

**Center for Excellence  
in Teaching**



**Annual Report, 2008-09 (July 1, 2008- June 10, 2009)**

**Faculty Development, including the Center for Excellence in  
Teaching and the Teaching Institute**

**Submitted by Elaine Maldonado,  
Director of Faculty Development and CET  
June 11, 2009**

**Attachments 2008-09: Goals and Targets, CET yearly survey, major events feedback (COCID conference and MIT presentation), sample of CET Reporter (newsletter), SUNY Distinguished Professorships Summary, sample CET events flyers and summary of yearly events**

## **Annual Report, 2008-09 (July 1, 2008-June 10, 2009)**

### **Faculty Development, including CET and Teaching Institute**

Submitted by Elaine Maldonado, June 11, 2009

FIT's broad faculty development program, which includes the Center for Excellence in Teaching and Teaching Institute, continues to grow with added initiatives and innovations designed to meet the needs of FIT's diverse faculty. Elaine Maldonado is Director of Faculty Development and CET. She reports to Dr. Dympna Bowles, Dean for Curriculum and Instruction. Frequently delivered in the CET- B502, faculty development activities include tech workshops such as Optimizing PowerPoint, PDF Annotation, Synchron-eyes, Using Clickers, Light Room and ongoing, varied Angel training sessions. Seminars and F to Fs include topics such as Tips for Teaching, Your First Day of Class, Grade Appeals, Introduction to the Writing Studio and presentations of interest based on Teaching Institute-funded projects such as the SIGGRAPH report, The Dog Wears Prada, and the Object in Holocaust-related Art. In addition to special events such as New Faculty Receptions, the eight-part New Faculty Orientation/Mentoring Series and the Adjunct Summer Institute, the CET hosted the SUNY-wide COCID Conference, *Design Technology: Catalyst for Creativity*, the MIT presentation, *Sharing Knowledge on a Global Scale: MIT World*, and two presentations by the New York Times. The CET also partnered with groups such as IT for Tech Day, the Faculty Senate for a presentation on sabbaticals and the Grants Office for a grant writing workshop.

#### Personnel

Elaine Maldonado oversees Faculty Development initiatives, including the CET and the Teaching Institute activities. She is responsible for the planning and implementation of faculty training, events such as roundtables, workshops, seminars and conferences, as well as CET publications, materials and web sites. She meets with faculty to develop teaching/learning projects, explores projects with the potential for funding and assists faculty with teaching improvement plans. In addition, she manages the SUNY Chancellor's Awards process.

Celia Baez is the Administrative Coordinator for Faculty Development, which includes the CET and Teaching Institute. She produces the monthly calendar, invitations, newsletters, advertising materials and data summaries. She also coordinates with Facilities, Purchasing/Accounts Payable, Media and Work-study programs. As administrative coordinator to the Teaching Institute and SUNY Chancellor's Awards, she provides the administrative and clerical activities necessary for the faculty funding program and SUNY Chancellor's Awards processes.

## CET Personnel

Jeffrey Riman, Coordinator and Instructional Designer of the CET, is the primary Angel trainer on campus. He produces Angel web resources, as well as hard copy materials for the CET and maintains the Angel Faculty Liaison Group. He provides the technical expertise for a broad range of CET initiatives and cross-curricular activities. Daily, he assists colleagues, individually and in groups, with the integration of diverse technologies into their teaching. CET faculty support is distinguished by technical know-how, as well as the educational expertise, needed to guide colleagues in the responsible and effective integration of technology in teaching.

### Key accomplishments for the 2008-09 academic year:

Information on faculty development activities and CET services are disseminated via the CET web site, listservs, the FIT portal, paper advertisements, plasma displays, CET newsletter, through presentations at department and chairs' meetings, e-mail, at college-wide events such as Convocation, new faculty events and at the Faculty Senate.

- COCID state-wide SUNY conference took place at FIT on October 17, 2008, *Design Technology: Catalyst for Creativity*. A total of **278 registrations** were recorded (feedback attached).
- The all-day Adjunct Summer Institute took place on June 9, 2009. The topic for this all-day event was *Fostering Critical Thinking in Your Classroom*. Faculty response was extremely positive and **64 faculty members participated**, including FIT presenters Frances Dearing, Maury Johnson, NJ Wolfe, Roberta Paley and Brian Fallon. This figure represents an **increase of 64%** in Adjunct Summer Institute attendance (39 attended in 2007-08.) The showcased speaker was Dr. Gerald Nosich, an associate in the Foundation for Critical Thinking and professor of philosophy at Buffalo State-SUNY.
- The May 1, 2009 presentation with MIT World Director Laurie Everett, *Sharing Knowledge on a Global Scale: MIT World*, included **62 participants** from across the FIT campus (feedback attached).
- CET www3 was enhanced with videos of experienced FIT faculty talking about teaching (Richard Turnbull, Ann Denton and Naomi Gross), and the first video in the CET Master Teacher series has been installed: Al Romano (SUNY Chancellor's Award winner) teaching an AMC class.
- Examples of new CET www3 web links include those to MIT World, Harvard's Bok Center on Education and the CIT 2009 keynote speech by Dr. Elizabeth Lawley of Rochester Institute of Technology. Downloadable materials now include items such as sample syllabi, rubrics and Tips for Teaching podcasts.
- *The Adjunct Advocate* (on-line community of teaching practice for part-time faculty) was launched in 2009, thanks to an FIT Student Faculty Corporation grant for \$2,500. The first live adjunct chat was conducted on May 8. A total of **92 faculty** are registered on the site to take part in online discussion and chats.

- Perkins Assessment Project (supplemental to Curriculum and Instruction project on assessment) continued throughout the year. Technical aides assisted with Angel training sessions that targeted on-line assessment tools such as the grade book and helped faculty with follow-up activities in the CET. Aides also assisted with the development of related web resources. The assistance of student technical aides has made the CET a much richer resource.
- Jeffrey Riman has partnered on a number of cross college technology-based projects: Library's FITDL Repository; establishment of Angel repositories with Fine Arts, FMM. Photography, TDM and Visual Presentation; Adobe Lightroom Webinars; Pilot course and e-portfolio for TT478 and Final Cut Pro Seminar.
- The Angel Faculty Liaisons group, managed by Jeffrey Riman, is in its second year, with **21** faculty members; this is an **increase of 4 members** over last year.
- CET participated in the student intern program with the Office of Michele Nagel and the Center for Arts Education. Sasha Azumally was the CET high school intern during the spring, 2009 semester.
- A Student/Faculty Corporation project for 2009-10 (\$1,700) was recently approved: *Student/Faculty Tech Roundtables*. These forums will facilitate student/faculty conversation on the topic of technology in academic life.
- CET now has two listservs: one for fulltime faculty and one for part time faculty.

#### **DATA for CET**

The CET, located in room B502, is the anchor for FIT's faculty development program, providing 24/7 physical space and resources. On a daily basis, the CET faculty meet the needs of colleagues with individual and small group consultations, both impromptu and pre-arranged.

During the past year, **7 PCs** and **7 MACs** were replaced in the CET (B502). The CET purchased two new scanners, a black & white printer, two color printers and a Wacom Cintiq tablet. The tablet purchase included three faculty training sessions by the vendor in the CET. In addition, the coordinator's computer monitor was replaced and the following new software fully installed in B502: **Adobe Creative Suite 4, Adobe Lightroom, SnapZpro and Second Life Client.**

- Computer usage: Between July 1, 2008 and June 7, 2009, **over 7,665 faculty log-ins** were electronically recorded for computer use in the CET. This usage represents a **26% increase** over 2008 (6,096 log-ins).
- Workshops, seminars, special events and F to Fs: **53 activities** were scheduled and **956 participants** were recorded. Sample flyers and full summary of events is attached. Note: Fewer, more effectively targeted activities during 2008-09 resulted in a **44% increase in faculty participation** over 2007-08 (660 participants).
- Angel training sessions, *which included the integration of tech tools such as podcasts, video and power point*: **55 training sessions** were scheduled and **145 faculty** participated
- The number of courses enhanced with the course management system, Angel, has grown to **670 Angel course shells.**

- The director and coordinator conducted approximately **1,500 individual and small group faculty consultations** on topics such as technology (hardware and/or software), teaching with technology, developing funding proposals, addressing pedagogical questions and faculty development improvement plans.
- Newsletter: Thanks to Celia Baez, the CET has produced **4 volumes** of the CET newsletter. A sample document is attached.
- CET web averages **200-300 “hits” per month**, as does the Adjunct Advocate site.

### **Teaching Institute**

The Teaching Institute is FIT’s faculty development funding arm, supporting research and scholarly pursuits that include travel to professional conferences and seminars. In addition, the TI funds new initiatives and innovative educational projects that have the potential to enrich the greater FIT community. The Teaching Institute Committee for the 2008-09 year included Ann Denton (chair), Andrew Seifer, Jean Jacullo, Amy Lemmon, Percess Atteloney, Connie Passarella, Sandra Markus, and Pilar Blanco-Ruiz (Lisa Hamilton left mid-year.). The Institute met **8 times**. Faculty were awarded **96 merit awards** for travel and conferences that **totaled \$93,300**. Faculty were awarded **6 grants** for projects such as a sustainability web site aggregate and a teaching improvement video workshop, as well as one practicum. Project awards **totaled \$8,750** (This figure includes two summer 2008 projects paid by HR during the 2008-09 FY). **In addition**, Adjunct Institute stipends **totaled \$5,600**.

This year, the TI fully adopted a rubric for assessing the merit of applications for projects, as well as stricter budget guidelines for projects. During summer 2009, these revisions will be uploaded to the Teaching Institute booklet.

### **SUNY Chancellor’s Awards**

FIT submitted **6 faculty names** in consideration for the SUNY Chancellor’s awards: for Excellence in Teaching, David Drogin, Linda Finnerty, Pilar Blanco-Ruiz, Nancy Sheridan; for Excellence in Faculty Service, Ingrid Johnson; for Excellence in Professional Service, Barry Fischer. All candidates were approved by the SUNY Chancellor’s Office and the awardees were recognized at the FIT Commencement at Radio City on May 19, 2009.

For the upcoming academic year, FIT will participate in the SUNY Chancellor’s Awards program for Distinguished Professorships in Teaching and Service. A committee established for this process includes the following members: Jeffrey Buchman, Irene Buchman, Roberta Elins, Ellen Goldstein Lynch, Marianne Klimchuk and Yasemin Levine. William Cope, the student representative, will be on the committee for the Distinguished Teaching Professorships. The committee met on May 11 and will meet again in the fall, before the call for nominations.

### **Special Director/Coordinator Activities:**

#### ***Director:***

- Submitted \$150,000 National Science Foundation with Karen Pearson in October, 2008: *Advancing Design-related Technological Education: A Three-way Bridge*.
- Published, with Leslie Blum, *Fostering Student Writing in the Art and Design Disciplines*, conference proceedings -University of the Arts/London, January, 09
- Presented at the following conferences and events: MUSE Conference at Savannah College of Art, February 2009, Diversity Council's grant writing workshops, Student-Faculty Corporation meeting in April and at the April Tech Day; attended CIT 2009 Conference in May.
- Conducted SUNY-wide webinar for the SUNY Professional Development Center on the CET's Adjunct Advocate @ FIT web site, 2/09.
- Participated in the FIT Strategic Messaging Workshop, spring 2009.
- Published, with with Jeffrey Riman, *Adjunct Advocate@FIT*, Baywood Publishing, *Educational Technology Systems*, May 2009.

#### ***Coordinator***

- Appointed permanent CET Coordinator/Instructional Designer, August, 2008.
- See publication above.
- Presenter: New Faculty Orientation/Mentoring Series on Assessment, fall 2008
- Participant, annual Kodak Roundtable at the Cornell Club, 4/09
- Helped plan, and was a key presenter at, Tech Day, 2009.
- Attended the Angel Users Conference in Chicago, May 2009.

Elaine Maldonado is a member of the Diversity Council, and conducts the grant writing portion of the requisite proposal submission workshop. She is also a member of the Angel Migration Team and is a consultant to the Faculty Senate Instructional Technology Committee. She was recently elected to the Faculty Senate Curriculum Committee.

Jeffrey Riman is a member of the Tech Development Team and helped plan Tech Day, 2009. He is also a member of the Angel Migration Team and a consultant to the Faculty Senate Instructional Technology Committee. Jeffrey interfaces with SUNY SLN, troubleshooting various Angel issues on campus. He was recently elected to the Faculty Senate Instructional Computing Committee.

### **Issues and concerns:**

- The electronic data collection, CET Recorder, needs to be monitored regularly by IT for breakdowns.
- During the year, the CET experienced very slow log-ins and several weeks when faculty could not easily print. As of this writing, the printing problems seem to have been resolved.
- Tech training responsibility of the CET vs. TDT is not always clear.
- Temperature in B502 is not stable. Faculty have complained about too much cold or heat.
- More frequent software upgrades are needed.