TD 131 Woven Design Syllabus 1.5 credits
Section 102: Monday 9:10am-12:00pm
Section 101: Tuesday 9:10am-12:00pm
Room C510

Professor Nomi Dale Kleinman
212-217-5167
Nomi_Kleinman@fitnyc.edu
Office: B521 or the weaving studios C510/C512

Classroom Assistant: Kaarin Holmberg
Kaarin_Holmberg@fitnyc.edu
Office: B521 or the weaving studios C510/C512

Office Hours
I encourage students to make an appointment by email to see me; however, feel free to stop by at any
time. If you need to see me and cannot make the office hours, we can arrange another time that is
mutually convenient. I will return emails within 36 hours and I do not check my email on the weekend
unless previous arrangements have been made.

Course Description
This course introduces woven design as a creative field for future employment, including application of
wovens for print design. Students acquire the terminology and technical skills for understanding wovens
in industry. Students use a table loom to learn how to weave basic structures and how to use personal,
creative inspiration for color and design in a woven fabric.

Learning Outcomes
- Introduction to the potential of a woven design career
- Understand and demonstrate how to weave and on 4 harness table looms
- Acquire terminology and for hand weaving and industry weaving
- Begin to build an understanding of fabric end use
- Create and read weave drafts
- Identify basic 4 harness weaves and count picks per inch
- Demonstrate maintaining technical records of designs
- Apply 4 harness weaves to design original patterns (with emphasis on creativity, individuality, material
choices and color)
- Research and use references as a creative inspiration for designs
- Apply principles of color in woven design
- Explore how yarn type, texture, weave structure and beat determine fabrics for weaving and demonstrate
ability to incorporate new materials into design
- Demonstrate professional presentation of finished designs

Material List
Scissors: small 1-3”
Flat Shuttles 6” or 10” (at least 2)
FIT’s Barnes and Nobles bookstore
School Products: 1201 Broadway Suite 301, between 28th & 29th Streets, 3rd Floor
http://www.camillavalleyfarm.com/weave/shuttles.htm
http://www.dickblick.com/zz650/08/?wmcp=google&wmcid=products&wmcw=65008-1095-2253
Reed/Heddle hook
Tape measure or 12” flat wooden ruler
Calculator
Pick glass or magnifier (photo loop) with a 1” aperture (glass magnifier will be easier to use)
Small “bull clip” (optional- from hardware store)
1” Masking tape
8 square to the inch graph paper

Office Hours
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Professor Nomi Dale Kleinman
August 2011
Notebook for taking notes and inserting handouts
Pencil and Eraser- you may want to bring some colored pencils for note taking
Presentation materials:
- Notebook/paper/plastic sleeves
- 18” Cork backed metal ruler and Utility knife
- C-Thru 18in Graphics Ruler 16ths (optional)
- Self healing cutting board
- 1.5”-2” white masking tape or clear tape
- Double stick tape
- 11X14 2-ply Bristol board, White
- Small portfolio

**Recommended Reading**
The Handweaver's Pattern Directory: Over 600 Weaves for 4-shaft Looms by Anne Dixon
Color and Fiber by Patricia Lambert, Barbara Staepelaere and Mary G. Fry

**Project 1:** Technical Weave Blanket Notebook, Due Week 7
Create a weave blanket of basic 4 harness weaves and then assemble them into a notebook with their weave drafts.
Learning Outcomes:
- Understand and demonstrate how to weave and on 4 harness table looms
- Acquire terminology for hand weaving and industry weaving
- Begin to build an understanding of fabric end use
- Create and read weave drafts
- Identify basic 4 harness weaves and count picks per inch
- Demonstrate professional presentation of finished designs
Assessment: See Rubric posted on Angel

**Project 2:** Designing with 4 Harness Weaves, Various Due Dates- see syllabus
Research a theme for inspiration and use 4 harness weaves to create original designs. Explore the process of how to design for wovens.
Learning Outcomes:
- Understand and demonstrate how to weave and on 4 harness table looms
- Apply 4 harness weaves to design original patterns (with emphasis on creativity, originality, material choices and color)
- Research and use references as a creative inspiration for designs
- Apply principles of color in woven design
- Begin to build an understanding of fabric end use
- Explore how yarn type, texture, weave structure and beat determine fabrics for weaving and demonstrate ability to incorporate new materials into design
- Demonstrate maintaining technical records of designs and count picks per inch
- Demonstrate professional presentation of finished designs
Assessment: See Rubrics posted on Angel

**Quizzes:** week 8 and 15. Subject to Change.
Measure understanding of calculations used for weaving, weave identification and test memorization of weaving terms and vocabulary.
Learning Outcomes:
- Acquire terminology and for hand weaving and industry weaving
- Create and read weave drafts
- Identify basic 4 harness weaves and count picks per inch

**Attendance**
It is vital for you to attend class regularly and on time. I will take attendance at the beginning of every class. If you are not there for attendance it is your responsibility to let me know you arrived; otherwise you will be marked absent in record. In general, there are no “excused absences”, including illness.
Absences and lateness (at the start of class, returning from break, or leaving class early) will...
lower your final grade. That being said, there times when you may have to miss class for medical
emergencies or religious holidays. If you anticipate being absent or late for any reason please email me
and put your name, class number and “absence or lateness” in the subject line. You are responsible for
getting the information you missed.

I will strictly adhere to the Textile and Surface Design Department Absence and Lateness Policy.

3 Absences: 1 full grade reduction
4 Absences: Failure of class
Lateness: 2 lateness’s, early departure or extended breaks = 1 Absence
If you are more than an hour late for class it is considered an absence.

*The full policy is posted on the Angel website*

**Grade Distribution**
Management of Learning: 10%
Quizzes: 10%
Project I: 35%
Project 2: 45%

Detailed grading criteria can be found in the rubrics posted on Angel.

- You will receive critical comments from me and your classmates in both working critiques and
  formal critiques. You may want to take notes during critiques to help you remember this
  constructive feedback. You most likely will not receive any additional written comments on the
  rubric or Angel; however, if you would like additional feedback you can always request it.
- Formative grades will be posted on Angel. You will need to “submit” an assignment on Angel in
  order to receive a grade. We will go over this in class.
- **Work that is not handed in on the day it is due is considered 1 week late. Work that is
  submitted late will be marked down one full grade per week (from the earned evaluation).
  More than two weeks late will receive an F.** If you are working on your project during the
  beginning of the class period it IS LATE and will be marked down 5 points.
- Attendance at critiques is required even you are not submitted work. Critiques are one of
  the most useful tools for working with and learning the design process. Viewing and discussing
  work is a rich learning experience and is critical to obtaining the learning outcomes in this course.

**Grading Scale**
- A: “excellence”, extraordinary performance in all areas of the course. Grade A denotes special
  initiative, independence, participation, competence and a high regard for craftsmanship.
- B: “above average”, better than normal performance in all areas of the course. B work shows
  strong growth, but is objectively less than exceptional.
- C: “adequate” and “normal” growth and performance, adequate mastery of course curriculum.
- D: “marginal”, below average performance, marginal mastery of course curriculum.
- F: “inadequate”, performance, little or no mastery of course curriculum.

**General Studio and Professional Practices**

Classroom Culture
- Please ask questions freely during demonstrations and lectures. It is my duty as a teacher to pull
  everything out of my students and it is your duty as a student to pull everything out of your
  teacher.*
- Let your voice be heard. Student feedback can have a profoundly positive impact on the course
  content, direction and studio atmosphere.
- Experiment: there is no win or fail, there is only the learning process.*
- Work: if you work it will lead to something.*
- Do Not Know: “Not knowing is our willingness to slow down, drop our preconceptions, and be
  interested and present to our work situation as it unfolds.”- Michael Carroll

*adapted from Immaculate Heart College Art Department Rules (full set of rules is posted on Angel)
Studio Regulations
- The studio hours are posted on the door. Outside of regularly scheduled class times (9am-5pm) you must sign up to use the studio. Instructions for signing up for “After Hours Classrooms” are at: http://fitnyc.edu/3514.asp The link is also posted on the Angel website.
- No food or drink is allowed in the weaving studio.
- Use of the equipment and yarns are available to students without a fee. **It is the responsibility of the students to maintain and care for these items.** These rules apply both during and outside of class hours.
- Handle all looms and other equipment with care. If a piece of equipment breaks, report the problem to Kaarin or me immediately.
- Yarn should be kept neat and orderly. Wind yarn around the cone so no “tails” are hanging. **Yarns cannot leave the room and should be kept on the yarn shelves when not being used.**
- Clean up your work area before leaving class and before leaving the studio outside of class time.
- **Cell phones are strictly prohibited during lectures and critiques. A small amount of texting is OK during open studio time. If texting is abused during open studio time or during lectures/critiques the privilege will be revoked.**
- If you are using an I-pod, etc. during work time the volume must be low enough for you to hear me speaking in class at all times. This is for the respect of your neighbors and safety of your ears.

Professional Practice
- It is part of your professional practice to come to class prepared, with the proper supplies, ready to work. This includes handouts and notes from each class.
- Check your FIT email daily and use the Angel website. Additional course information is on Angel, as well as course handouts (if you lose yours you can print a new one from Angel).
- Proper labeling assures that your projects can be properly identified. Please label projects or portfolios with the following: Your name, My name, Semester, Year, Class Number & Section
- We learn most effectively by doing—by active experience, and reflection on that experience. **In general, you are expected to work at least 3 hours outside of our scheduled class time** to complete your projects and keep pace with the class. Some weeks will have a heavier workload than others; please manage your time accordingly.
- As a student you are responsible for upholding the standards set in the FIT Code of Conduct. It is very important for you to be aware of the consequences of cheating, fabrication, facilitation, and plagiarism. For more information please visit http://www.fitnyc.edu/3352.asp
- If there are extenuating circumstances impacting your performance, please speak with me as soon as possible so we can work together to ensure you have a successful semester and make accommodations as needed.
- Students who may need disability-related classroom accommodations and are encouraged to stop by the Office of Disability Services, in room A570, to register for confidential support services. http://fitnyc.edu/3143.asp
- The college has a confidential Counseling Center in room A212B. http://fitnyc.edu/3138.asp
- Information about receiving free tutoring at the Academic Skills Tutoring Center, in room A608B, can be found at: www.fitnyc.edu/8010.asp
- For help with writing assignments, the FIT Writing Studio can be found at: http://fitnyc.edu/5770.asp
**TD131 Weekly Syllabus**  
Syllabus is subject to change according to class progress

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<tr>
<th>Week</th>
<th>Demonstration/Lecture</th>
<th>Assignment</th>
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<td>1</td>
<td>Introduction to course</td>
<td>-purchase supplies</td>
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<td>Introduction to wovens</td>
<td>-create warp</td>
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<td><strong>Introduction to project 1: due week 7</strong></td>
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<td>Demonstration of making a warp</td>
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<td>2</td>
<td>Introduction to loom parts and terminology</td>
<td>-wind warps onto loom and thread the warp</td>
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<td>Demonstration of winding warps onto loom</td>
<td>-fill in loom parts sheet</td>
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<td>Introduction to calculating how many heddles are needed on each harness</td>
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<td>Demonstration of threading the loom</td>
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<td>Demonstrate reeding, tying onto apron bar and weaving</td>
<td>-complete setting up loom and checking for errors</td>
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<td>Demonstrate how to check for threading errors</td>
<td>-weave plain, rib and basket samples</td>
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<td>Introduction to weaving drafts</td>
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<td>Introduction to picks per inch</td>
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<td>Introduction to plain, rib and basket weave</td>
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<td>Demonstration of professional weaving practices</td>
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<td>Weave blanket explanation</td>
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<td>Introduction to twill weaves</td>
<td>-weave 4 twill samples</td>
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<td><strong>Introduction to Project 2</strong></td>
<td>-research theme for project 2: 8-10 images needed by week 6</td>
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<td>Introduction to pocket weaves</td>
<td>-finish weaving twill samples and pocket weave sample</td>
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<td>Explanation of required format for Technical Notebooks</td>
<td>-continue to research theme for project 2: 8-10 images needed by week 6</td>
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<td>-begin assembling Technical Notebook: due week 7</td>
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<td>Demonstrate cutting weave blanket off the loom</td>
<td>-label and cut blanket off loom</td>
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<td>Demonstration of how to choose a good warp yarn</td>
<td>-clean loom</td>
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<td>Review ends per inch</td>
<td>-create warp for project 2</td>
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<td>Lecture on calculating total number of ends and number of yards needed</td>
<td>-finish assembling Technical Notebook: due week 7</td>
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<td>Review making a warp</td>
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<td>Technical Notebook Due</td>
<td>-dress and thread loom</td>
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<td>Lecture on calculating how many heddles are needed on each harness</td>
<td>-study for quiz: week 8</td>
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<td>Review dressing the loom and threading</td>
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<td>Review for quiz</td>
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<td>7</td>
<td>Quiz</td>
<td>-color/texture studies: due week 9</td>
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<td>Demonstration of yarn winding color/texture study</td>
<td>-begin to weave first 2 samples: due week 11</td>
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<td>Explanation of creating a woven sample in repeat</td>
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<td>Explanation of how to use researched source material to inspire design</td>
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<td>Review reeding, tying on and checking for errors</td>
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<td><strong>Color/texture studies due, critique</strong></td>
<td>-begin to weave first 2 samples: due week 11</td>
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<td>Lecture on color in wovens and how to use source</td>
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<td>Review recording technical design information&lt;br&gt;Demonstration of how to fix a broken warp end&lt;br&gt;-weave and mat first 2 samples, one with technical paperwork: due week 11</td>
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<td>11</td>
<td>Samples 1 &amp; 2 due, critique&lt;br&gt;Introduction to sample 3&lt;br&gt;-begin sample 3: due week 13&lt;br&gt;-start researching for experimental materials sample</td>
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<td>Introduction to nontraditional materials in art &amp; design&lt;br&gt;-weave and mat sample 3: due week 13&lt;br&gt;-research materials, begin experimental material sample: due week 14</td>
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<td>Samples 3 due, critique&lt;br&gt;Explanation of final sample&lt;br&gt;-weave experimental material sample: due week 14&lt;br&gt;-weave final sample: exact due date TBA</td>
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<td>Experimental Materials sample due, critique&lt;br&gt;Review for quiz&lt;br&gt;-weave and mat final sample with technical paperwork: exact due date TBA&lt;br&gt;-study for final quiz: week 15</td>
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<td>Final Quiz&lt;br&gt;Critique final sample&lt;br&gt;Clean looms</td>
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Have a great winter break!
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Syllabus: from Latin "list"

It's on the syllabus.
It’s Your First Day of Class!

Syllabus

Professor Nomi Dale Kleinman
It’s Your First Day of Class!

Early syllabus

Fashion Institute of Technology
Textile/Surface Design Department
TD 131-102 Woven Design Syllabus, Fall 08

Nomi Dale Kleinman
212-217-5167
Nomi_Kleinman@fitnyc.edu
Office: B536 (inside B521)

<table>
<thead>
<tr>
<th>Office Hours</th>
<th>Appointments are encouraged</th>
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*I can often be found in C510 or C512 during my office hours

Welcome to TD131-102

Office Hours and Email
My office hours are listed above and on the board outside the TSD office B521. I encourage students to make an appointment to see me; however, feel free to stop by at any time. If you need to see me and cannot make the office hours, we can arrange another time that is convenient for both of us. Please check your email daily and check the angel website regularly. I will return emails within 36 hours. I do not check my email on the weekend.

Attendance
Essential information is presented in every class session. It is vital for you to attend and be on time. In general, there are no “excused absences”. Absences and lateness (at the start of class or returning from break) will lower your final grade. If you need to miss class it should be for medical reasons or other emergencies. Please let me know as soon as possible if you are going to miss class. You are responsible for all of your work and the information you missed.

I strictly adhere to the Textile and Surface Design Department Absence and Lateness Policy.
2 Absences: Student gets a warning notice, cc Chairperson
3 Absences: 1 full grade reduction
4 Absences: Failure of class
Lateness: 2 lateness’s, early departure or extended breaks = 1 Absence
*The full policy is posted on the Textile/Surface Design Department website.
It’s Your First Day of Class!

**Syllabus**

**Deadlines**
Deadlines should be strictly adhered to. Students unable to make the deadline are to advise instructor prior to submission date. Late work will be marked down by one grade per week. Two weeks after the deadline non-submitted work will be given a zero.

**Attendance at critiques is required even if your work is not submitted.**

**Grades**
In this class you will not receive grades on individual projects. You will receive assessment forms and comments from me and your classmates during formal critiques. Your final grades will be determined by:

- **Attendance 5%**: attendance, punctuality
- **Motivation, Effort, Participation 15%**: in class participation including critiques, homework, cooperation, pro-active attitude, responsibility for one’s own learning (i.e. asking for extra help when needed)
- **Projects 80%**: meeting deadlines, fulfilling requirements, comprehension, creativity, originality, color, craftsmanship, presentation

**Rules and Regulations for Studio C510**
Use of the equipment and yarn are available to students without a fee. It is the responsibility of the students to maintain and care for these items. These rules apply both during class and outside class hours.

- No smoking, gum, food or drink in the studios. Water & coffee in a closed container is OK. Reusable bottles and travel mugs are preferred.
- Yarn should be kept neat and orderly. Promptly return yarn to proper closet after you are finished with it. Wind yarn around the cone so no “tails” are hanging. Yarns cannot leave the room.
- Handle all looms and other equipment with care. If a piece of equipment breaks, report the problem to an instructor or technician immediately.
- Clean up your work area before leaving class.
- No radio playing. It is OK to use headphones as long as no one else can hear your music.

**Cell phones are strictly prohibited, including text messages**
This is to help create the best learning environment for everyone. You may even find that you enjoy a couple hours without your phone.
It’s Your First Day of Class!

Syllabus

Material List

- Scissors- you may want a small pair of 1-3” and another pair of 6-8”. Fiskar is a good brand. An excellent specialty scissor store is: Henry Westpfal & Co.
  115 West 25th St. (near 6th Ave)
- Flat Shuttles- can be purchased at school book store or:
  http://www.camillavalleyfarm.com/weave/shuttles.htm
  http://www.dickblick.com/zz650/08/?wmcp=google&wmcid=products&wmcid=6508-1095-2253
- Reed/Heddle hook- can be purchased at school book store or links above
- Tape measure OR 12” Ruler
- Calculator (cell phones are not a calculator)
- 3-ring binder for handouts
- Pencil and Eraser
- Presentation materials (wait to purchase)

Optional but highly recommended
- Monthly/Weekly Academic Calendar

You are expected to have scissors, shuttles, reed hook, tape measure, calculator, binder with handouts and a pencil/eraser at EVERY CLASS.

Course Objectives

- Introduction to the potential of a woven design career
- Learning to weave and design on 4 harness table looms
- Acquire terminology for hand weaving and industry weaving
- Start building an understanding of fabric end use
- Understand how to create and read weave drafts including understanding the correlation between design on paper and the finished product
- Designing patterns with basic 4 harness weaves through the use of creative source material
- Begin understanding color in woven design
- Understanding how to research and use references as a creative resource and in keeping up with current trends
- Learning how to design a warp stripe and create plaids
- Maintaining professional work habits and practices in presentation of finished designs

Professor Nomi Dale Kleinman
It’s Your First Day of Class!

**Syllabus**

**Project 1:** Technical Weave Blanket Notebook

Objectives:
- Learn how to warp and dress a 4 harness table loom
- Understanding drafting and weaving of basic 4 harness weaves
- Create a weave blanket that will be prepared into a technical notebook
- Begin to explore color and texture through yarn windings

8/25 week 1, project introduction
9/1 week 2, NO CLASS –LABOR DAY
9/8-9/29 weeks 3-6, project in progress
9/29 week 6, color experiments due, critique day
10/6 week 7, project due at the beginning of class

**Project 2:** Designing with 4 Harness Weave Structures

Objectives:
- Understand how creative source material is used to inspire weave design
- Research and gather references on one theme to be used for inspiration
- Develop patterns on 4 harnesses using weave structure, yarn exploration and color relationships
- Plan the color and threading of warp in relationship to chosen theme
- Experiment with unusual materials
- Introduction of additional hand weaving techniques to be used in samples
- Introduction of how to keep track of technical information for designing in industry
- Presentation of mounted samples with inspiration boards

10/6 week 7, project introduction
10/13-11/3 weeks 8-11, project in progress
10/27 week 10, 1 sample due at the beginning of class, critique day
11/10 week 12, 2 samples due at the beginning of class, critique day
11/17-12/1 weeks 13-15, project in progress
12/1 week 15, 1 sample due at the beginning of class, critique day
12/8 week 16, 1 sample due at the beginning of class, critique day (all samples to be handed in at end of class)

**Quiz:** Loom Parts, Terminology and Drafting
10/20 week9

Dates and content are subject to change
It’s Your First Day of Class!
It’s Your First Day of Class!

Course number, section, meeting time, room & prereq

Contact information and office hours

TD 131 Woven Design Syllabus    1.5 credits
Section 102: Monday 9:10am-12:00pm
Section 101: Tuesday 9:10am-12:00pm
Room C510

Professor Nomi Dale Kleinman
212-217-5167
Nomi_Kleinman@fitnyc.edu
Office: B521 or the weaving studios C510/C512

Classroom Assistant: Kaarin Holmberg
Kaarin_Holmberg@fitnyc.edu
Office: B521 or the weaving studios C510/C512

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Office Hours

Encourage students to make an appointment by email to see me; however, feel free to stop by at any time. If you need to see me and cannot make the office hours, we can arrange another time that is mutually convenient. I will return emails within 36 hours and I do not check my email on the weekend unless previous arrangements have been made.
Course Description from Curriculum

Course Description
This course introduces woven design as a creative field for future employment, including application of wovens for print design. Students acquire the terminology and technical skills for understanding wovens in industry. Students use a table loom to learn how to weave basic structures and how to use personal, creative inspiration for color and design in a woven fabric.

Learning Outcomes
- Introduction to the potential of a woven design career
- Understand and demonstrate how to weave and on 4 harness table looms
- Acquire terminology and for hand weaving and industry weaving
- Begin to build an understanding of fabric end use
- Create and read weave drafts
- Identify basic 4 harness weaves and count picks per inch
- Demonstrate maintaining technical records of designs
- Apply 4 harness weaves to design original patterns (with emphasis on creativity, individuality, material choices and color)
- Research and use references as a creative inspiration for designs
- Apply principles of color in woven design
- Explore how yarn type, texture, weave structure and beat determine fabrics for weaving and demonstrate ability to incorporate new materials into design
- Demonstrate professional presentation of finished designs

Learning Outcomes: come from Course Objectives in Curriculum.
“By the end of this course students will...”
It’s Your First Day of Class!

**Material List**

- Scissors: small 1-3"
- Flat Shuttles 6” or 10” (at least 2)
- Reed/Heddle hook
- Tape measure or 12” flat wooden ruler
- Calculator
- Pick glass or magnifier (photo loop) with a 1” aperture (glass magnifier will be easier to use)
- Small “bull clip” (optional- from hardware store)
- 1” Masking tape
- 8 square to the inch graph paper
- Notebook for taking notes and inserting handouts
- Pencil and Eraser- you may want to bring some colored pencils for note taking

**Presentation materials:**
- Notebook/paper/plastic sleeves
- 18” Cork backed metal ruler and Utility knife
- C-Thru 18in Graphics Ruler 16ths (optional)
- Self healing cutting board
- 1.5”-2” white masking tape or clear tape
- Double stick tape
- 11X14 2-ply Bristol board, White
- Small portfolio

**Recommended Reading**

- The Handweaver’s Pattern Directory: Over 600 Weaves for 4-shaft Looms by Anne Dixon
- Color and Fiber by Patricia Lambert, Barbara Staepelaere and Mary G. Fry
It’s Your First Day of Class!

Project/Exam List

Brief description with the associated learning outcomes. Due date. How it will be assessed.

**Project 1:** Technical Weave Blanket Notebook, Due Week 7
Create a weave blanket of basic 4 harness weaves and then assemble them into a notebook with their weave drafts.

Learning Outcomes:
- Understand and demonstrate how to weave and on 4 harness table looms
- Acquire terminology for hand weaving and industry weaving
- Begin to build an understanding of fabric end use
- Create and read weave drafts
- Identify basic 4 harness weaves and count picks per inch
- Demonstrate professional presentation of finished designs

Assessment: See Rubric posted on Angel

**Project 2:** Designing with 4 Harness Weaves, Various Due Dates- see syllabus
Research a theme for inspiration and use 4 harness weaves to create original designs. Explore the process of how to design for wovens.

Learning Outcomes:
- Understand and demonstrate how to weave and on 4 harness table looms
- Apply 4 harness weaves to design original patterns (with emphasis on creativity, originality, material choices and color)
- Research and use references as a creative inspiration for designs
- Apply principles of color in woven design
- Begin to build an understanding of fabric end use
- Explore how yarn type, texture, weave structure and beat determine fabrics for weaving and demonstrate ability to incorporate new materials into design
- Demonstrate maintaining technical records of designs and count picks per inch
- Demonstrate professional presentation of finished designs

Assessment: See Rubrics posted on Angel
Attendance Policy

How it will affect their grade, include lateness policy, their responsibility for missed information.

Attendance

It is vital for you to attend class regularly and on time. I will take attendance at the beginning of every class. If you are not there for attendance it is your responsibility to let me know you arrived; otherwise you will be marked absent in record. In general, there are no “excused absences”, including illness. Absences and lateness (at the start of class, returning from break, or leaving class early) will lower your final grade. That being said, there times when you may have to miss class for medical emergencies or religious holidays. If you anticipate being absent or late for any reason please email me and put your name, class number and “absence or lateness” in the subject line. You are responsible for getting the information you missed.

I will strictly adhere to the Textile and Surface Design Department Absence and Lateness Policy.

3 Absences: 1 full grade reduction

4 Absences: Failure of class

Lateness: 2 lateness’s, early departure or extended breaks = 1 Absence

If you are more than an hour late for class it is considered an absence.

*The full policy is posted on the Angel website*
Assessment

Grade distribution, how grades will be distributed, policy on late work, grade explanation.

Grade Distribution
Management of Learning: 10%
Quizzes: 10%
Project 1: 35%
Project 2: 45%

Detailed grading criteria can be found in the rubrics posted on Angel.

- You will receive critical comments from me and your classmates in both working critiques and formal critiques. You may want to take notes during critiques to help you remember this constructive feedback. You most likely will not receive any additional written comments on the rubric or Angel; however, if you would like additional feedback you can always request it.
- Formative grades will be posted on Angel. You will need to “submit” an assignment on Angel in order to receive a grade. We will go over this in class.
- **Work that is not handed in on the day it is due is considered 1 week late. Work that is submitted late will be marked down one full grade per week (from the earned evaluation). More than two weeks late will receive an F.** If you are working on your project during the beginning of the class period it IS LATE and will be marked down 5 points.
- **Attendance at critiques is required even you are not submitted work.** Critiques are one of the most useful tools for working with and learning the design process. Viewing and discussing work is a rich learning experience and is critical to obtaining the learning outcomes in this course.

Grading Scale

- A: “excellence”, extraordinary performance in all areas of the course. Grade A denotes special initiative, independence, participation, competence and a high regard for craftsmanship.
- B: “above average”, better than normal performance in all areas of the course. B work shows strong growth, but is objectively less than exceptional.
- C: “adequate” and “normal” growth and performance, adequate mastery of course curriculum.
- D: “marginal”, below average performance, marginal mastery of course curriculum.
- F: “inadequate”, performance, little or no mastery of course curriculum.
It's Your First Day of Class!

**General Studio and Professional Practices**

**Classroom Culture**

**Studio Regulations**

**Professional Practice**

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**General Studio and Professional Practices**

**Classroom Culture**

- Please ask questions freely during demonstrations and lectures. It is my duty as a teacher to pull everything out of my students and it is your duty as a student to pull everything out of your teacher.*
- Let your voice be heard. Student feedback can have a profoundly positive impact on the course content, direction and studio atmosphere.
- Experiment: there is no win or fail, there is only the learning process.*
- Work: if you work it will lead to something.*
- Do Not Know: “Not knowing is our willingness to slow down, drop our preconceptions, and be interested and present to our work situation as it unfolds.” - Michael Carroll

*adapted from Immaculate Heart College Art Department Rules (full set of rules is posted on Angel)
It’s Your First Day of Class!

General Studio and Professional Practices

Classroom Culture

Studio Regulations

Professional Practice

Studio Regulations

- The studio hours are posted on the door. Outside of regularly scheduled class times (9am-5pm) you must sign up to use the studio. Instructions for signing up for “After Hours Classrooms” are at: http://fitnyc.edu/3514.asp The link is also posted on the Angel website.
- No food or drink is allowed in the weaving studio.
- Use of the equipment and yarns are available to students without a fee. It is the responsibility of the students to maintain and care for these items. These rules apply both during and outside of class hours.
- Handle all looms and other equipment with care. If a piece of equipment breaks, report the problem to Kaarin or me immediately.
- Yarn should be kept neat and orderly. Wind yarn around the cone so no “tails” are hanging. Yarns cannot leave the room and should be kept on the yarn shelves when not being used.
- Clean up your work area before leaving class and before leaving the studio outside of class time.
- Cell phones are strictly prohibited during lectures and critiques. A small amount of texting is OK during open studio time. If texting is abused during open studio time or during lectures/critiques the privilege will be revoked.
- If you are using an l-pod, etc. during work time the volume must be low enough for you to hear me speaking in class at all times. This is for the respect of your neighbors and safety of your ears.
It’s Your First Day of Class!

Syllabus

General Studio and Professional Practices
Classroom Culture
Studio Regulations
Professional Practice

It’s part of your professional practice to come to class prepared, with the proper supplies, ready to work. This includes handouts and notes from each class.

Check your FIT email daily and use the Angel website. Additional course information is on Angel, as well as course handouts (if you lose yours you can print a new one from Angel).

Proper labeling assures that your projects can be properly identified. Please label projects or portfolios with the following: Your name, My name, Semester, Year, Class Number & Section.

We learn most effectively by doing—by active experience, and reflection on that experience. **In general, you are expected to work at least 3 hours outside of our scheduled class time** to complete your projects and keep pace with the class. Some weeks will have a heavier workload than others; please manage your time accordingly.

As a student you are responsible for upholding the standards set in the FIT Code of Conduct. It is very important for you to be aware of the consequences of cheating, fabrication, facilitation, and plagiarism. For more information please visit [http://www.fitnyc.edu/3352.asp](http://www.fitnyc.edu/3352.asp)

If there are extenuating circumstances impacting your performance, please speak with me as soon as possible so we can work together to ensure you have a successful semester and make accommodations as needed.

Students who may need disability-related classroom accommodations and are encouraged to stop by the Office of Disability Services, in room A570, to register for confidential support services. [http://fitnyc.edu/3143.asp](http://fitnyc.edu/3143.asp)

The college has a confidential Counseling Center in room A212B. [http://fitnyc.edu/3138.asp](http://fitnyc.edu/3138.asp)

Information about receiving free tutoring at the Academic Skills Tutoring Center, in room A508B, can be found at: [www.fitnyc.edu/8010.asp](http://www.fitnyc.edu/8010.asp)
Weekly Chart

Lecture for each week
Assignment for each week

<table>
<thead>
<tr>
<th>Week</th>
<th>Demonstration/Lecture</th>
<th>Assignment</th>
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</table>
| 1    | Introduction to course  
Introduction to wovens  
**Introduction to project 1: due week 7**  
Demonstration of making a warp | -purchase supplies  
-create warp |
| 2    | Introduction to loom parts and terminology  
Demonstration of winding warps onto loom  
Introduction to calculating how many heddles are needed on each harness  
Demonstration of threading the loom | -wind warps onto loom and thread the warp  
-fill in loom parts sheet |
| 3    | Demonstrate reeding, tying onto apron bar and weaving  
Demonstrate how to check for threading errors  
Introduction to weave drafts  
Introduction to picks per inch  
Introduction to plain, rib and basket weave  
Demonstration of professional weaving practices  
Weave blanket explanation | -complete setting up loom and checking for errors  
-weave plain, rib and basket samples |
| 4    | Introduction to twill weaves  
**Introduction to Project 2** | -weave 4 twill samples  
-research theme for project 2: 8-10 images needed by week 6 |
Block Calendar with due dates, week number and other special dates.

### FALL 2011 SEMESTER CALENDAR

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<td><strong>Last Saturday Day &amp; evening EClasses</strong></td>
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Syllabus resources on CET website:
http://www.fitnyc.edu/10740.asp

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Nomi_Kleinman@fitnyc.edu