courses offered over a four-semester time span: ML 113—Foundations in Headwear Design, ML 114—Headwear Design and Patternmaking, ML 241—Bridal Specialization, and ML 242—Conceptual Headwear.

Outerwear and Performance Apparel (HEGIS 5012)

The program in Outerwear and Performance Apparel provides students with the latest techniques in this highly specialized field, technically preparing them to meet the challenges of the industry.

The program consists of the following six courses offered over a three- to four-semester time span: AP 144—Outerwear and Performance Apparel Sewing Techniques, AP 281—Outerwear Apparel Design, AP 282—Performance Apparel Design, AR 291—Outerwear and Performance Apparel Design Portfolio, LD 251—Sport-Specific Accessories, and TS 171—Hi-Tech Textiles for Apparel and Accessories.

LIBERAL ARTS

212 217.7891

www.fitnyc.edu/liberalarts

Every degree program at FIT has at its core a required, comprehensive liberal arts curriculum, taught by the faculty of the college's School of Liberal Arts. Education in the liberal arts develops students' critical thinking and communications skills, provides them with a global perspective, and nurtures interests that can enrich and inform their professional and personal lives.

The School of Liberal Arts also administers the liberal arts concentrations, FIT's Presidential Scholars honors program, and the Visual Art Management BS program.

Concentrations

Beginning in fall 2007, some major programs of study will offer students the opportunity to pursue a liberal arts concentration—a selection of courses focused on a particular discipline, providing a more cohesive program of study and a deeper understanding of the chosen field. These courses will also fulfill some of the major's liberal arts requirements; therefore, students will not need to exceed their regular course load to pursue a concentration.

In the Asia concentration, students take a minimum of 15 credits (approximately five courses)—including two semesters of Chinese or two semesters of Japanese—from a pre-selected list. Offerings include EN 273—Literature of India, EN 371—Chinese Odyssey: Introduction to Chinese Literature, HA 221—East Asian Art and Civilization, HA 225—Art and Civilization of India, PL143—Introduction to Asian Philosophy, SS 356—Asia in Motion, SS 277—Cultural Expressions of Non-Western Dress, and all Chinese and Japanese language courses. Students should contact their major department chairperson to determine the availability of this concentration in their major.

For information about additional courses or concentrations, visit www.fitnyc.edu/liberalarts.

Presidential Scholars Program

Business and Liberal Arts Center, Room B602, 212 217.8660

www.fitnyc.edu/honors

The Presidential Scholars Program is FIT's honors program, providing motivated and gifted students the opportunity to take part in interdisciplinary group projects, monthly colloquia, specially designed liberal arts courses, and extracurricular activities—arts performances, cultural institution visits, and outdoors adventures—that use the entire landscape of New York City as an extended campus. Presidential Scholars receive an annual merit stipend and are afforded priority registration.

Students must complete a separate application for the Presidential Scholars Program. For the associate-level program, competitive admission is based on class rank, high school GPA, and SAT scores. For the baccalaureate-level program, students must have a GPA of 3.5. Applications are available on the Presidential Scholars website.

School of Liberal Arts Departments

The Educational Skills Department (ES) offers courses in English as a second language and college-level preparation in reading and writing. The department also supervises the Academic Skills and Academic Testing Centers.

The English and Speech Department (EN) offers courses in literature, speech, theater, and writing.

The Foreign Language Department offers courses in French (FR), Italian (IT), Japanese (JA), Mandarin Chinese (CH), and Spanish (SP).

The Health and Physical Education Department offers a variety of health education (HE) and physical education (PE) courses, including individual and team activities.

The History of Art and Civilization Department (HA) offers a variety of history of art and civilization courses representing both Western and non-Western cultures. It also administers the interdisciplinary Visual Art Management BS program.

The Science and Mathematics Department offers courses in biology and physical science (SC) and mathematics (MA).

The Social Sciences Department offers courses in five disciplines: economics, political science, psychology, and sociology (SS), and philosophy (PL).

The School of Liberal Arts also offers courses in music and U.S. history (LA).

Liberal Arts Requirements for Associate's Degree Students

All students are required to take the English, arithmetic, and algebra placement tests in order to be placed at the appropriate level. Based upon placement test scores, some students are required to take developmental courses in Educational Skills (ES) or mathematics (MA) in addition to the general requirements listed below. For placement test exemption information, see page 57 or visit www.fitnyc.edu/placementtests.

All two-year AAS degree students must complete a total of at least 24 liberal arts credits. Some majors require specific courses within these general requirements. Most majors' curricula also include two Health and Physical Education courses (totaling 2 additional credits). Please refer to the specific major's page, in the Majors section of this catalogue (pages 92-111), for more information.

FOR SCHOOL OF ART AND DESIGN MAJORS the liberal arts credits are distributed as follows:

3 credits: EN 121–English Composition*

3 credits: One English and Speech course from the following: EN 231, EN 232, EN 233, EN 236, EN 241, EN 242, EN 244, or EN 253**

6 credits: Two Social Sciences courses from the following: SS 131–General Psychology, SS 141–Macroeconomics, SS 151–Introduction to World Affairs, or SS 171–Introductory Sociology**

3 credits: One mathematics course from the following: MA 131, MA 161, MA 213, MA 222, MA 242, or MA 331*

3 credits: One science course from the following two groups:

Physical Science: SC 111, SC 112, SC 045/145, SC 252, SC 326, or SC 032/332*

Biology: SC 121, SC 122, or SC 253*

3 credits: HA 112–History of Western Art and Civilization: Renaissance to the Modern Era**

3 credits: One History of Art and Civilization course from the following: HA 111, HA 121, HA 221, HA 223, HA 224, HA 225, HA 226, HA 231, HA 311, or HA 314*

2 credits: Health and Physical Education (HE, PE)

FOR SCHOOL OF BUSINESS AND TECHNOLOGY MAJORS the liberal arts credits are distributed as follows:

3 credits: EN 121–English Composition, EN 362 (Honors)*

3 credits: One English and Speech course from the following: EN 231, EN 232, EN 233, EN 236, EN 241, EN 242, EN 244, or EN 253*

6 credits: Two Social Sciences courses from the following: SS 131–General Psychology, SS 141–Macroeconomics, SS 151–Introduction to World Affairs, or SS 171–Introductory Sociology*

3 credits: One mathematics course from the following: MA 113, MA 131, MA 161, MA 213, MA 222, MA 242, or MA 331*

3 credits: One science course from the following two groups:

Physical Science: SC 111, SC 112, SC 045/145, SC 252, or SC 032/332*

*These courses satisfy general educational requirements.

**Some of these courses may satisfy General Education requirements in one or more areas. See pages 45-52 for a list of courses approved for General Education requirements.

Biology: SC 121, SC 122, or SC 253*

3 credits: HA 112–History of Western Art and Civilization: Renaissance to the Modern Era*

3 credits: One course in U.S. history or one additional liberal arts course from either English and Speech, Foreign Languages, History of Art and Civilization, Science and Mathematics, or Social Sciences*

2 credits: Health and Physical Education (HE, PE)

Liberal Arts Requirements for Baccalaureate Degree Students

Liberal arts requirements for bachelor's degree students vary by major. Refer to the specific major's page in the Majors section of this catalogue (pages 120-147) for more information.

GENERAL EDUCATION REQUIREMENTS

www.fitnyc.edu/gened

SUNY has mandated that students who matriculated after fall 2000 must fulfill General Education requirements in ten areas in order to receive a bachelor's degree. For most FIT majors, these requirements are incorporated into the curriculum and will be fulfilled through the major's required courses. While the Registrar's Office monitors each student's progress in the fulfillment of SUNY General Education requirements, final responsibility for completing the requirements is the student's. A SUNY General Education requirement completed at one SUNY campus will not have to be repeated at FIT.

Thirty (30) credits comprise the SUNY General Education requirement. An FIT course cannot be used to meet more than one SUNY General Education area. One SUNY-approved course from each of the following ten areas (a minimum of 3 credits each) is required:

- G1 Basic Communication
- G2 Mathematics
- G3 Natural Sciences
- G4 Social Sciences
- G5 Western Civilization
- G6 The Arts
- G7 Humanities
- G8 Foreign Language
- G9 Other World Civilizations (Non-Western Civilizations)
- G10 American History

The first seven areas are typically taken at the associate's level, and the remaining three are taken at the baccalaureate level. Some majors, however, require specific courses and areas in designated semesters throughout the four years.

The General Education requirement in foreign language has been waived for the following six BFA programs: Advertising Design, Computer Animation and Interactive Media, Graphic Design, Illustration, Packaging Design, and Toy Design.

Approved General Education Courses

The following FIT courses have been certified by SUNY as meeting specific General Education student learning outcomes and have been approved to meet General Education requirements. Additional courses may be added to this list as they are developed. The most up-to-date list of approved courses can be found at www.fitnyc.edu/gened.

G1 BASIC COMMUNICATION Students produce coherent texts within common college-level written forms; demonstrate the ability to revise and improve such texts; research a topic, develop an argument, and organize supporting details; develop proficiency in oral discourse; and evaluate an oral presentation according to established criteria.

Approved Basic Communication courses:

- EN 121 English Composition
- EN 362 Creative Nonfiction (Honors)

G2 MATHEMATICS Students will demonstrate the ability to interpret and draw inferences from mathematical models such as formulas, graphs, tables, and schematics; represent mathematical information symbolically, visually, numerically, and verbally; employ quantitative methods such as arithmetic, algebra, geometry, or statistics to solve problems; estimate and check mathematical results for reasonableness; and recognize the limits of mathematical and statistical methods.

Approved Mathematics courses:

- MA 113 College Mathematics for Business and Technology
- MA 131 Precalculus
- MA 161 Mathematical Ideas
- MA 213 Quantitative Methods
- MA 222 Statistical Analysis
- MA 241 Topics in Probability and Geometry
- MA 242 Geometry and the Art of Design
- MA 311 Mathematical Modeling for Business Applications
- MA 331 Calculus
- MA 391 Mathematics of the Ancient World in Its Cultural and Historic Context (Honors)

G3 NATURAL SCIENCES Students demonstrate an understanding of the methods scientists use to explore natural phenomena, including observation, hypothesis development, measurement and data collection, experimentation, evaluation of evidence, and employment of mathematical analysis; and application of scientific data, concepts, and models in one of the natural sciences.

Approved Natural Sciences courses:

- SC 111 Introduction to the Physical Sciences
- SC 112 Earth Science
- SC 121 Introduction to Biological Science
- SC 122 Field Biology
- SC 131 Physics
- SC 043/143 Introduction to Chemistry and Laboratory
- SC 045/145 Survey of General and Organic Chemistry and Laboratory
- SC 046/146 Basic Chemistry for Cosmetics and Fragrances and Laboratory
- SC 244 Fundamentals of Organic Chemistry
- SC 251 The Evolution of Humans: Introduction to Physical Anthropology
- SC 252 Environmental Science
- SC 253 Ecology and Environmental Problems
- SC 321 Human Structure and Function
- SC 326 Human Nutrition
- SC 032/332 Color and Light/Color Science Laboratory

G4 SOCIAL SCIENCES Students demonstrate an understanding of the methods social scientists use to explore social phenomena, including observation, hypothesis development, measurement and data collection, experimentation, evaluation of evidence, and employment of mathematical and interpretive analysis. They also demonstrate knowledge of major concepts, models, and issues of at least one discipline in the social sciences.

Approved Social Sciences courses:

- SS 131 General Psychology
- SS 141 Macroeconomics
- SS 151 Introduction to World Affairs
- SS 171 Introductory Sociology
- SS 231 Personality
- SS 232 Developmental Psychology
- SS 237 Industrial Psychology
- SS 251 American Government and Politics
- SS 272 Sex Roles, Marriage, and Family in Transition
- SS 273 The Study of Social Problems: Prostitution, Drugs, and Other Issues
- SS 275 Sociology of Race and Ethnic Relations
- SS 332 Psychological Testing and Interviewing
- SS 334 The Psychology of Color
- SS 342 Microeconomics
- SS 343 Labor Economics
- SS 352 Contemporary Western Europe
- SS 353 Latin America Today
- SS 354 Comparative Political Systems
- SS 373 Modern Organizations and Group Processes
- SS 374 Cross-Cultural Studies
- SS 376 Clothing and Society
- SS 377 Religion in American Society: A Sociological Perspective
- SS 385 Social Psychology
- SS 391 Economic Ideas Past and Present (Honors)
- SS 392 Psychopathology and Modern Life (Honors)
- SS 393 Politics in the Middle East (Honors)
- SS 443 International Economics
- SS 445 Money and Banking
- SS 446 Economies of Latin America

G5 WESTERN CIVILIZATION Students demonstrate knowledge of the development of the distinctive features of the history, institutions, economy, society, culture, etc., of Western civilization and relate the development of Western civilization to that of other regions of the world. Courses that satisfy the Western Civilization learning outcomes should be focused on a foundational aspect of the development of Western civilization, and not on a narrowly defined topic or chronological period.

Approved Western Civilization courses:

- EN 392 Greek Myths and Their Transformations (Honors)
- HA 111 History of Western Art and Civilization: Ancient Prehistory through the Middle Ages
- HA 112 History of Western Art and Civilization: Renaissance to the Modern Era
- HA 213 Rome: A Cultural History in Painting, Sculpture, and Architecture
- HA 311 Medieval Art
- HA 396 Art and Patronage in the Italian Renaissance (Honors)
- LA 394 The Old and New Testaments in the History of Ideas (Honors)
- PL 391 Ancient Greek Philosophy (Honors)

G6 THE ARTS Students demonstrate an understanding of at least one principal form of artistic expression and the creative process inherent therein.

Note: A number of the following courses are fewer than 3 credits. Nevertheless, a total of 3 credits is required.

Approved courses in The Arts:

AC 362 Broadcast Workshop
AD 381 Concept Development Workshop I
AD 383 Communications Planning and Print Advertising
AR 101 Fashion Art and Design
AR 112 Fashion Art and Design
CD 111 Foundation I/Basic Design Theory
CD 113 Three-Dimensional Design
CD 132 Creative Process
DE 101 Principles of Display and Exhibit Design: Small Scale
EN 251 Theatre Arts
EN 254 Drama: From Script to Live Theatre
EN 262 Screenwriting
EN 361 Creative Writing
EN 363 Fiction Writing
EN 364 Poetry Writing
EN 391 Creative Imagination: Theory and Process (Honors)
EN 397 Women in U.S. Theater (Honors)
EN 398 Film Art/Film Critic (Honors)
EN 399 The Craft of Writing Poetry (Honors)
FA 101 Painting
FA 102 Painting
FA 103 Painting
FA 104 Sculpture: Basic
FA 105 Life Drawing
FA 107 Basic Design
FA 108 Basic Drawing
FA 116 Creative Media
FA 131 Life Drawing I
FA 132 Life Drawing II
FA 141 Drawing I
FA 142 Drawing II
FA 202 Basic Design: 3D
GD 311 Graphic Design I
GD 312 Graphic Design II
HA 213 Rome: A Cultural History in Painting, Sculpture, and Architecture
HA 214 Art in New York
HA 394 History of New York Architecture (Honors)
HP 231 America at Home: Product Styles from 1900 to Contemporary
IL 123 General Illustration I
IL 131 Fashion Life Drawing I
IL 302 Drawing for Animation I
IL 303 Drawing for Animation II
IL 362 The Illustrator's Heritage I
IL 364 The Illustrator's Heritage II
IL 374 Book Illustration I
JD 101 Principles of Jewelry Design

LA 321 Survey of American Music
LA 395 Masterpieces of Music in the European Classical Tradition (Honors)
PE 111 Modern Dance
PE 113 Jazz Dance
PE 114 Ballet I
PE 116 Afro-Caribbean Dance
PE 118 Flamenco Dance
PE 214 Ballet II
PH 101 Photography Basics
PH 116 Photography Basics
PH 117 Principles of Photography, Including Darkroom Instruction
PH 162 Photographic Styling
RS 342 Restoration: Ceramics and Related Materials II
SD 141 Nature Studies
SD 142 Advanced Nature Studies
TY 101 Introduction to Toy Design
TY 411 Toy Design II and Product Update
TY 416 Hard Toy: Design

G7 HUMANITIES Students demonstrate knowledge of the conventions and methods of at least one of the humanities in addition to those encompassed by other knowledge areas within the General Education requirements.

Approved Humanities courses:

EN 231 Short Fiction
EN 232 Perspectives on American Literature
EN 233 Poetry
EN 234 Gay and Lesbian Literature
EN 235 African-American Literature
EN 236 Major Writers of the Western World
EN 237 Images of Women in the American Work Force
EN 238 Comedy
EN 253 Dramatic Literature
EN 271 Literature and History: The Development of American Culture to 1865
EN 272 Identity in America: History and Literature 1865 to Present
EN 273 Literature of India
EN 331 Introduction to Shakespeare
EN 333 Modern Literature: The Spirit of the Twentieth Century
EN 334 The Novel
EN 335 Working Women in the U.S.: 1865 to Present
EN 352 History of Film
EN 391 Creative Imagination: Theory and Process (Honors)
EN 392 Greek Myths and their Transformations (Honors)
EN 393 Shakespeare
EN 394 American Lives (Honors)
EN 395 Travel Literature and the Travel Essay (Honors)
EN 396 Shakespeare's Plays (Honors)
HA 111 History of Western Art and Civilization: Ancient to Prehistory Through the Middle Ages
HA 112 History of Western Art and Civilization: Renaissance to the Modern Era
HA 121 Cities and Civilizations: The Eastern Mediterranean World, c. 3000 BCE-1000 CE
HA 212 Renaissance Art
HA 213 Rome: A Cultural History in Painting, Sculpture, and Architecture
HA 214 Art in New York

HA 215 History of Menswear
 HA 216 American Indian Art and Civilization
 HA 221 East Asian Art and Civilization
 HA 223 African Art and Civilization
 HA 224 Pre-Columbian American Art and Civilization
 HA 225 Art and Civilization of India
 HA 226 Art and Civilization of the Islamic World
 HA 231 Modern Art
 HA 311 Medieval Art
 HA 312 Women in Western Art from the Late 18th Century to the Present
 HA 314 History of American Art
 HA 331 Contemporary Art and Culture: 1945 to Present
 HA 332 Modern Architecture
 HA 342 History of Textile Design
 HA 343 History of Photography
 HA 344 History of Western Costume
 HA 345 History of Industrial Design
 HA 391 The Bauhaus (Honors)
 HA 392 The Art of Venice: Titan to Tiepolo (Honors)
 HA 393 Art and Myth in the Classical World (Honors)
 HA 395 Studies in American Indian Art and Culture (Honors)
 HA 396 Art and Patronage in the Italian Renaissance (Honors)
 HA 411 Western Theories of Art
 LA 391 Issues in the Humanities and Technology (Honors)
 LA 393 New York City: An Interdisciplinary Approach (Honors)
 LA 394 The Old and New Testaments in the History of Ideas (Honors)
 LA 396 Religion and Religious Dissent in American History to the Civil War (Honors)
 PL 141 Introduction to Western Philosophy
 PL 143 Introduction to Asian Philosophies
 PL 211 Informal Logic: A Guide to Clear Thinking
 PL 321 Philosophy of Art
 PL 391 Ancient Greek Philosophy (Honors)
 PL 431 Philosophy: Ethics

G8 FOREIGN LANGUAGE Students demonstrate a basic proficiency in the understanding and use of a foreign language and knowledge of the distinctive features of the culture(s) associated with the language they are studying.

Approved Foreign Language courses:

CH 111 Chinese I
 CH 112 Chinese II
 FR 111 French I
 FR 112 French II
 FR 213 French III
 FR 214 French IV
 IT 111 Italian I
 IT 112 Italian II
 IT 132 Italian in Florence
 IT 213 Italian III
 IT 214 Italian IV
 JA 111 Japanese I
 JA 112 Japanese II

JA 213 Japanese III
 JA 214 Japanese IV
 SP 111 Spanish I
 SP 112 Spanish II
 SP 132 Spanish in Santiago de Compostela
 SP 141 Spanish for Spanish Speakers I
 SP 142 Spanish for Spanish Speakers II
 SP 213 Spanish III
 SP 214 Spanish IV
 SP 215 Spanish for Business

G9 OTHER WORLD CIVILIZATIONS (NON-WESTERN CIVILIZATIONS) Students demonstrate knowledge of either a broad outline of world history or the distinctive features of the history, institutions, economy, society, culture, of one non-Western civilization. Courses in this area have to be non-Eurocentric and non-U.S. in focus. In addition to courses on the civilizations of Asia or Africa, this would, for example, allow courses on the civilizations of indigenous peoples of the Americas.

Approved Other World Civilizations courses:

EN 273 Literature of India
 HA 121 Cities and Civilizations: The Eastern Mediterranean World, c. 3000 BCE-1000 CE
 HA 216 American Indian Art and Civilization
 HA 221 East Asian Art and Civilization
 HA 223 African Art and Civilization
 HA 224 Pre-Columbian American Art and Civilization
 HA 225 Art and Civilization of India
 HA 226 Art and Civilization of the Islamic World
 HA 227 Archaeological Excavation in Israel—Summer
 HA 395 Studies in American Indian Art and Culture (Honors)
 PL 143 Introduction to Asian Philosophies
 SS 151 Introduction to World Affairs
 SS 277 Cultural Expressions of Non-Western Dress and Fashion
 SS 252 China and Japan: Yesterday and Today
 SS 353 Latin America Today
 SS 354 Comparative Political Systems
 SS 355 Contemporary African Politics
 SS 356 Asia in Motion
 SS 374 Cross-Cultural Studies
 SS 393 Politics in the Middle East (Honors)
 SS 446 Economies of Latin America

G10 AMERICAN HISTORY Students demonstrate knowledge of a basic narrative of American history: political, economic, social, and cultural, including knowledge of unity and diversity in American society; knowledge of common institutions in American society and how they have affected different groups; and understanding of America's evolving relationship with the rest of the world.

Approved American History courses:

EN 271 Literature and History: The Development of American Culture to 1865
 EN 272 Identity in America: History and Literature, 1865 to Present
 EN 274 Voices of Civil Rights in American History
 EN 335 Working Women in the United States: 1865 to Present
 HA 314 History of American Art
 LA 221 U.S. History: Civil War to Present

- LA 392 United States History and Culture, 1860 to Present (Honors)
- LA 396 Religion and Religious Dissent in American History to the Civil War (Honors)
- LA 397 New York City and the Invention of America (Honors)
- SS 276 Deviance in American History: A Sociological Perspective

Competencies

In addition to the ten areas described above, SUNY mandates the General Education competencies of critical thinking and information management. Both are covered in courses throughout the FIT curriculum.

CRITICAL THINKING Students identify, analyze, and evaluate arguments as they occur in their own or others' work, and develop well-reasoned arguments.

INFORMATION MANAGEMENT Students perform the basic operations of personal computer use, understand and use basic research techniques, and locate, evaluate, and synthesize information from a variety of sources.

INDEPENDENT STUDY Independent study opportunities are available to full-time day students in the fall and spring semesters. Independent study refers to individualized instruction, which is provided in a tutorial manner outside of a regularly offered class schedule. Participating students create their own course of study with the sponsoring faculty member, and use the opportunity to undertake advanced work in a particular subject, pursue an individual project, or a combination of these activities.

For all undergraduate degree programs, a maximum 3 credits of independent study are allowed. Credits earned for independent study cannot be used to substitute for courses listed in this catalogue; they may only be used for an elective. Consequently, two-year AAS students may only undertake independent study in the third or fourth semesters of their program. One-year AAS students may only undertake independent study in the second semester of their program. BFA and BS students are eligible in any upper-level semester.

Independent study requests are student-initiated, and must be made in the preceding semester. To be eligible for independent study, students must have a minimum GPA of 3.5. Students must complete, sign, and submit their portion of the Independent Study Proposal and Agreement form (available at www.fitnyc.edu/forms), by **April 15** for the fall semester and by **November 15** for the spring semester.

INTERNATIONAL PROGRAMS

Business and Liberal Arts Center, Room B119, 212 217.7601
www.fitnyc.edu/internationalprograms

The International Programs Office provides students the opportunity to study abroad for a year, a semester, or in the summer or Winterim sessions. Students may also study abroad through SUNY programs and the College Consortium for International Study. Applicants to international programs are selected competitively, and receive advisement regarding the transferability of credits from their department's chairperson or international programs advisor, and from the Registrar's Office.

International Fashion Design in New York and Florence

International Fashion Design in New York and Florence allows AAS students to spend one academic year in New York City and one academic year in Florence, Italy. Students may study abroad in either their first or second year. Courses are taught in English, and students receive FIT credits for the courses completed.

International Fashion Design in New York and Milan

International Fashion Design in New York and Milan allows BFA students to spend one academic year in New York City and one academic year in Milan, Italy. Students may study abroad in either their third or fourth year. Courses are taught in English, and students receive FIT credits for the courses completed.

International Fashion Merchandising Management in New York and Florence

International Fashion Merchandising Management in New York and Florence allows students who have been accepted into the BS program to spend their first year of study in Florence, returning to New York City for their final academic year. Courses are taught in English, and students receive FIT credits for the courses completed.

Semester Programs at Institutions Abroad

FIT offers the following collaborative semester abroad programs in Australia, Canada, China, England, France, Israel, Italy, and Mexico. Applicable transfer credits are awarded for students' completed academic work in these programs.

ADVERTISING AND MARKETING COMMUNICATIONS AND FASHION MERCHANDISING MANAGEMENT IN ENGLAND During the spring, a limited number of sixth-semester Advertising and Marketing Communications and Fashion Merchandising Management BS students may study in England at the University of Westminster campus in Harrow, located twenty minutes from central London. Fashion Merchandising Management students may also participate in an internship.

ADVERTISING AND MARKETING COMMUNICATIONS AND INTERNATIONAL TRADE AND MARKETING IN ENGLAND During the fall or spring, a limited number of seventh-semester Advertising and Marketing Communications and International Trade and Marketing for the Fashion Industries BS students may study in England at the Middlesex University's Hendon campus, located thirty minutes from London.

ADVERTISING AND MARKETING COMMUNICATIONS IN FRANCE During the fall, a limited number of seventh-semester Advertising and Marketing Communications BS students may study at CELSA, the marketing communications school of the Sorbonne in Paris, France. A working knowledge of French is required. Participants study public relations or marketing and communications, and the liberal arts.

A limited number of seventh-semester Advertising and Marketing Communications BS students may also study at the Institut Commercial de Nancy in Nancy, France, a prestigious specialized school with an international management program.

BUSINESS AND TECHNOLOGY IN MEXICO During the fall or spring, a limited number of sixth- or seventh-semester School of Business and Technology students may study abroad at the Institut Tecnológico y de Estudios Superiores de Monterrey (ITESM) in Monterrey, Mexico. Courses are taught in English.

COMMUNICATION DESIGN AND GRAPHIC DESIGN IN ENGLAND During the fall, a limited number of seventh-semester Communication Design and Graphic Design BFA students may study in England, at the London College of Communication's School of Graphic Design, the Chelsea College of Art and Design in London, or the Manchester Metropolitan University in Manchester.

FASHION DESIGN, FASHION MERCHANDISING MANAGEMENT, AND PRODUCTION MANAGEMENT IN HONG KONG During the fall or spring, a limited number of sixth- or seventh-semester, baccalaureate-level Fashion Design, Fashion Merchandising Management, or Production Management: Fashion and Related Industries students may study at Hong Kong Polytechnic University's Institute of Textiles and Clothing in Hong Kong, China.

FASHION DESIGN IN ENGLAND During the fall, a limited number of fifth-semester Fashion Design BFA students may study at Nottingham Trent University in Nottingham, England. The university offers a fashion design program in advanced knitwear design.

FASHION MERCHANDISING MANAGEMENT IN AUSTRALIA During the spring, a limited number of second-semester Fashion Merchandising Management AAS students may study at the Royal Melbourne Institute of Technology (RMIT), one of Australia's most prestigious educational institutions for fashion and related industries.

FASHION MERCHANDISING MANAGEMENT IN ENGLAND During the fall or spring, a limited number of third-semester Fashion Merchandising Management AAS students may study at Manchester Metropolitan University in Manchester, England.

TEXTILE/SURFACE DESIGN IN CANADA During the fall, a limited number of third-semester Textile/Surface Design AAS students may study in Canada at the Nova Scotia College of Art and Design in Halifax.

TEXTILE/SURFACE DESIGN IN ENGLAND During the fall, a limited number of third-semester Textile/Surface Design AAS students may study in England at the Winchester School of Art, an honors degree college just one hour from London. A limited number of seventh-semester Textile/Surface Design BFA students may study at the Chelsea College of Art and Design in London.

TEXTILE/SURFACE DESIGN IN ISRAEL During the fall, a limited number of Textile/Surface Design AAS and BFA students may study at the Shenkar College of Engineering and Design in Ramat-Gan, Israel.

Semesters in Italy Through College Consortium for International Study

FIT is a member of the College Consortium for International Study, which includes approximately 100 colleges across the United States. Under the auspices of the consortium and FIT, Advertising and Marketing Communications, Fashion Merchandising Management, and International Trade and Marketing for the Fashion Industries BS students may spend their seventh semester studying international business at the American University of Rome. Both associate- and baccalaureate-level Advertising and Marketing Communications, Fashion Merchandising Management, and Fine Arts students may spend a fall or spring semester at the Scuola Lorenzo De' Medici in Florence.

Summer and Winterim Study Abroad Courses

FIT conducts a number of international short study courses during the summer and Winterim sessions. These courses are listed in the catalogue within the individual disciplines and are from three to six weeks in duration. Specific information on the individual semester abroad programs and the short study abroad courses is available in the International Programs Office and on the International Programs website.

Study Abroad Programs Through the State University of New York (SUNY)

With departmental and Registrar approval, students may also study abroad through one of the programs offered by SUNY. For more information, visit www.studyabroad.com/suny, or visit the International Programs Office.

ONLINE COURSES

www.fitnyc.edu/onlinecourses

FIT offers numerous online credit and noncredit courses that enable students with busy schedules to do their coursework on a more flexible schedule. Online learning at FIT is both interactive and collaborative. Students receive instruction, submit assignments, and actively participate in discussions from anywhere with an internet connection. Students leverage the wealth of resources available through the web to support their education.

CONTINUING AND PROFESSIONAL STUDIES

Conference Center at FIT, lower level, 212 217.3334
www.fitnyc.edu/continuinged

The School of Continuing and Professional Studies offers credit and noncredit courses and certificates to individuals interested in obtaining a professional certificate; taking courses in business, design, and art; or receiving specific industry training. It is also possible to earn an associate's or baccalaureate degree through evening and weekend study.

The School of Continuing and Professional Studies offers noncredit courses and seminars through several centers. The Center for Professional Studies focuses on the training needs of the global fashion and related industries' corporate sector, as well as the enrichment needs of artists and designers associated with fashion. Also offered are customized, on-site training for businesses, and Thinklab sessions for executives to participate in specially designed roundtables with industry experts. The Enterprise Center provides information and resources to developing enterprises and freelancers, and hands-on computer workshops featuring hardware and software applications that impact the fashion-related design and business professions. Both centers sponsor Hot Topics, a series of training programs throughout the year, as well as special events and professional development certificates such as Creative Business Ownership, Fashion Styling, Color Specialist, Product Development Essentials, and Retail Experience Management. The Center for Precollege Programs offers Saturday Live and Summer Live courses for middle and high school students, in the college's areas of expertise. The Senior Scholars initiative provides senior citizens an opportunity to take undergraduate courses at a reduced rate.

Scholastic Standing

Scholastic standing is determined by a semester index, computed by multiplying grade value by credit hours for the course, and dividing the sum by the total credit hours the students carried.

Students may only repeat a course in which one of the following grades has been received: "F," "WA," "WD," or "WF." All grades remain on record and are calculated into the GPA. Grades of incomplete ("IN") are calculated as an "F" in the GPA until the incomplete has been resolved. The following grades are used for final marks:

GRADE	QUALITY POINTS	GRADE	GRADE VALUE
A	4.0	IN	Incomplete
A-	3.7	IP	In progress
B+	3.3	L	Auditor
B	3.0	P	Passed
B-	2.7	WA	Authorized withdrawal
C+	2.3	WD	Student-initiated authorized withdrawal
C	2.0	WF	Unauthorized withdrawal
C-	1.7	Y	Intermediate grade
D	1.0	Z	No grade
F	0		

IN Incompletes are assigned at the instructor's discretion. Coursework must be completed within six weeks of the start of the following semester. "IN" is computed as an "F" until an appropriate letter grade is submitted. "IN" cannot become a "WD."

IP Indicates that a thesis is in progress. "IP" is replaced by an appropriate letter grade when the thesis is completed or by an "F" if matriculation is not maintained.

L Auditor (may be assigned for non-degree student only).

- P/F A “P” grade is not calculated in the scholastic average, but credit is received and recorded on the academic transcript. An “F” grade is calculated in the GPA.
- WA Authorized withdrawal, which may be assigned after six weeks at the instructor’s discretion, carries no penalty and does not affect GPA. This grade is a terminal grade and changes are not accepted.
- WD Student-initiated authorized withdrawal is permitted up to the sixth week and does not affect GPA. This grade is a terminal grade and changes are not accepted.
- WF Unauthorized withdrawal, which may be assigned after six weeks at the instructor’s discretion, carries a penalty, and is equivalent to an “F” in the GPA. This grade is a terminal grade and changes are not accepted.
- Y Intermediate grade assigned after the first of two semesters or the first two semesters of a three-semester sequence. “Y” will be replaced by an appropriate letter grade when sequence is completed. Does not affect GPA.
- Z No grade reported by instructor at grade-processing deadline. Does not affect GPA.

All grade disputes must be resolved within two years of receipt of the grade and cannot be disputed once the degree is awarded and sealed.

PROCEDURE FOR PASS/FAIL

1. No major subject can be taken on a pass/fail basis. AAS candidates are permitted to take a maximum of 6 free elective or liberal arts elective credits on a pass/fail basis. BS candidates may take up to 6 liberal arts elective credits for a pass/fail grade. BFA candidates are permitted to take 3 elective credits on a pass/fail basis.
2. At least one full semester must have been completed at FIT; students must be currently registered for no less than 12 regularly graded credits in addition to the course taken on a pass/fail basis.
3. Only 3 credit hours per semester can be taken on a pass/fail basis.
4. Instructor must be informed within the first three weeks of the class that the course is to be taken on a pass/fail basis. Forms are available online at www.fitnyc.edu/registrar and in the Registrar’s Office.
5. No more than one pass/fail course may be taken in any one department during each degree program.
6. Only a course with a grade of “F,” “WA,” “WD,” or “WF” may be repeated.

ACADEMIC STANDARDS

The Committee on Academic Standards reviews student transcripts at the end of each fall and spring semester. A transcript that shows a semester GPA below 2.0 is unsatisfactory and the student may be placed on probation or dismissed from the college. A transcript is also considered unsatisfactory if the student has received grades of “D,” “F,” “IN,” “WA,” “WD,” or “WF” in the coursework.

Students may be placed on probation with credit limitations or may be terminated for unsatisfactory academic performance.

Students who have been dismissed for academic reasons can register only as non-matriculated students on a part-time basis. A cumulative GPA of 2.0 must be achieved in courses appropriate to the students’ former degree program before they will be considered for readmission.

Students whose cumulative GPA is below 2.0 at the completion of at least 50 percent of the required courses or at the end of the second semester are not permitted to register for the third semester as matriculated students. Any students dismissed in such a manner have the right to appeal to the major department in consultation with the Committee on Academic Standards.

TRANSFER OF CREDIT

The Registrar’s Office evaluates courses from any other regionally accredited college for transfer of credit (see pages 34-35). Acceptance of specific units depends upon the requirement of the major for which application is made and the extent and degree of similarity between the program previously pursued and that to which transfer is requested. Only “C” or better grades are acceptable.

FIT subscribes to SUNY regulations with regard to transfer of grades from SUNY and CUNY colleges.

Students who are interested in transferring to senior colleges after graduation from FIT are advised in the Registrar’s Office. Upon the students’ written request, the Registrar sends an official transcript to any educational institution. A separate audit sheet for SUNY General Education Requirements is also sent when students apply to SUNY senior colleges. Official transcripts are not given directly to the students. Transcripts are \$5 each. Normal processing takes approximately five business days. Rush transcripts can be processed for a \$10 fee. The transcript request form is available at www.fitnyc.edu/registrar.

Requirements for Degree Completion

REQUIREMENTS FOR THE ASSOCIATE’S DEGREE

To qualify for the Associate in Applied Science degree, candidates must be matriculated (officially admitted to degree status); satisfactorily complete the credit and course requirements prescribed for their majors, related areas, and liberal arts; achieve a minimum GPA of 2.0 for all work completed; and receive the recommendation of the faculty.

For more specific course requirements, consult the major pages beginning on page 92 and the SUNY General Education requirements on pages 45-52.

Time Requirements

Full-time students must complete all requirements for their degree within four years from the original date of matriculation; part-time students must complete all requirements within eight years from the original date of matriculation. After the period expires, students must reapply through Admissions and have their credentials reevaluated. Courses taken ten or more years ago are subject to reevaluation and must be approved by the appropriate department chairperson or academic dean in order for students to receive credit toward their degree.

Writing and Mathematics Proficiency

Students are expected to develop their writing and mathematics skills as early as possible during their studies to enhance their prospects for academic and career success. In order to pre-enroll/register for the initial semester of study in a degree program, all full- and part-time AAS students must complete English and mathematics placement testing or demonstrate that they qualify for exemption from placement testing. Students who are placed into Educational Skills or developmental mathematics courses or EN 121–English Composition should register for these courses in the first semester of study.

Information on how to demonstrate English and mathematics proficiency is available in the Academic Skills Center and at www.fitnyc.edu/placementtests.

REQUIREMENTS FOR THE BACCALAUREATE DEGREE

To qualify for the Bachelor of Science or Bachelor of Fine Arts degree, students must be

matriculated (officially admitted to degree status); satisfactorily complete the credit and course requirements prescribed for their majors, related areas, and liberal arts; and achieve a minimum GPA of 2.0 for all work completed. Students receiving the BFA degree are required to complete a total of four courses in History of Art and Civilization (HA) or their approved equivalents, and 30 credits in general studies (not including History of Art and Civilization courses).

For more specific course requirements, consult the major pages beginning on page 120, and the SUNY General Education requirements on pages 45-52.

MATRICULATION STATUS POLICY

Non-matriculated students (i.e., students enrolled in at least one course but not admitted into a degree program) seeking admission to a two-year associate's or baccalaureate degree program at FIT should note the following:

- A minimum of 50 percent of the credits identified in any degree program as major area or related area credits must be taken while matriculated.
- No more than 30 credits taken at FIT in non-matriculated status may be applied to a two-year associate's or baccalaureate degree.

Non-matriculated students seeking admission to a one-year associate's degree program should note the following:

- A minimum of 50 percent of the credits identified in any degree program as major area or related area credits must be taken while matriculated.
- No more than 15 credits taken at FIT in non-matriculated status may be applied to a one-year associate's degree.

Students pursuing a second baccalaureate degree should review the specific degree requirements with the Registrar's Office.

RESIDENCY REQUIREMENTS

To earn a two-year associate's degree, students must complete at FIT a minimum of 30 credits as required by the major (see pages 94-111).

To earn a one-year associate's degree, students must complete at FIT a minimum of 30 credits as required by the major (see pages 112-119).

To earn a baccalaureate degree, students must complete at FIT a minimum of 60 credits as required by the major. However, if students have already earned an appropriate FIT associate's degree, they must complete at FIT a minimum of 30 upper-division credits as required by the major (see pages 120-147).

ATTENDANCE

Attendance shall be taken in all classes. The general policy with regard to student attendance in any class is determined by the instructor and is announced to the class at the beginning of each semester. Specific procedures for handling absences are detailed in the *Student Rights and Responsibilities Policy Manual*, available online at www.fitnyc.edu/rightsandresponsibilities.

On occasion, students are unable to attend a class session due to illness, accident, or other emergency. Students should contact their instructor(s) directly, via phone or email. If students are unable to reach their instructor(s), they should contact the appropriate academic department office(s). Extended absences from class should be substantiated by appropriate documentation.

No persons shall be expelled from or be refused admission as students of the college for the reason that they are unable to attend classes or to participate in any examination, study, or work requirements on a particular day(s) because of religious beliefs.

Students unable to attend classes on a particular day(s) because of religious beliefs shall, because of such absence on the particular day(s), be excused from any examination or any study or work requirements.

It shall be the responsibility of the faculty and the administrative officials of the college to make available to students absent from school because of religious beliefs, an equivalent opportunity to make up any examination, study, or work requirements that they may have missed because of such absence on any particular day(s). No fees of any kind shall be charged for making available such equivalent opportunity.

In effectuating the provisions of this section, it shall be the duty of the faculty and of the administrative officials to exercise the fullest measure of good faith. No adverse or prejudicial effects shall result to any student because of his or her availing himself or herself of the provisions of this section.

Any students who are aggrieved by the alleged failure of any faculty or administrative officials to comply in good faith with the provisions of this section shall be entitled to maintain an action or proceeding in the supreme court of the county in which the college is located for the enforcement of their rights.

It shall be the responsibility of the administrative officials of the college to give written notice to students of their rights under this section, informing them that students who are absent from school because of religious beliefs must be given an equivalent opportunity to register for classes or make up any examination, study, or work requirements that they may have missed because of such absence on any particular day(s). No fees of any kind shall be charged by the college for making available to such students such equivalent opportunity.

OFFICIAL WITHDRAWAL

Students who voluntarily withdraw from the college should go to the Counseling Center for an exit interview. Complying with this procedure will put their records in good order and will facilitate readmission to FIT if they decide to return in the future or wish to have transcripts of grades sent elsewhere. Title IV recipients must have an exit interview before withdrawal.

Dean's List and Academic Achievement Awards

The Dean's List, posted at the end of each semester, honors those students who have completed more than 12 credits (may not include courses taken on a pass/fail basis) and achieved a GPA of 3.5 or better. Students receiving an incomplete or an "F" grade are ineligible for the Dean's List that semester.

For students who achieve a GPA of 3.75 or better during their college careers, their degree is granted summa cum laude. For those with a GPA of 3.5 or better but less than 3.75, their degree is granted magna cum laude. For those with a GPA of 3.25 or better but less than 3.5, the degree is granted cum laude.

Upon the recommendation of individual academic departments, the Committee on Academic Standards confirms the recipients of all academic achievement awards.

Awards offered only to baccalaureate degree students during 2007-08 and 2008-09 include:

ALUMNI ASSOCIATION DISTINGUISHED SCHOLAR AWARD To the student with the highest GPA in the graduating class.

DISTRIBUTORS, INC., AWARD To an outstanding BFA student in Packaging Design.

FISHER-PRICE/MATTEL, INC./TYCO TOYS AWARD To an outstanding BFA student in Toy Design.

JEAN L. ROSENBLATT AWARD To an outstanding BFA student in Textile/Surface Design.

LASZLO ROTH AWARD To an outstanding BFA student in Packaging Design.

MARION K. BRANDRISS EXTRACURRICULAR SERVICE AWARD Sponsored by the FIT Student Association, for outstanding service to the institution in the area of extracurricular activities.

Awards offered only to two-year associate's degree students during 2007-08 and 2008-09 include:

AMY LOCICERO EXTRACURRICULAR SERVICE AWARD Sponsored by the FIT Student Association, for outstanding service to the institution in the area of extracurricular activities.

EDUCATIONAL FOUNDATION FOR THE FASHION INDUSTRIES AWARD The Educational Foundation selects four outstanding AAS students from selected majors.

GEORGE J. LEVINSON MEMORIAL AWARD Sponsored by the United College Employees of FIT, for two outstanding AAS graduates entering bachelor's degree programs—one a BFA and the other a BS—at FIT.

GLADYS MARCUS AWARD For outstanding merit in liberal arts, to be used for travel or education.

INTERIOR DESIGN FACULTY COMMENCEMENT AWARD To an outstanding Interior Design AAS graduate entering the BFA program.

JUDITH M. PARKAS AWARD Sponsored by the United College Employees of FIT, for an AAS student who has demonstrated outstanding service to the institution and community. To be used for baccalaureate-level study at FIT.

LOUIS STOLLAR SCHOLARSHIPS Sponsored by the United College Employees of FIT, to two outstanding AAS graduates entering bachelor's degree programs—one a BFA and the other a BS—at FIT.

MINNIE MALLOV STONE MEMORIAL AWARD To an outstanding AAS student in Fashion Merchandising Management entering the BS program.

NICHOLAS POLITIS INTERIOR DESIGN AWARD To an outstanding AAS student in Interior Design.

PANERO/ZELNIK INTERIOR DESIGN AWARD To an outstanding Interior Design AAS graduate entering the BFA program.

PAULINE HALPER MEMORIAL AWARD To an outstanding AAS student in Textile/Surface Design.

UNITE DISTINGUISHED SCHOLAR AWARD Sponsored by the Union of Needletrades, Industrial, and Textile Employees, for the AAS student with the highest GPA in the class.

Awards offered to both one- and two-year associate's degree students during 2007-08 and 2008-09 include:

ANDREW PIZZO MEMORIAL AWARD To an outstanding AAS student in Accessories Design.

BILLIE GORDON AWARD To an outstanding AAS student in Textile/Surface Design.

INTIMATE APPAREL COUNCIL AWARD To an outstanding AAS student in Fashion Design with a specialization in intimate apparel.

JACK LOWERY AWARD To an outstanding AAS student in Interior Design. To be used for travel or education.

JAMES I. SPIEGEL AWARD Sponsored by the Textile Veterans Association, for outstanding merit in Textile/Surface Design and/or Textile Development and Marketing.

MARIE ROSE CAMPOREALE ACADEMIC ACHIEVEMENT AWARD For outstanding merit in Fashion Design with an emphasis in bridal design.

MARY DOUGLASS AWARD To an outstanding AAS student in Fashion Design with a specialization in sportswear.

RAYMOND NORDHEIM AWARD To an outstanding AAS student in Textile Development and Marketing.

ROSE LANZILOTTI MEMORIAL AWARD To a Textile/Surface Design AAS student who demonstrates outstanding originality.

SAKS FIFTH AVENUE AWARD For outstanding merit in Fashion Design. To be used for travel or education.

SYMPHONY FABRICS AWARD To an outstanding AAS student in Fashion Design, with an emphasis in patternmaking technology.

Special merit awards:

ARTHUR I. CAINE MEMORIAL AWARD For creativity in color and design in Fashion Design or Textile/Surface Design.

GLENN BOYLES MEMORIAL AWARD For one AAS and one BFA student who show great technical skill, artistic ability, and personal flair in the rendering of architectural interiors. To be used toward the purchase of books on interior design and architecture.

IRVING CURTIS MEMORIAL AWARD Offered by the Patternmaking Technology Department to two outstanding students of the day and evening classes.

JERRY ADLER MEMORIAL AWARD To the member of the Delta Epsilon Chi Association (DECA) or the Merchandising Society who has contributed most to the welfare of others.

PAUL SHAPIRO SOCIOLOGY AWARD To a talented student enrolled in SS 171—Introductory Sociology.

Departmental awards:

ALFRED B. WAGNER MEMORIAL CONTINUING EDUCATION AWARD To an outstanding Continuing and Professional Studies student.

ANDREW AND PHYLLIS SEIFER HUMANITARIAN RESEARCH AWARD To an outstanding Interior Design student who demonstrates excellence in thesis research.

BERNARD OLIVER SENIOR NIGHT AWARD To an outstanding student majoring in Fashion Design or Fashion Merchandising Management.

BRIAN ZIENTEK MEMORIAL AWARD To an outstanding Fashion Design student with a specialization in swimwear design.

CHARLES REICHMAN AWARD To an outstanding Fashion Design student with a specialization in knitwear.

EVELYN DAWSON WYNN AWARD To an outstanding Fashion Design student who has demonstrated avant-garde talent.

FRANK SHAPIRO MEMORIAL AWARD To an outstanding Fine Arts student, who must donate one of his/her works to the Fine Arts Department's collection.

JAMES T. CLARKE MEMORIAL AWARD To an outstanding graduating Fashion Design student.

JOHN PAUL STELLEFSON MEMORIAL AWARD To an outstanding student in Production Management: Fashion and Related Industries.

JOSEPH J. AMATO/MARY MILLS AWARD To an outstanding student demonstrating excellence in Fine Arts.

MAX MEYER MEMORIAL AWARD Awarded by the FIT Student Association for outstanding leadership and service.

MICHAEL NOETH AWARD Awarded by Student Life to a student who demonstrates outstanding leadership, service, and creative programming skills.

MORRIS ROTHMAN MEMORIAL AWARD To an outstanding Jewish student in Textile/Surface Design.

NAMSB FOUNDATION–MARVIN A. BLUMENFELD AWARD To an outstanding student in Menswear.

RACHEL LABENSKY AWARD To an outstanding student in Fashion Design-Apparel.

REVLON, INC., AWARD To an outstanding student in Cosmetics and Fragrance Marketing.

RONALD AND ANNE LUBMAN AWARD To an outstanding student in Interior Design.

SYLVIA GALVARIN STUDENT LEADERSHIP AWARD To a student who has actively served on a student-faculty committee with particular emphasis on, but not limited to, the Student Affairs Committee.



Expenses and Financial Aid



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Tuition and Fees

Bursar's Office: 236 West 27th Street, sixth floor, 212 217.3720

Cashiering Operations: Business and Liberal Arts Center, Room B127, 212 217.7737

www.fitnyc.edu/bursar

FIT is a college of the State University of New York. It receives state funding and support from the Department of Education of the City of New York. This assistance allows the college to offer the tuition rates noted below.

All matriculating students new to FIT, including visiting students and new matriculants to bachelor's degree programs, are required to confirm their acceptance with a nonrefundable advance tuition deposit of \$150 as soon as they are notified of admission. The following schedules of fees are effective for the 2007-08 academic year:

TUITION: FULL-TIME PROGRAM (FALL AND SPRING)

Associate-level New York City/State residents	\$1,646 per semester
Associate-level out-of-state residents	\$4,938 per semester
Baccalaureate-level New York City/State residents	\$2,283.50 per semester
Baccalaureate-level out-of-state residents	\$5,570 per semester

TUITION: EVENING, WEEKEND, SUMMER, SUMMERIM, AND WINTERIM SESSIONS

Associate-level New York City/State residents	\$137 per credit*
Associate-level out-of-state residents	\$412 per credit*
Baccalaureate-level New York City/State residents	\$190 per credit*
Baccalaureate-level out-of-state residents	\$464 per credit*

Tuition and fees are subject to change without prior notice at the discretion of the college's Board of Trustees. Current tuition and fees are available at www.fitnyc.edu/bursar.

Tuition paid by check or money order must be in the exact amount.

*Tuition is charged for non-credit-bearing courses. Laboratories, lectures, and workshops are billed at different rates (see Fees, page 67).

RESIDENCY FOR TUITION PURPOSES

U.S. Citizens and Permanent Resident Aliens

To qualify as a New York State resident, one must have established legal residence by maintaining a domicile in New York State for a period of at least one year preceding the date of the semester.

A domicile is defined as a fixed permanent home to which one intends to return after being absent for a period of time. A person does not acquire a New York State domicile simply by being physically present in New York for a period of 12 months. A person retains a domicile until their present domicile is abandoned and another domicile is established.

In addition to the general domicile standards, students under the age of 22 and whose parents or legal guardians reside out of state must present evidence of financial independence from parents or legal guardians and an established New York State domicile in order to be designated as New York State residents for tuition purposes.

Applications for change of residency status are available at the Bursar's Office at 236 West 27th Street, sixth floor, and on the FIT website at www.fitnyc.edu/bursar. Completed applications with supporting documents must be submitted prior to the end of the registration period for the semester for which the application is intended. Residents of any of the five boroughs of New York City must sign the residency affidavit printed on the registration form at the time of admissions to the college. New York City residents who have met the New York State residency requirement by maintaining a domicile in New York State for a period of at least one year preceding the date of registration do not have to file a Certificate of Residence. New York State residents who do not reside in any of the five boroughs of New York City must file a Certificate of Residence (issued by the county in which the student resides) in order to be eligible for the in-state resident tuition rate. It is mandatory that the student present a new certificate at the beginning of each academic year. This certificate must be filed with the Bursar's Office at the beginning of the term for which the certificate is intended.

Students who enroll at the college in the fall semester are required to submit a new certificate the following fall. Students who enroll after the fall semester (Winterim, spring, or summer) must submit a certificate at the beginning of their first semester of attendance at FIT and a new certificate at the beginning of the following fall semester. Note that individual counties have deadline dates and may have different criteria for issuing the certificates. Notices are mailed each year to continuing FIT students who are enrolled as New York State residents reminding them of the deadline dates along with an application for the County Residence Certificates and instructions for completing the form. However, regardless of whether the FIT notices are received, students are responsible for submitting the completed affidavits to their respective counties and the County Residence Certificate to:

Fashion Institute of Technology
Bursar's Office
236 West 27th Street, sixth floor
New York City 10001-5992

The County Residence Certificate is issued by the student's County Administrative or Treasurer's Office, not by FIT. Applications and information pertaining to the location of county offices are available at the Bursar's Office and on the Bursar's website, listed above. Application forms are also available at the county offices. Students who fail to submit a valid County Residence Certificate to the college by the deadline dates will be billed the equivalent of non-resident tuition. No exceptions will be made. New York State Law requires that students who reside in New York State, outside any of the five boroughs of New York City, must file a County Residence Certificate certified by their home county to qualify for the in-state tuition rate. New York State

residents who are eligible for the in-state tuition rate but have moved from one county to another within New York State within the last six months must file for a County Residence Certificate with both counties and submit both certificates to the Bursar's Office. Other residency requirements, county certificate applications, and additional information may be found at www.fitnyc.edu/bursar.

Non-immigrant Aliens

Foreign students with F-1 Student Visas are not eligible for the New York State resident tuition rate.

Students with other types of visas may be eligible if they have been residents of New York State for one year prior to the date of registration (see above). Students must have possessed the qualifying visa for at least one year prior to the date of registration.

FEES

Application to baccalaureate-level	\$ 25
Duplicate diploma	\$ 10
Graduation	\$ 30
Health insurance ¹	\$390.50 per semester
Health Services	\$ 75 per semester
Laboratory ²	\$ 10 per course
Late examination	\$ 25 per occurrence
Late payment	1.5% per month on balance
Late registration (full-time)	\$100 per occurrence
Late registration (part-time)	\$ 50 per occurrence
Locker rental	\$ 10 per student/per semester
Offsetting service ³	\$ 5 per semester
Patternmaking course	\$ 25 per course
Placement test	\$ 25 per occurrence
Program change	\$ 25 per occurrence
Recreation and Athletics	\$ 25 per semester
Replacement ID card	\$ 25 per occurrence
Returned check	\$ 25 per occurrence
Student Activity ⁴	\$ 60 per semester
SUNY Learning Network (online courses)	\$ 15 per online credit hour
Technology	
Full-time	\$ 60 per semester
Part-time	\$ 30 per semester
Transcript	\$ 5 (\$10 for rush request)
Books and supplies cost between \$600-\$900 (depending on major) per semester.	

¹ This insurance must be purchased by all full-time students unless evidence of other coverage is submitted. The rate shown is for domestic students. For a more detailed explanation, see Health Services, page 81.

² Fee is charged to each part-time student who registers for a course requiring life/fashion models and/or the use of certain specialized equipment/materials.

³ Fee is charged to part-time students and is non-refundable.

⁴ Approved by FIT's Board of Trustees in accordance with Student Council regulations.

TUITION PAYMENT DEADLINES

Non-matriculated students are required to pay full tuition liability at the time of registration for each semester.

Tuition due dates are determined by the college in advance of each semester and may vary from one academic year to the next. Tuition due dates for the fall semester normally occur between mid-July and early August. Tuition due dates for the spring semester normally occur between late December and early January.

All students who register after the payment due date are required to make tuition payment immediately upon registration.

All students attending summer, Summerim, and Winterim sessions are required to pay full tuition liability at the time of registration.

Payment may be made via American Express, Discover, MasterCard, Visa, money order, or personal check. Checks and money orders should be made payable to Fashion Institute of Technology and mailed to:

Fashion Institute of Technology
Bursar's Office—Cashiering Operations
Seventh Avenue at 27 Street, Room B127
New York City 10001-5992

Student ID number must be indicated on your payment. Students may make payments in person at Cashiering Operations. Online credit card payments may also be made—by continuing students only—via www.fitnyc.edu/onlinestudentinfo.

NON-PAYMENT OF DEBTS AND FINES

Checks returned by a bank as unpaid for any reason will result in a returned check fee of \$25 charged to the students' account. The college reserves the right not to accept a personal check for payment under some conditions; for example, a history of prior returned checks or checks without pre-printed name and address. Note that a stop payment draft against a check is not considered an official withdrawal from the college and students will be charged a \$25 returned check fee in addition to the tuition liability.

Late payments are subject to a late fee of 1.5 percent per month on all outstanding balances. Students who fail to pay their bills or other college debts will be ineligible to register, graduate, or obtain transcripts or other services from the college. Outstanding debts may be referred to a licensed collection agency and collection fees up to 33 1/3 percent may be added to the outstanding balance. If legal action becomes necessary, litigation and all court costs will be the student's responsibility.

Students who have not satisfied their full financial obligations, exclusive of certified financial aid or tuition payment plans, by the scheduled due date may be subsequently de-registered and all previously assigned classes may be dropped. Late registration and program change fees may be assessed to students who are de-registered and wish to re-enroll. Students are not guaranteed class availability if they need to re-register for courses.

HOUSING

www.fitnyc.edu/residentiallife

On-campus residences include traditional and apartment/suite-style accommodations. Traditional accommodations include a meal plan administered through food services on campus; for apartment/suite residents, the meal plan is optional (see Residential Life, page 82).

Charges vary according to type of accommodation and building. All rates include a Resident Association fee and technology services fee. Rates are subject to change without prior notice at the discretion of the college's Board of Trustees.

Typical charges for resident students as of fall 2007 are:

- traditional accommodations: \$3,051-\$3,190 per person per semester;
- apartment/suite accommodations: \$3,981.50-\$7,412.50 per person per semester.

Meal plans (mandatory for traditional residence hall residents) range from \$1,395-\$1,795 per person per semester.

A \$325 annual fee is required of all resident students, for the Student Resident Association and technology services.

Tuition and Fee Refunds

FULL- AND PART-TIME PROGRAMS

All refunds are based on the official date of withdrawal. An application for refund of tuition must be made on the Withdrawal/Refund of Tuition Form provided in the Registration Center or in writing. No refunds will be permitted unless an official withdrawal form is submitted in the required time period. The date on which the Withdrawal/Refund of Tuition Form is received by the Registrar's Office is considered the official date of the student's withdrawal. The \$5 offsetting service fee is nonrefundable. Student health insurance is nonrefundable after the first day of class. Nonattendance in class or stop payment on a check is not considered an official withdrawal from the college. The student remains responsible for all tuition liabilities. Students receiving Title IV financial aid will be processed according to federal guidelines. The refund period terminates by the end of the third week of classes, in accordance with the following schedule:

<u>Withdrawals</u>	<u>Refunds</u>
Prior to the first day of classes	100% of tuition and fees**
Prior to the second week of classes*	75% of tuition and fees**
Prior to the third week of classes*	50% of tuition and fees**
Prior to the fourth week of classes*	25% of tuition and fees**
Thereafter	No refund

The refund process generally takes six to eight weeks after the semester begins. All credit card refunds are issued through the appropriate credit card carrier.

SUMMER, SUMMERIM, AND WINTERIM SESSIONS

The refund period terminates prior to the fourth scheduled session of the course, in accordance with the following schedule:

<u>Withdrawals</u>	<u>Refunds</u>
Prior to the first day of classes	100% of tuition
Prior to the second day of classes	75% of tuition
Prior to the third day of classes	50% of tuition
Prior to the fourth day of classes	25% of tuition
Thereafter	No refund

*The first week ends on Sunday regardless of which day of the week classes begin.

**The student health insurance fee is nonrefundable.

HOUSING REFUNDS

Payment will be refunded in full if students' application for residence accommodation is not accepted.

No refund of payment will be made if students are directed by the college to vacate the premises before the departure date and relocate to other housing due to the students' violation of the residence contract.

If students' applications for residence accommodation are accepted and the students thereafter withdraw or are dismissed from the college or residence halls, or voluntarily change to accommodations not provided by the college before the departure date, a partial refund may be made as set forth below:

- 100% refund less a \$50 charge if withdrawal is completed with Residential Life more than seven days prior to first day of contract.
- 100% refund less a \$300 charge if withdrawal is completed with Residential Life less than seven days prior to first day of contract.

Room Portion

Percentages to be refunded and charged on or before the contract week ending Saturday (5 pm):

First week of contract	75% refund (25% charge) of total room charges
Second week of contract	50% refund (50% charge) of total room charges
Third week of contract	25% refund (75% charge) of total room charges
Thereafter	No refund (100% charge) of total room charges
Meal portion	(Prorated on a weekly basis)

Refund policy applies even if student does not move into the residence halls.

If more than two students are required to occupy a room (i.e., designated triple rooms), there will be a reduction in room rental. Students receive a rebate after they have been contacted regarding a reduction in occupancy. This does not apply to suites or rooms that have two or four occupants for the academic year in Alumni Hall, Co-ed Hall, Nagler Hall, and Kaufman Hall.

Financial Aid

David Dubinsky Student Center, Room A212A, 212 217.7439
www.fitnyc.edu/financialaid

FIT attempts to remove financial barriers to college entrance by providing scholarships, grants, loans, and part-time employment based on available funding for students with financial need. Students who are in a degree program and require financial assistance of any kind must complete the Free Application for Federal Student Aid (FAFSA), designating FIT (code 002866) as a college choice. The FAFSA is the core application for all financial aid programs. Apply online at www.fafsa.ed.gov. Foreign students are not eligible for financial assistance from FIT. Visiting students should consult their home institutions for assistance.

FIT directly administers its institutional grants and scholarships, which are provided by The Educational Foundation for the Fashion Industries. Federal funding administered by the college may include Federal Perkins Loans, Federal Supplemental Educational Opportunity Grants, Pell Grants, federally subsidized and unsubsidized loans for students and parents, as well as the Federal Work Study program. New York State residents who meet state guidelines for eligibility may also receive Tuition Assistance Program (TAP) and/or Educational Opportunity Program (EOP) funds through FIT.

Financial assistance is not automatically renewed. Since most financial aid awards are made for an academic year, students must reapply each academic year by submitting the required forms by the dates established and published by Financial Aid.

The amount of financial aid awarded depends on funds available to FIT as well as the students' educational budget and anticipated available resources. Priority for institutionally administered funds is given to students enrolled and designated as full-time. Federal funds at FIT are contingent on congressional authorizations and appropriations. Eligibility requirements and funding regulations governing federal and state programs may change from year to year depending on legislative action. For more information, visit the Financial Aid website.

SATISFACTORY ACADEMIC PROGRESS (SAP) STANDARDS FOR FINANCIAL AID RECIPIENTS

The Higher Education Amendments require that colleges and universities provide federal financial aid to those students who are in good academic standing and making satisfactory progress in a degree program. The U.S. Department of Education requires that students make satisfactory academic progress (i.e., successfully complete at least 66 percent of attempted courses) and maintain a cumulative GPA of 2.0. The Satisfactory Academic Progress (SAP) guidelines are available in the Financial Aid Office and at www.fitnyc.edu/financialaid. Students are responsible for reading and adhering to these guidelines.

Students who receive financial aid and who do not complete any credits or receive a 0.0 GPA in any particular semester will be placed on financial aid suspension, which terminates all financial aid until conditions have been met or an appeal has been granted. To be reinstated without an appeal, students must, at their own expense, complete at least 12 credits (if full-time). Part-time students must complete at least the number of credits they were registered for during their last semester in attendance.

Students may appeal the financial aid suspension in writing to the Financial Aid Committee. Forms are available in Financial Aid, Room A212A. Students must indicate why minimum academic requirements were not achieved and why they should not be placed on probation or have aid terminated.

The Financial Aid Committee will review the appeal and determine whether the appeal is justified. Students will be advised, in writing, of the decision.

FINANCIAL AID WITHDRAWAL AND RETURN OF FUNDS

Financial aid recipients who withdraw partially or fully must have their financial aid reviewed. If students withdraw during the first 60 percent of the enrollment period and have any form of federal aid disbursed, the amount of the refund will be based upon a distribution formula as required by federal regulations. The refund distribution, prescribed by law and regulation, is in the following order: Unsubsidized Federal Stafford Loan, Subsidized Federal Stafford Loan, Federal PLUS Loan, Federal Perkins Loan, Federal Pell Grant, Federal SEOG, other Title IV Aid programs, and other federal sources of aid.

Additional information on these refund and repayment policies may be obtained from Financial Aid.

TUITION ASSISTANCE PROGRAM (TAP) FOR NEW YORK STATE RESIDENTS

Full-time students who are New York State residents may be eligible for a TAP grant ranging from \$500 to full tuition. New York State residents who are registered for 6-11 credits in a degree program may be eligible for Aid for Part-Time Students (APTS) or Part-Time TAP. For more information, visit www.fitnyc.edu/financialaid or www.hesc.com.

The State University of New York has received approval from the State Education Department for University-Wide Standards for awarding state awards. The new regulations require full-time students receiving state awards to complete a minimum number of credits each term in a registered or otherwise approved program with a minimum GPA, and to accumulate enough credits to graduate with an associate's degree within a maximum of six semesters of aid, and a bachelor's degree in eight semesters of aid. These regulations apply only to full-time students receiving state awards. Other students may study at their own rate and complete their degrees according to the institution's regular academic standards. There is one standard for each degree level.

Students must be registered for at least 12 credits in the degree program at the time of TAP certification. Three factors are involved: 1) academic progress in the previous semester; 2) program pursuit in the previous semester; 3) a minimum of 12 credits in the current semester.

If students fail to meet these standards, the regulations allow for one waiver during their undergraduate career. According to the waiver guidelines, students may ask for and receive the waiver if good reason is presented for their inability to meet minimum standards. The waiver will become part of the students' record and they are expected to make satisfactory progress thereafter. The waiver is not automatically given and students must apply and be approved.

More detailed information and waiver forms are available in the Registrar's Office, Room C158. TAP eligibility requirements are subject to change based on New York State legislation.

The Educational Foundation for the Fashion Industries

Marvin Feldman Center, Room C204, 212 217.4100
www.fitnyc.edu/effi

The Educational Foundation for the Fashion Industries, whose membership includes industry leaders, serves as an advisory and fundraising body to the college. Organized in 1944, The Educational Foundation for the Fashion Industries established the Fashion Institute of Technology as a college to develop professional leadership for the constantly evolving fashion industry. The accessibility of the college makes it possible for professionals to attend discussions, serve on panels, and offer their experience as special lecturers to students. Students have an opportunity to meet outstanding representatives from the fields of the arts, design, industrial production, labor, and merchandising.

Gifts to FIT come through its private foundation, The Educational Foundation for the Fashion Industries. The Educational Foundation for the Fashion Industries is exempt from federal income tax under the provisions of the Internal Revenue Service Code Section 501(c)(3). FIT has received recognition from the fashion and related industries, alumni, and friends through generous financial gifts. The list of commencement awards, loan funds, and scholarships attests to their commitment to the college.

HONORARY CHAIRS

EMILY WILKENS CHAIR IN EXTERNAL IMPRESSIONS In 1965, the Board of Trustees of the Fashion Institute of Technology established a chair honoring Ms. Wilkens for her assistance and counsel in founding a program to foster self-evaluation and self-improvement as steps toward social maturity.

ENDOWMENTS

EDWIN GOODMAN ENDOWMENT IN FASHION (BUYING AND MERCHANDISING) In 1955, the Goodman family established an endowment of fashion in memory of Edwin Goodman, of Bergdorf Goodman. The endowment made possible the development of the Fashion Merchandising Management major.

INTERNATIONAL FABRICARE INSTITUTE ENDOWMENT IN TEXTILE AND APPAREL CARE TECHNOLOGY In 1966, the National Institute of Dry Cleaning established an endowment in textile and apparel care technology. This endowment helped to develop materials and programs for the distribution of information about servicing and maintaining fashion products to designers, manufacturers, and distributors, as well as maintenance of the Textile and Apparel Lab.

THE WOOL BUREAU ENDOWMENT In 1968, The Wool Bureau, Inc., established an endowment for the development of a program to enrich knowledge and awareness of the utilization of wool and wool textile products in apparel and home furnishings. The endowment achieves these objectives through teaching, through direct applications in design and manufacturing technology, and through research involving wool and wool products.

TRIFARI, KRUSSMAN AND FISHEL, INC., ENDOWMENT IN JEWELRY In 1975, the world-renowned jewelry firm of Trifari, Krussman and Fishel, Inc., endowed a jewelry design laboratory in the college in honor of the company's 50th anniversary. The endowment is used to assist the program in Jewelry Design, which began in September 1975.

THE SHIRLEY GOODMAN RESOURCE CENTER ENDOWMENT In 1975, a resource center support fund was named and endowed to honor Shirley Goodman, executive vice president emeritus of FIT and executive director of The Educational Foundation for the Fashion Industries (1949-91). Today, the Shirley Goodman Resource Center houses the Gladys Marcus Library, The Museum at FIT, and the School of Graduate Studies.

THE REVLON ENDOWMENT IN COSMETICS MARKETING In 1980, the Revlon Corporation established an endowed fund to enrich and extend the Cosmetics and Fragrance Marketing program. Each year, \$1,000 is allotted from this endowment for the Revlon Academic Achievement Award.

JACK C. LEBOWITZ ENDOWMENT IN MENSWEAR In 1981, the National Association of Men's Sportswear Buyers created an endowment in Menswear. The endowment honors the memory of Mr. Lebowitz, a former buyer at Macy's.

NORMAN M. MORRIS ENDOWMENT IN JEWELRY DESIGN In 1981, Norman M. Morris, whose firm was the United States agent for Omega watches, established an endowed fund in Jewelry Design. The fund provides for the inclusion of watch design within the department's program of study.

SCOVILL ENDOWMENT IN RESEARCH AND DESIGN In 1984, the Scovill Apparel Fasteners Group provided an endowment for research in product design and applications emphasizing fasteners utilization. The chair of this endowment serves as the liaison between students and faculty and the fasteners industry.

INTIMATE APPAREL ENDOWMENT IN FASHION DESIGN In 1985, a league of corporation and private sponsors, primarily in the intimate apparel industry, endowed funds to develop an intimate apparel specialization in the Fashion Design BFA program. Part of these funds are used for a yearly honor scholarship and merit award for students studying intimate apparel.

THE MILDRED CUSTIN ROOM In 1986, family and friends of Mildred Custin, known as America's "first lady" of retailing, endowed funds to name and maintain a room in her honor. Today, the Mildred Custin Room is a highly used computer library resource lab.

GUSTAV NEIMEYER ENDOWMENT IN JEWELRY DESIGN In 1988, the trustees of the Gustav H. Neimeyer Memorial Education Fund voted to create a discretionary endowment with the remaining assets of the fund for the Jewelry Design Department.

THE COLIN BIRCH MEMORIAL WINDOW In 1990, friends of Colin Birch, the display window artist at Bloomingdale's for many years, endowed funds to maintain FIT's display window on Seventh Avenue. This window, and its ever-changing displays by Visual Presentation and Exhibition Design students, act as a living memorial to Mr. Birch.

PHILLIPS-VAN HEUSEN ENDOWMENT IN MENSWEAR In 1990, the Phillips-Van Heusen Corporation created an endowment to enrich the program in Menswear.

LAWRENCE ISRAEL LECTURE SERIES IN INTERIOR DESIGN In 1997, Professor Lawrence Israel, architect and faculty member, established an endowed fund for the Interior Design Department to create the Lawrence Israel Lecture Series of distinguished design professionals.

MILDRED ROTHMAN ENDOWMENT IN EDUCATIONAL SKILLS In 1998, this endowment was bequeathed by Professor Mildred Rothman to be used for the benefit of students in Educational Skills.

ELSA PERETTI PROFESSORSHIP IN JEWELRY DESIGN In 2001, Tiffany and Co. established the Elsa Peretti Professorship in Jewelry Design. On the occasion of the 25th anniversary of its successful and rewarding collaboration with Elsa Peretti, Tiffany created a perpetual fund for faculty salary support in the Jewelry Design Department. At Ms. Peretti's request, the endowment is established in honor of her long friendship and professional association with Samuel Beizer, founding chairman of FIT's Jewelry Design Department.

GEORGE T. DORSCH FUND In 2002, the Estate of George T. Dorsch established an endowment to enhance the History of Art and Civilization Department.

DR. LEONARD FLORENCE AND SY STEWARD GLOBAL SCHOLARS ENDOWMENT IN HOME PRODUCTS In 2005, this endowment was created to honor the contributions of two leaders in the field of home products. This endowment enables Home Products Development students to participate in international trade shows and study abroad programs.

ALFRED Z. SOLOMON–JANET A. SLOANE ENDOWMENT FUND In 2005, this endowment was created to support the accessories collection at The Museum at FIT. It will help fulfill the museum's mission to educate students and the general public about the artistic, historical, and social significance of fashion.

SCHOLARSHIPS

Scholarship gifts help further FIT's mission. Full and partial scholarships are available to full-time students offering evidence of financial need and academic merit. A limited number of partial scholarships have been established for matriculated evening and weekend students who demonstrate financial need. A number of honor scholarships provided by the friends and families of FIT are awarded—based on aptitude, need, and scholastic achievement—to students who have completed a year of study at FIT. Some of these are limited to specific criteria established by the donor.

Honor Scholarship Contributors

Abe Schrader Corporation
Maria Spagnola Alaya
Marion and Myron Alexander
Ellen Alpert
Melanie Amariglio
Anglo Fabrics
Mortimer H. April
Arthur Englander Memorial
Joseph Augeri
Marie Auyang
Jay and Patty Baker
Charlotte Beers/AWNY
Jacalyn E.S. Bennett
Bergdorf Goodman
Bernard G. Cohn Memorial
Sidney Bernstein
Bessie and Barnet Ginsburg Family
Memorial
Maurice Biderman
Rose Wells Bing
Hazel Bishop
Martin Bloom and Richard Hartigan
Bloomingdale's
Abraham Blumenfeld
Myron H. Blumenfeld
Borg Fabrics
Brunschwig & Fils
Buick Design
Joseph Calio
Morris Camhe
Pierre Cardin
Carleton Woolen Mills
Bill Carone
Eunice Cashin Memorial
Milton J. Cassell Memorial
Cato-Howard Davidowitz
Cato-Murray Turkel
Robert Chavez and Annette Green
Barbara and Arnold Cohen
Colbert Foundation
Joseph A. Coleman, M.D./Maidenform
Ruben Cruz
David Dubinsky Foundation
Davidow Suits, Inc.
David Schwartz Foundation
David Zelinka Memorial
Melvin E. Dawley
Samuel L. Deitsch
Dianne Rubinfeld Memorial
Henry Doneger

Dorothy Ross Memorial
George T. Dorsch
Adele C. Elgart
Eli Elias
Ellis Family
Etienne Aigner
Fabergé
John Fabian
Fairchild Publications
Fashion Group Foundation
Fashion Group/Isabel and Ruben Toledo
Jack Fenstermacher
Filene's Charitable Foundation
FIT Alumni Association
FIT Student-Faculty Corporation
Frank Olive Memorial
Frederick Atkins, Inc.
Michael Fux
Helen Galland
Gemini Shippers Association
General Mills/David Crystal, Inc.
Gerald and May Ellen Ritter Memorial
Julius Gewirtz
Gianni Versace
Gimbel Brothers and Saks Fifth Avenue
Giorgio Armani Fashion Corp.
Giorgio di Sant'Angelo Memorial
Gladys Marcus Memorial for
International Studies
Gokhan-Kucuk
Lynn and Carl Goldstein
Samuel and Sara Golub
Edwin A. Goodman
Ann Gravseth and James E. Preston
Annette Green
George J. Greenberg
Lester Gribetz
Lester Gribetz/Sol Levine
Ann Kissel Grun
Ira Guilden
Ira Hechler
Hoechst Celanese
Hoechst Fiber
Home Products '03 honoring
Evans/Gittlitz/Kilbride/Sabin/Sen
Home Products '04 honoring
Cavaliero/Chinni/Foley/Karron/Salus
Home Products '05 honoring
Daggett/Fux/Kirby/Lavene
Leo and Elly Honig/Anglo Fabrics
Paul Honig

I. Kleinfeld & Sons
Intimate Apparel Council
Jaclyn, Inc.
Jane Scott Memorial
JCPenney Company
Jean Claude Mastroianni Memorial
Jean Wallrapp Memorial
Jerry Silverman, Inc.
Joe Powers Memorial
Joel Barry Wigler Memorial
Allan R. Johnson
E. Susan Johnson
Faie J. Joyce
JP Morgan Chase & Co.
JP Stevens & Co., Inc.
Jules Yuckman Memorial
Martin Paul Kahn
Kaufhof
George S. Kaufman
Ed Kavanaugh and Stanley Kohlenberg
Kayser-Roth Foundation
Catherine Kelly
Werner Klaas
Melvin E. Kleeblatt
Henry R. Kravis
Sophie LaBue
Carole Gottlieb Lang
William Lauder
Laverne Neil Memorial
Jan B. Law
LCU Foundation
Jack C. Lebowitz
John G. Ledes
Laurence C. Leeds
Gerson and Judith Leiber
Leslie Fay, Inc.
Lion Brand Yarn Company
Felice and Al Lippert
Liz Claiborne/Annette Green
Liz Claiborne/Dillard's
Liz Claiborne, Inc.
Liz Claiborne/Ortenberg
Liz Claiborne/Shirley Goodman
Antonio Lopez—Alumni
Lord & Taylor
Macy's New York
Maidenform, Inc.
Marvin Feldman Memorial
Ok Cha Lee Mason
May Company Dept. Stores
May and Samuel Rudin Foundation

Jerry and Saskia McDaniel
David Mercer
Michele Marzigliano Memorial
Milliken & Company
Monique Recant Memorial
NAMSB
Nancy Greer, Inc.
Nancy Yedlin Memorial
National Board of Coat and Suit Industry
National Millinery Board
The New York Times
Pantone
Pat Sandler Memorial Alumni
Paul Hellman Foundation
Peggy Ward Memorial/Macy's
Elsa Peretti
Elsa Peretti/Tiffany & Co.
Petrie Stores Corporation
Phillips-Van Heusen Corporation
Leonard W. Pollatschek
Fred P. Pomerantz
Gerta Pomerantz
John J. Pomerantz
Popular Price Dress Contractors
Association
Christine Pratt/Home Products Alumni
Arthur Price Memorial
Raincheetahs by Naman
John E. Reeves
Reeves Brothers Foundation
Regine's
Reliance Group Holdings, Inc.
Judith and Burton Resnick
Retail Brand Alliance
Revlon, Inc.
Revlon/Linda Harris
Walter Riedler
Robert Lagary Memorial
Arthur J. Rolfo
Vittorina R. Rolfo
Robert Rose
Andrew Rosen
Anita James Rosen
Carl Rosen
Russ Togs, Inc.
Margo Scarvarda and Lawrence Aiken
Peter G. Scotese
Marie B. Simms
Adele and Wesley Simpson
Splash Swimwear
Springs Mills

Michael and Susanna Steinberg
Sterling National Bank & Trust Company
Bernice and Milton Stern
Robert Stock
Elaine Stone
Robert J. Suslow
Suzy Perette, Inc.
John Szarkowski
Tamara Lizzi Memorial
Textile Distributor's Association
Tiedemann Trust Company
TJX/Jack Lindner
Tokai Women's Jr. College
Lee and Marvin Traub
Vidal Sassoon
Adolph, Lily, and Peter Vogel
Marco Wachter
Walter Richardson Memorial
Warnaco Group, Inc.
Norman V. Wechsler
Emanuel and Mabel Weintraub
David B. Weiss
Edward Weissman
WestPoint Stevens
William Randolph Hearst Foundation
Louise Dahl Wolfe
Wool Bureau
YMA
Zelinka-Matlick, Inc.
Zina Sisman Levy Memorial
Ann and Harvey Zlesnick

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Services

STUDENT AFFAIRS

Business and Liberal Arts Center, Room B221, 212 217.3800

www.fitnyc.edu/studentaffairs

The Division of Student Affairs is essential to FIT's primary goal: to promote the intellectual, cultural, personal, and social development of students, as well as to provide quality student services.

ACADEMIC ADVISEMENT

Academic advisement is offered by the deans, admissions counselors, registrars, department chairpersons, and individual faculty members. Discussions may range from consideration of courses available to students to the advantages and disadvantages of a change in major studies or career goals.

When a student needs remedial studies, courses and tutorial services are available in the college through the School of Liberal Arts and the Academic Skills Center, Room A608B.

CAREER SERVICES

Business and Liberal Arts Center, Room B216, 212 217.7654

www.fitnyc.edu/careerservices

Career Services' mission is to empower FIT students, past and present, to make successful career decisions in today's competitive global market. The office works with a wide variety of employers, helping each meet its individual personnel needs. There is an ongoing demand in the workplace for FIT alumni of all ages and experience levels. Lifetime placement services are offered to all FIT alumni, and students are encouraged to utilize the office's resources from the start of their education.

The Career Services Office is a professional center for all FIT students and graduates that:

- advises on career planning for all students and alumni;
- develops strategic partnerships with industry;
- holds career fairs and on-campus recruitment programs;
- hosts online access to various specialized recruitment websites;
- lists online full-time, part-time, freelance, and summer positions;
- offers walk-in counseling services, one-on-one advisement, and class visits;
- presents career building, résumé writing, and related workshops;
- provides annual placement and industry information;
- teaches HD111—Career Planning, an elective course in career planning and guidance.

Placement of Graduates

Recent placement reports show FIT graduates employed in the following professions:

- advertising artists;
- display artists;
- fashion and accessories designers and assistant designers;
- fashion illustrators and sketchers;
- industrial engineers, plant management trainees, and assistant production managers;
- interior designers and assistant designers;
- jewelry designers;
- junior toy designers;
- package designers and package design assistants;
- patternmakers, assistant patternmakers, and graders;
- photographers and photographer's assistants;

- product developers;
- copywriters, public relations assistants, and editorial staff;
- merchandisers, merchandising assistants, marketing trainees, retail executive trainees, buyers, and assistant buyers;
- store managers and assistant store managers;
- stylists and assistant stylists;
- textile artists and designers, textile converters and assistants, and textile technologists.

Copies of annual placement reports are available in the Career Services Office.

Preparation for students' placement starts prior to their graduation, often early in their final semester. Counselors visit classes, see students individually, and conduct group workshops. Some job interviews are held on campus, when employers visit the college to meet prospective graduates, and others are held on employers' premises. Placement of a graduating class extends over several months. If graduates have plans other than employment immediately after graduation (e.g. continuing education, travel), they are encouraged to return to the Career Services Office as soon as they are ready to consider employment.

COUNSELING CENTER

David Dubinsky Student Center, Room A212B, 212 217.7697

www.fitnyc.edu/counseling

The Counseling Center provides confidential counseling services and educational programs to help students adjust to college life, deal with problems that can affect their well-being and academic success, and develop skills needed for personal and professional success. The center's mental health practitioners assess students' conditions and provide appropriate care, which can include support during a crisis, short-term counseling, or a referral to qualified and affordable treatment resources in the community. Students are encouraged to seek out counseling at the first sign of difficulty, since early identification of problems minimizes the impact of those problems on their personal lives and their academic progress. Students may call or visit the center to arrange an appointment, come by during walk-in consultation hours, or be seen immediately for emergencies.

In addition to personal counseling, the Counseling Center provides a variety of programs and resources to help students develop competencies needed for academic and professional success. These programs include educational workshops, freshman success seminars, and academic probation interventions, which focus on important aspects of student development and performance. The center also provides a variety of informational booklets on topics related to mental health, personal growth, and study skills.

Any students placed on academic probation are required to attend the Counseling Center's structured workshop series or meet with a counselor. Any full-time students who wish to withdraw from the college are required to initiate the formal withdrawal procedure by first contacting the center to schedule an exit interview. Students unable to schedule an exit interview should immediately notify the Registrar's Office in writing.

FIT-ABLE: DISABILITY SUPPORT SERVICES

David Dubinsky Student Center, Room A511A, 212 217.4090 (TTY 212 217.4097)

www.fitnyc.edu/fitable

FIT-ABLE, the college's Disability Support Services Office, is the primary campus advocate for students with disabilities. Through FIT-ABLE, students are provided support services, programs, and advocacy toward the goal of career readiness and self-sufficiency. These services include internship counseling, tutoring, specialized academic advisement, and training on assistive technology. A staff sign language interpreter is available by appointment. Early contact with

FIT-ABLE is recommended to discuss academic adjustments and accommodations, as certain requests, such as interpretation services, may take some time to fulfill. The college respects the students' right not to self-identify as having a disability. FIT complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 through its provision of these services and by prohibiting discrimination against students based upon disability.

HEALTH SERVICES

David Dubinsky Student Center, Room A402, 212 217.4190

www.fitnyc.edu/healthservices

FIT's Health Services is an accredited primary care facility staffed by nurse practitioners and physicians, a nutritionist, an acupuncturist, and a health educator. The office provides general medical and gynecological care. A referral list of consultants is available in cases where a specialist's evaluation and treatment are required. Health Services also provides counseling on topics such as family planning, nutrition, stress management, and health maintenance.

FIT has a mandatory health insurance policy. All full-time students (including international students) are automatically billed for health insurance. Students can be excused from the mandatory insurance if they have equal or better health insurance from another company. In order to waive the mandatory insurance, it is necessary to complete and submit a waiver form by the deadline. For deadline dates and other insurance information, contact Health Services.

New York State law mandates that all students must provide proof of immunity against measles, mumps, and rubella in order to attend classes. Students born prior to January 1, 1957, are exempt from these requirements.

Proof of immunity is defined for the following as:

MEASLES Two doses of live measles vaccine given on or after the first birthday, and after 1967, physician's documented history of the disease or serological evidence of immunity.

RUBELLA (GERMAN MEASLES) One dose of live rubella vaccine given on or after the first birthday, or serological evidence of immunity. A physician-documented history for rubella will not be accepted.

MUMPS One dose of live mumps vaccine given on or after the first birthday, a physician-documented history of the disease, or serological evidence of immunity.

New York State Public Health Law (NYS PHL) §2167 requires colleges and universities to distribute information about meningococcal disease and vaccination to all students registered for 6 credits or more, whether they live on or off campus. Students must notify Health Services if they will receive the meningitis vaccination, have received it in the past, or decline/refuse to receive the immunization. Please note that according to NYS Public Health Law, no institution shall permit any student to attend the institution in excess of thirty days or to register for the next semester's classes without complying with this law.

An immunization form and a health form, enclosed in the admissions packet, must be completed and returned to Health Services.

INTERNATIONAL STUDENT ADVISORS

David Dubinsky Student Center, Room A608D, 212 217.8040

www.fitnyc.edu/oisa

The Office of International Student Advisors (OISA) assists international students with issues regarding their status while attending FIT.

RESIDENTIAL LIFE

Alumni Hall, first floor, 212 217.3900

Kaufman Hall, first floor, 212 217.3930

www.fitnyc.edu/residentiaallife

FIT's residence halls play an integral role in the FIT community and the personal development of its students. Living on campus enables students to interact with their peers not only in an academic setting, but also in a social environment. Each semester, Residential Life hosts an extensive new student orientation, and its counselors and student staff live in the halls, to assist students with their adjustment to college and living in New York City.

Four residence halls house approximately 2,300 students in single, double, triple, and quad occupancy rooms and suites. Alumni Hall, Co-ed Hall, and Nagler Hall are located on West 27th Street, and house approximately 1,217 students. The accommodations in Nagler Hall and Co-ed Hall are primarily double occupancies, but also include a limited number of studios and one-bedroom quad suites. Alumni Hall consists of two-bedroom quad suites. The George and Marianne Kaufman Residence Hall, located on nearby West 31st Street, houses approximately 1,100 students, offering one-, two-, three-, and four-bed apartment-style accommodations, each containing its own kitchenette and bathroom facilities.

All FIT residence hall rooms are furnished with a bed, chair, chest of drawers, closet space, phone and data jacks, and access to a cable TV jack. Each hall has centrally located lounges and laundry facilities; Kaufman Hall also has an on-site fitness center. Cooking is only permitted in apartment/suite accommodations.

All full-time matriculated students are eligible to apply for housing. Priority is given to full-time, first-year students who have submitted their housing application before June 15 and paid their tuition deposit. Residential Life also assists with off-campus housing options. Those students seeking off-campus housing options should visit www.fitnyc.edu/offcampushousing.

Once admitted to the college, students wishing to live in the residence halls should apply for housing online, as early as possible, on the Residential Life website. Applicants will have access to the online housing application within five business days of their tuition deposit payment. If students withdraw from housing after an application has been accepted, all withdrawal charges will be applied (see Housing Refunds on page TK). For returning students, a room selection lottery is held each spring, allowing them to choose their residence and roommates for the next academic year.

The residence halls are closed from the last day of fall semester classes until the first day of Winterim classes and from the last day of summer classes until the first day of the fall semester. Unless otherwise noted, housing contracts are for the academic year (not including winter and summer recess sessions) only. Winter recess housing is available to students with housing contracts for the full academic year. Interested students may inquire about availability and apply at the Residential Life Office, and must pay the additional charges in full at Cashiering Operations. Select residence hall accommodations are available for rental during the summer. Applications, rates, and eligibility requirements for summer residence are available in the Residential Life Office. On-campus food services are not available during the college's recess periods.

Activities

ATHLETICS AND RECREATION

David Dubinsky Student Center, Room AX12A, 212 217.7959

www.fitnyc.edu/athletics

FIT has intercollegiate teams in bowling, cross-country, dance, half-marathon, indoor and outdoor track, men's basketball, table tennis, tennis, and women's volleyball.

The college's recreation and intramural program is designed for the participation and enjoyment of the entire college community. Programs provide the opportunity for physical activity and fellowship, promote wellness, and use of leisure time. Participants of all skill levels are encouraged to participate.

The Athletics and Recreation Department sponsors a variety of drop-in fitness classes, taught by certified instructors. Classes include body toning, hip-hop, kickboxing, leg sculpting, Pilates mat, Salsa, self-defense, Tae Bo, and yoga, and are available to the entire FIT community.

Open gym hours during the week allow students, faculty, and staff to participate in team and individual sports such as basketball, dance, table tennis, tennis, and volleyball.

The fitness center is located in the sub-basement of the Business and Liberal Arts Center and is open 7 am-10 pm weekdays, and 11 am-5 pm weekends. Cardiovascular machines, free weights, and Nautilus and universal machines are available. A fitness attendant is on duty at all times.

CLUBS

Clubs are organized each year as student interest dictates. The major-oriented clubs are open to all students regardless of major and extend the study of the various disciplines in an informal way through such activities as field trips, guest speakers, and meetings with alumni.

All full- and part-time students who have paid their Student Activity fee may participate in clubs. All clubs and organizations are open to all students regardless of race, color, age, sex, national origin, or disability. All students who wish to participate on athletic teams or hold leadership positions in student organizations must maintain a minimum of a 2.0 GPA. Candidates for and elected FITSA executive and programming board members must maintain a 2.3 GPA. The following is the current list of student organizations at FIT:

Accessories Design	Cosmetic
Ad Group	Creative Showcase
American Association of Textile Chemists and Colorists (AATCC)	Culinary Arts
American Institute Graphic Association (AIGA)	Delta Epsilon Chi Association (DECA)
American Marketing Association	Direct Marketing
Anime (Japanese Animation)	Display
Asian Academic Society	Fabric Styling
Athletics	Fashion Design
Black Retail Action Group (BRAG)	Filipino Association Students Together (FAST)
Black Student Union	Fine Arts
Catholic	FIT Words
Chabad	Gospel Choir
Childcare Assistance Program (CAP)	Handbook
Children's Wear	Holistic Lifestyle
Christian Fellowship	Home Products
	ICE

I Love NY
Illustration
Interior Design
International Student Association
International Trade Students Association (ITSA)
Inter-Society Color Council (ISCC)
Intimate Apparel
Italian
Jewelry Design Connection
Jewish Students Association
Korean Campus Crusade for Christ (KCCC)
Latin American Students Organization (LASO)
Lesbian, Gay, Bisexual, Transgender, and Friends (LGBT)
Martial Arts
Menswear
Merchandising Society
Merchandising Society Style Shop
Model Workshop

Package Design
Phattime
Phi Theta Kappa
Photography
Portfolio (Yearbook)
Production Management
Public Relations Student Society of America (PRSSA)
Resident Hall Community Council (RHCC)
Snow
Student Ambassadors
Student Council
Students Over Traditional Age
Textile Design
Theater Ensemble
United Stations Student Alliance
Urban Studio
Visual Art Management
West 27 (Newspaper)
WFIT (Radio)

PHI THETA KAPPA HONOR SOCIETY

Phi Theta Kappa, the international honor society of two-year colleges, offers students recognition and opens numerous doors for future opportunities and learning. Phi Theta Kappa has nearly 1,200 chapters at two-year colleges in all 50 states, and in Canada, Germany, and Japan. FIT's Phi Theta Kappa chapter sponsors several activities and provides numerous leadership opportunities. Students interested in membership must be enrolled in an associate's degree program, must have completed 12 credit hours in required associate's degree courses at FIT, have attained a GPA of at least 3.5, and be certified by the college. Contact Student Life for more information or a membership application.

SOCIAL AND CULTURAL EVENTS

Concerts, dances, flea markets, films, field trips, and other special and social events are planned by the Student Association and Programming Board and the various clubs throughout the year.

In addition to planned evening events, on selected Tuesdays between 1-2 pm, all students and faculty are welcome to attend and participate in events arranged by the Entertainment Hour Committee of the Student Association.

STUDENT PUBLICATIONS

Highlights, a monthly calendar of extracurricular events, is distributed by Student Life to all members of the FIT community.

ICON, a literary magazine of student artwork and poetry, is edited and published annually by the Student Association.

Portfolio, the FIT yearbook, is planned and produced during the college year for annual publication. Although mainly devoted to graduating students, it includes class and extracurricular activities of undergraduates.

West 27, the student newspaper, is published periodically under the auspices of the Student Association and distributed to the student body and faculty. Staff membership is open to all students.

Governance

STUDENT ASSOCIATION AND COUNCIL

David Dubinsky Student Center, Room A710, 212 217.4130

The Student Council is the governing body of the Student Association, whose membership includes all full- and part-time students who have paid the student activity fee. Membership affords students the privileges and responsibilities of citizens in the self-governing college community. The council consists of elected officers of the association, and at least one representative from every club. All other interested students receive voting privileges following their attendance at two consecutive meetings.

The council is responsible for organizing athletic, cultural, and social activities for the students; determining allocations and disbursement of the student activity fees in accordance with the purposes and duties of the association and the policies of the Board of Trustees of the college; cooperating with the administration in the definition and enforcement of all student regulations; and working with the administration to maintain good public relations, fostering greater unity among the administration, the faculty, and the student body.

The Student Association president, elected each year by the Student Association, is a member of the Board of Trustees with voting rights and responsibilities.

STUDENT-FACULTY COMMITTEES

The Student Association and the Faculty Senate select representatives to constitute joint committees, such as admissions/registration, assessment, counseling, curriculum, diversity, library, and student affairs.

THE FIT STUDENT-FACULTY CORPORATION

The FIT Student-Faculty Corporation is an independent entity with nine directors, three representing each constituency of the college—the Board of Trustees and administration, the faculty, and the student body. It derives its revenue from the rental of college facilities and from commission income from food services and the campus bookstore. The corporation allocates this revenue for the benefit of the students and faculty.

Student Rights and Responsibilities

CODE OF CONDUCT

The Chancellor of the State University of New York has stated that “a fundamental purpose of the State University of New York is to provide quality education for all those who enroll. In pursuit of this objective, the university encourages the development of independence, maturity, and ethical sensitivity within students.” The university, in fulfilling the mission, must establish standards of conduct essential to the orderly pursuit of its function as an educational institution.

FIT accepts this doctrine. To implement it, FIT students prepared and support the basic code of conduct to guide all members of our college community. All who become members of our college community have an obligation to support and obey college regulations, as they are also expected to obey local, state, and federal law. Those who cannot or will not comply will be subject to disciplinary action including possible withdrawal of the privilege of continued attendance at the college.

For more information about infractions of the Campus Code of Conduct and a clearly defined judicial procedure see the *Student Rights and Responsibilities Policy Manual* (www.fitnyc.edu/rightsandresponsibilities). Copies are available in Student Affairs, Room B221, and Student Life, Room A713.

ACCESS TO OFFICIAL STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA), and regulations adopted by the Secretary of the U.S. Department of Education to implement FERPA, provide students with specific rights relating to their records at FIT. Under FERPA, a student has the right to:

- inspect and review his or her education records;
- seek amendment of his or her education records that he or she believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights;
- consent to disclosures of personally identifiable information contained in his or her education records, except to the extent that FERPA and the regulations authorize disclosure without consent;
- file with the United States Department of Education a complaint concerning alleged failures by FIT to comply with the requirements of FERPA or the Secretary's regulations. Complaints should be filed in writing:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave., S.W.
Washington, DC 20202-4605

Complete copies of FERPA and the regulations are available for review in Student Affairs. Any student having a question about access to FIT student records is encouraged to consult them.

The *Student Rights and Responsibilities Policy Manual* sets forth the procedures for inspection and review of education records and for a student to request amendment of his or her own education records. The manual also sets forth the types of records the college may disclose without student consent.

COMMITMENT TO DIVERSITY

FIT is committed to creating an environment that attracts and retains people of diverse racial and cultural backgrounds. By providing a learning and working environment that encourages, utilizes, respects, and appreciates the full expression of every individual's ability, the FIT community fosters its mission and grows because of its rich pluralistic experience. The college is committed to prohibiting discrimination, whether based on race, national origin, gender, religion, ethnic background, age, disability, marital status, sexual orientation, or any other criterion specified by applicable federal, state, or local laws.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

FIT is committed to providing equal opportunity in educational programs in its admissions policy and in employment, including the opportunity for upward mobility for all qualified individuals.

The assistant vice president for Affirmative Action, Compliance, and Diversity provides complaint resolution and investigates complaints of discrimination, affirmative action, and Title IX issues. The assistant vice president monitors the college's progress in complying with Title IX and laws concerning discrimination and affirmative action. The office of the assistant vice president for Affirmative Action, Compliance, and Diversity is located at 236 West 27th Street.

Student Affairs provides students with complaint resolution, training, and orientation on Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

HARASSMENT

The Fashion Institute of Technology is committed to providing its staff, faculty, and students with the opportunity to pursue excellence in their academic and professional endeavors. This opportunity can exist only when each member of the community is assured an atmosphere of mutual respect in which each person is judged solely on criteria related to academic or job performance. The college is committed to providing such an environment free from all forms of harassment and discrimination and ensuring students and employees the right to an environment free from discriminatory intimidation, ridicule, or insult. Each member of the community is responsible for being familiar with this policy, fostering mutual respect, and refraining from conduct that violates this policy.

The following are examples of harassment that might offend, embarrass, or humiliate an individual:

- treating people differently because they fall within a certain category (see Commitment to Diversity, page 86);
- offensive or suggestive comments, letters, emails, or telephone calls;
- insults, jokes, teasing, threats, embarrassing comments, or other remarks that put people down or make them uncomfortable;
- inappropriate pictures, cartoons, or other objects;
- making obscene or rude gestures or ogling or leering at someone;
- unwanted or unnecessary touching or blocking someone's movement;
- imitating, mimicking, or mocking a person's accent, disability, or stutter.

The examples above are not intended to be all-inclusive.

Sexual Harassment

DEFINITION Sexual harassment, whether between people of different sexes or the same sex, includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature:

- when submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or participation in an educational program;
- when submission to or rejection of such conduct by an individual is used as the basis for personnel decisions for academic evaluation or advancement affecting the individual;
- when such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.

Some examples of sexual harassment include:

- physical assault;
- direct or implied threats that submission to sexual advances will be a condition of employment, work status, promotion, grades, or letters of recommendation;
- a pattern of conduct to discomfort or humiliate that includes comments of a sexual nature or sexually explicit statements, questions, jokes, or anecdotes, whether expressed in person, in writing, or by email or voice-mail message;
- a pattern of conduct that would discomfort or humiliate a reasonable person at whom the conduct was directed that includes one or more of the following: unnecessary touching, patting, hugging, or brushing against a person's body; remarks of a sexual nature about a person's clothing or body; or remarks about a person's sexual activity or speculation about a person's sexual experience;
- a pattern of conduct that implies discrimination or hostility toward a person's personal, professional, or academic interests because of gender or sexual orientation.

The examples above are not intended to be all-inclusive.

TO FILE A COMPLAINT Individuals who believe they have been harassed are encouraged to file a complaint. When a student or an employee complains about alleged harassment, FIT will investigate the allegation regardless of whether the complaint conforms to a particular format or is made in writing.

Any employee of the college who wants to complain about harassment is encouraged to contact the assistant vice president for Affirmative Action, Compliance, and Diversity, any vice president, the general counsel, or any dean, department chairperson, or department director. An employee is not required to complain first to his or her supervisor about alleged harassment, but may do so if he or she prefers. An employee is not required to follow the chain of command in filing a complaint, but may refer a complaint to any of the above individuals.

Any senior administrator, dean, department chairperson, department director, or any other person with supervisory responsibility who receives a complaint of harassment, must immediately report the complaint to the assistant vice president for Affirmative Action, Compliance, and Diversity. If the harassment is or may be ongoing and the assistant vice president is not available, the supervisor to whom the complaint has been made should immediately contact the general counsel or any vice president, any of whom can be contacted by Security if they are not on campus.

There are no time limits for reporting harassment. However, allegations of harassment should be reported as promptly as possible. Delay in making a complaint may make it more difficult for the college to investigate allegations. Individuals who believe they have been harassed may also file charges with the United States Equal Employment Opportunity Commission, the New York State Division of Human Rights, or other agencies having jurisdiction over such charges. In general, the deadline to file such charges runs from the last date of unlawful harassment. An employee is not required to wait until an internal FIT complaint is resolved before filing a charge with one or more of these agencies.

FIT will protect the confidentiality of persons making harassment allegations to the extent possible. FIT cannot guarantee complete confidentiality, since it may not be able to conduct an effective investigation without revealing certain information to the alleged harasser or to potential witnesses. However, information about the allegation of harassment will be shared only with those who need to know about it. Records relating to harassment complaints are kept confidential to the extent possible.

The assistant vice president for Affirmative Action, Compliance, and Diversity will investigate harassment complaints and will take or recommend appropriate action. Employees who are found to have violated harassment policy may be subject to various penalties including termination of employment and dismissal from the college.

Members of the FIT community who make false complaints of harassment for improper or inappropriate purposes will be subject to disciplinary action. FIT prohibits any form of retaliation against individuals who file a complaint of harassment in good faith.

SEXUAL ASSAULT PREVENTION FIT has programs in place to protect all members of the college community from sexual assault, including programs for prevention and prosecution of these crimes that occur within the jurisdiction of SUNY/FIT. New York State Law defines crimes related to sexual assault as sexual misconduct, rape, criminal sexual acts, forcible touching, sexual abuse, and aggravated sexual abuse. If any FIT student has been sexually or otherwise assaulted on campus, he or she should contact Security at 212 217.7777 immediately, get to a safe place as soon as possible, and try to preserve all physical evidence (do not bathe, douche, or wash your clothes). Remember, assaults—sexual or otherwise—are crimes; they are not the victim's fault. Victims have the right to pursue adjudication of crimes that occur on the campus through criminal courts and /or through the college's disciplinary process as outlined in this publication.

SEXUAL ASSAULT PREVENTION AND REPORTING PROCEDURES New York State statutes define sexual assault in various degrees. Sexual assault, of any kind, is a crime. Sexual assault is any actual or attempted nonconsensual sexual activity including, but not limited to, forcible anal or oral sex, attempted intercourse, sexual touching, or exhibitionism by a person(s) known or unknown to the victim.

SEXUAL OFFENSE POLICY Sexual offenses will not be tolerated, and the college vigorously enforces its policies and applicable laws. Documented violations can result in a wide range of disciplinary actions, including permanent expulsion from the college. The college encourages and will lend support and cooperation to students who elect to seek redress through the justice system.

REPORTING PROCEDURES Any member of the FIT community who is a victim of rape or sexual assault should seek medical attention immediately. The victim should call Security at 212.217.7777 or, if the incident occurred off campus, the local police at 911. FIT Security personnel can provide transportation to the hospital, with the accompaniment of a trained professional.

DISCIPLINARY ACTION Where there is probable cause to believe the college's regulations prohibiting sexual misconduct have been violated, the college will pursue strong disciplinary action through its own procedures. An individual charged with sexual misconduct will be subject to college disciplinary procedures, whether or not prosecution under New York State Criminal Statutes is pending. This discipline includes the possibility of suspension or expulsion from the college.

The college will make every effort to be responsive and sensitive to the victims of these serious crimes. Protection of the victim and prevention of continued trauma are the college's top priorities. If the victim and the accused live in the same residence hall, an immediate hearing with the Judicial Officer will be held to determine the need for modifying the living arrangements. Assistance for any other personal or academic concerns will be reviewed and options provided.

During this process, the victim has the right:

- to have a person or persons of the victim's choice accompany the victim throughout the disciplinary hearing;
- to remain present during the entire proceeding;
- to be assured that his/her irrelevant past sexual history will not be discussed during the hearing, as established in New York State criminal codes;
- to make a "victim impact statement" and to suggest an appropriate penalty if the accused is found in violation of the code;
- to be informed immediately of the outcome of the hearing.

During the disciplinary process, the rights of the accused are as described in the Judicial Procedures section of the *Student Rights and Responsibilities Policy Manual*.

INFORMATION AND SUPPORT Any member of the FIT community who is the victim of sexual assault or sexual misconduct may seek support from the college's Counseling Center, Room A212B, 212 217.7697, and Health Services, Room A402, 212 217.4190.

EDUCATIONAL PROGRAMS Educational programs to promote awareness of rape and sex offenses are presented regularly to the FIT community by the Counseling Center, Health Services, Residential Life, Security, and Student Life.

HAZING Any action or situation that recklessly or intentionally endangers mental or physical health, or involves the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with any organization, is strictly prohibited. Any organization that engages in such conduct will have its permission to operate on campus property revoked, and additional penalties may apply to the participating individuals.

A copy of the college's rules and regulations is given to all students enrolled at FIT, and is deemed to be part of the bylaws of all organizations operating on the college's campus, which will review annually such bylaws with individuals affiliated with such organizations.

A person is guilty of hazing when, in the course of another person's initiation into or affiliation with any organization, he or she intentionally or recklessly engages in conduct which creates a substantial risk of physical injury to such other person or a third person, and thereby causes such injury. Hazing is a Class A misdemeanor.

CAMPUS CRIME STATISTICS

At FIT, the safety and well-being of students, faculty, staff, and visitors are of paramount importance. A safe and secure environment can only be achieved through the cooperation of all members of the college community. The Crime Awareness and Campus Security Act of 1990 requires all postsecondary institutions receiving federal aid to provide their communities with an annual report about crime statistics and policies. FIT accepts the responsibility of providing a campus atmosphere free from threats to personal safety and one that enhances the educational process. Students and their parents expect the college campus to be a place of safety and everyone shares this responsibility. In addition, FIT upholds the right of students and staff to know of incidents that occur on campus and the measures taken to promote precautions and swift effective responses to crises.

Security maintains a log of crimes and incidents that occur on campus. The information is recorded by date, time, and general location. The daily log is available for public view at the Security Office, Room D442.

FIT's campus crime statistics as reported annually to the U.S. Department of Education are available at www.fitnyc.edu/security; hard copies are provided upon request. All inquiries should be directed to Student Affairs, 212 217.7681. Related information can also be obtained from the U.S. Department of Education website at <http://ope.ed.gov/security>.

Fashion Institute of Technology Crime Statistics

OFFENSE	2004	2005	2006
MURDER			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
MANSLAUGHTER			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
SEX OFFENSES (FORCIBLE)			
On campus	0	1	0
In residence halls	3	1	0
On public property	0	0	0
SEX OFFENSES (NON-FORCIBLE)			
On campus	0	0	1
In residence halls	1	0	1
On public property	0	0	0

OFFENSE	2004	2005	2006
ROBBERY			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
AGGRAVATED ASSAULT			
On campus	0	0	1
In residence halls	0	0	0
On public property	1	0	1
BURGLARY			
On campus	1	0	0
In residence halls	1	0	0
On public property	0	0	0
ARSON			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
MOTOR VEHICLE THEFT			
On campus	0	0	0
In residence halls	0	0	0
On public property	0	0	0
LIQUOR LAW VIOLATIONS*			
On campus	0	98	11
In residence halls	165	94	220
On public property	3	4	1
DRUG-RELATED VIOLATIONS*			
On campus	0	9	0
In residence halls	17	9	32
On public property	0	0	5
WEAPONS POSSESSION*			
On campus	0	1	0
In residence halls	1	0	0
On public property	0	0	0
ARRESTS			
On campus	13	2	1
In residence halls	0	1	1
On public property	0	0	0

There were no reports of hate crimes for the above-mentioned areas during the reporting period.

* The act was amended in 1998 to include not only the reporting of alcohol, drug, and weapons violations that resulted in arrests, but also disciplinary referrals.