



Employee Holiday and Work Schedule Information - Academic Year 2022 – 2023

Updated August 31, 2022

The College Will Be Closed:

Labor Day	Monday, September 5, 2022
Rosh Hashanah	Monday, September 26, 2022 Tuesday, September 27, 2022
Yom Kippur Classes will not be held after 4 pm on Tuesday, October 4, 2022.	Wednesday, October 5, 2022
Thanksgiving Holiday	Thursday, November 24, 2022 Friday, November 25, 2022
Day Preceding Christmas (Observed)	Friday, December 23, 2022
Christmas Day (Observed)	Monday, December 26, 2022
College Designated Days Off Between Christmas and New Year’s Holidays	Tuesday, December 27, 2022 Wednesday, December 28, 2022 Thursday, December 29, 2022
Day Preceding New Year’s (Observed)	Friday, December 30, 2022
New Year’s Day (Observed)	Monday, January 2, 2023
Martin Luther King Jr. Day	Monday, January 16, 2023
President’s Day	Monday, February 20, 2023
Good Friday	Friday, April 7, 2023
Memorial Day	Monday, May 29, 2023
Juneteenth	Monday, June 19, 2023
Independence Day	Tuesday, July 4, 2023
Friday Closings During Summer Recess 2023 Full-time employees eligible for shorter hours (30-hour work week) will begin their shorter hour schedule effective Monday, May 22, 2023. Shorter hours end on Sunday, August 20, 2023. The college will be open on:	Friday, May 26, 2023 Friday, June 9, 2023 Friday, June 16, 2023 Friday, June 30, 2023 Friday, July 14, 2023 Friday, July 21, 2023 Friday, July 28, 2023 Friday, August 4, 2023 Friday, August 11, 2023 Friday, August 18, 2023
Optional Holidays (Full-Time Staff and Administration Only) The college will be open during these holidays. Employees may take a day off on the holiday with the approval of their supervisors.	
Columbus Day	Monday, October 10, 2022
Election Day	Tuesday, November 8, 2022
Veterans Day	Friday, November 11, 2022
Lincoln’s Birthday	Monday, February 13, 2023
Work Hours During Recess Periods (Full-Time Bargaining Staff Only) Bargaining Employees appointed to full-time staff positions on or after December 1, 1994 shall work 35 hours per week. Such employees shall become eligible to work 30 hours per week (shorter hours) during the following recess periods on the first day of the fiscal year (July 1 st) following five years of continuous full-time service:	
Winter Recess	Thursday, December 22, 2022 through and including Thursday, January 26, 2023.
Spring Recess	Monday, April 3, 2023 through and including Sunday, April 9, 2023.
Summer Recess	Monday, May 22, 2023 through and including Sunday, August 20, 2023.

THIS SCHEDULE IS SUBJECT TO CHANGE DUE TO EVENTS BEYOND FIT’S CONTROL.

This information applies to all FIT and related auxiliary corporation employees.

Please contact the Office of Human Resources by visiting the [HR Solutions Center](#) with any questions.

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