

INKJET POSTERS

PREMIUM PORTFOLIO QUALITY

printfx

printfx

ORDER FORM

2 EASY STEPS

1. Enter Personal Info
2. Enter Job Info

Job Number: _____

Date Received: ____/____/____ Time Received: ____:____ New Time: ____:____

Received by: _____ Worked by: _____ Qc'd by: _____

RUSH JOBS CHECK
ADDITIONAL CHARGE

GRAND TOTAL: \$ _____

STAFF ONLY

1 LAST: _____ FIRST: _____ PHONE: _____

MAJOR: _____ INSTRUCTOR'S LAST NAME: _____

STUDENT STAFF FACULTY
 DEPARTMENT HEAD

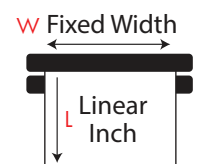
Choose paper size & type (1/4" uneven border around paper. No borderless printing. Minimum 6" Length.)

2 No Borderless Printing. 1/4" Border on all sides.

BEST OPTION FOR OVERSIZED ARTWORK

	PAGE RANGE	# OF PRINTS	BEST OPTION FOR OVERSIZED ARTWORK		24" Roll \$0.85/Linear Inch		44" Roll \$1.50/Linear Inch		60" Roll (Luster / Glossy) \$2.00/Linear Inch		64" Roll (Matte Only)		Epson Matte		Epson Luster		Epson Glossy		Posterboard (Matte Only)			
			Resize to Fit	Add Trim Marks?	W	L	W	L	W	L	W	L	W	L	W	L	W	L	W	L	W	L
1. FILE NAME & FILE TYPE	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	—	ea	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TOTAL PRINTS:																						

3 By submitting this order form to PrintFX and Fablab, I agree that this form is filled out to the best of my knowledge, and that PrintFX accepts my media with no responsibility for any damages or loss incurred. PrintFX will provide color consistency to the best of their ability. PrintFX is not responsible for exact color matching. FIT is not responsible for the policies of the PrintFX. Policies and services subject to change without notice. I have read and understand these disclaimers.



Customer Notified: Initials _____ Time _____ Date _____

Problem: Missing Paper Type/Size File size doesn't match paper size File missing/won't open Artwork too big Other: _____

Solution: Reprint with new instructions Print anyway Cancel Job New file on USB New file send to: pfxorder@fitnyc.edu

Spoke to customer Voice Mail Email Unreachable