Independent Study Proposal and Agreement

Name ______________________________ ID ____________________

Major Department ___________________________ Degree ________________

Independent Study Term: ☐ Fall _____ Year ☐ Spring _____ Year
Independent Study during student’s term: ☐ 2 (for one-year students only)
☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

Student previously took and completed independent study ☐ Yes ☐ No
If yes, which semester? ☐ Fall _____ Year ☐ Spring _____Year

Number of credits granted ______

Student, please complete the following
Briefly describe the subject to be covered or the project to be undertaken. Please attach a detailed description of the proposed project, together with a schedule for project completion, a list of materials, methods and/or resources that will be used, and if relevant, a preliminary reading list.

Describe the project’s goals and objectives in relation to your overall educational goals.

If this project is to take place off-campus identify the project site.

I agree to withdraw from Independent Study by the sixth week of the semester if, in the judgment of the instructor, I have not made sufficient progress toward completing my project by that time. I understand that a grade of “incomplete” may not be approved for Independent Study.

Student Signature __________________________ Date _____________

Credits (1 to 3) ______ Cumulative GPA____

Attachments: ☐ Supervisory schedule provided by Instructor ☐ Schedule for project completion
☐ Full project description ☐ Student transcript ☐ List of materials ☐ Reading list

Instructor’s Signature __________________________ Date _____________

Department Chair’s Signature __________________________ Date _____________

School Dean’s Signature __________________________ Date _____________

Distribution List: ___ Registrar ___ School Dean ___ Department Chairperson ___ Instructor ___ Student

Dean forward to Registrar, who will complete and return copies to the Dean and others as indicated below.

Course ____________________ Credit ______ Signature ____________________ Date _____________

Office of Curriculum and Instruction
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